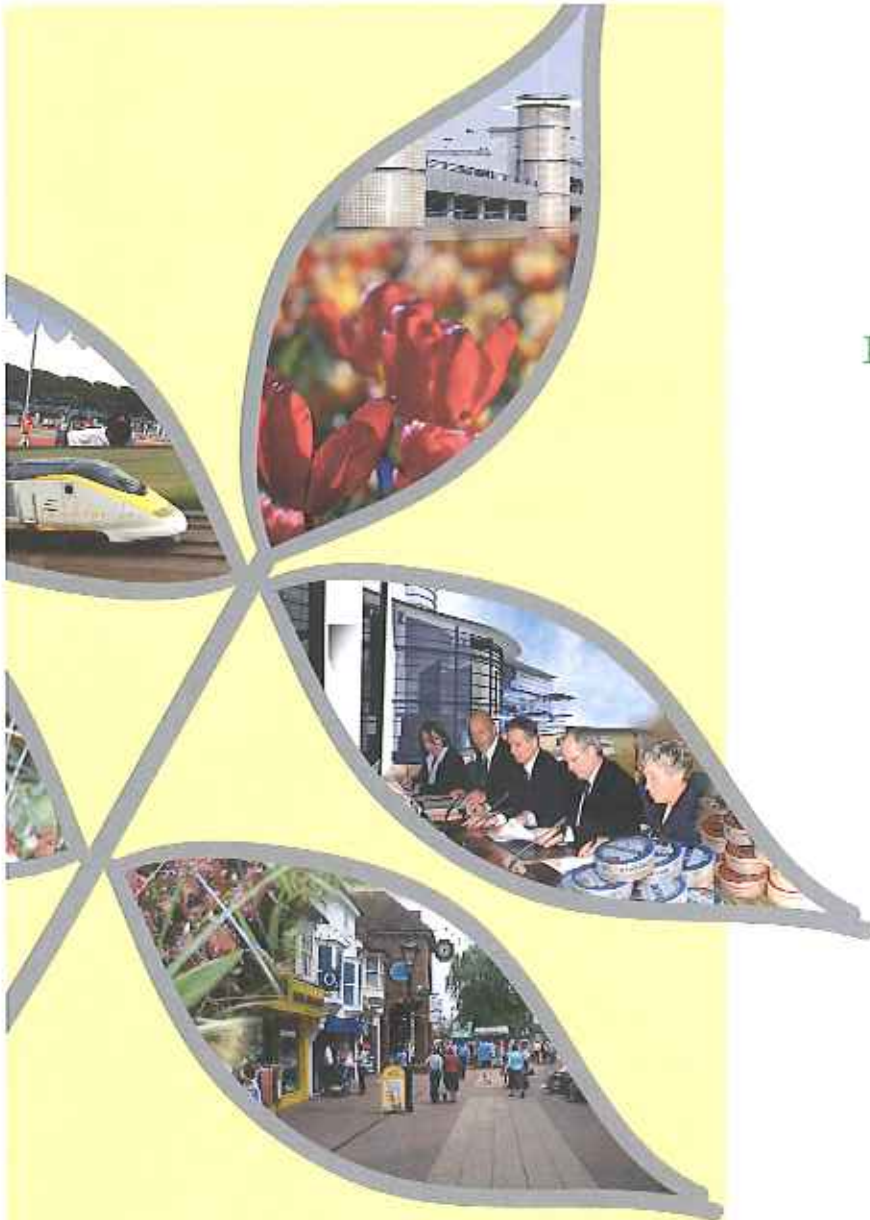




ASHFORD
BOROUGH COUNCIL



Budget Book

2013/14



2007-2008
*Promoting Sustainable
Communities Through
the Planning Process*

Ashford
best placed in Britain

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2013/14

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ASHFORD BOROUGH COUNCIL

BUDGET 2013/14

Introduction

This Budget Book shows the Council's revenue estimates for 2013/14, the Capital Programme 2013/14 to 2015/16 and the Fees and Charges operative from 1st April 2013. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

The Budget book reflects year three of the five year business plan, including the first year of the new Waste and Recycling contract.

2013/14 is the first year of Government's new financing regime for Local Authorities. This regime includes the localisation of Council Tax Support and Business Rates, as well as a new Revenue Support Grant; as a result of these changes there will be more focus on monitoring the Collection Fund.

COUNCIL TAX STATISTICS

2012/13 No	COUNCIL TAX	2013/14	
		No	% increase
46,075.6	Tax Base	41,180.0	N/A
£	Band D Rates:	£	% increase
140.67	Ashford Borough Council	145.45	3.40%
1,047.78	Kent County Council <i>(Provisional figure)</i>	1,047.78	0.00%
138.68	Kent Police Authority <i>(Provisional figure)</i>	141.47	2.01%
67.95	Kent and Medway Fire Authority <i>(Provisional figure)</i>	67.95	0.00%
1,395.08		1,402.65	0.54%
PRECEPTS			
6,481,455	Ashford Borough Council	5,989,631	N/A
48,277,092	Kent County Council <i>(Provisional figure)</i>	43,147,580	N/A
6,389,764	Kent Police Authority <i>(Provisional figure)</i>	5,825,735	N/A
3,130,837	Kent and Medway Fire Authority <i>(Provisional figure)</i>	2,798,181	N/A
844,243	Parish Councils	1,015,725	N/A
65,123,391	<i>(Year on year comparisons are not possible due to the introduction of the council tax support scheme)</i>	58,776,852	N/A

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for each year since the Council tax was introduced

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
1997/98	76.32	488.52	51.57	n/a	616.41
1998/99	78.83	552.77	48.41	n/a	680.01
1999/00	81.63	602.26	52.48	n/a	736.37
2000/01	83.70	652.83	55.73	n/a	792.26
2001/02	88.22	694.19	60.26	n/a	842.67
2002/03	96.60	758.07	73.64	n/a	928.31
2003/04	101.43	852.84	94.95	n/a	1,049.22
2004/05	107.01	845.73	105.66	55.35	1,113.75
2005/06	112.14	877.05	110.88	57.15	1,157.22
2006/07	117.63	918.72	116.37	59.40	1,212.12
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
2013/14	145.45	1,047.78	141.47	67.95	1,402.65
% Change for year	3.40%	0.00%	2.01%	0.00%	0.54%

PARISH PRECEPTS

Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.20 (Crundale) to £90.11 (Tenterden). The total of all Parish Precepts is £1,013,995, an increase of 20% over 2012/13.

**CALCULATION OF THE BUDGET REQUIREMENT
AND COUNCIL TAX AT BAND D**

	£	£
Gross Expenditure - General Fund	56,683,000	
Gross Expenditure - HRA	27,064,719	
Parish Precepts	<u>1,015,725</u>	
		84,763,444
Less Gross Income	(69,958,319)	
		<u>(69,958,319)</u>
NET EXPENDITURE		14,805,125
Add Deficit Distribution from Collection Fund	0	
New Homes Bonus	(1,313,000)	
Less Formula Grant Allocation which includes Council Tax freeze grant 2011/12 (for 5 years)	<u>(6,486,770)</u>	
		<u>(7,799,770)</u>
BUDGET REQUIREMENT		7,005,355
Less Parish Precepts		(1,015,725)
Council Tax Requirement		<u>5,989,630</u>
Council Tax Base		41,180.00
Band 'D' Council Tax		145.45
Average including Parishes		170.12

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATION BANDS

VALUATION BAND	A	B	C	D	E	F	G	H
1. The multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply to Basic Tax.	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2. ABC Council Tax at £145.45 Band D multiplied by item 1 above to give the Council Tax for the year in respect of each valuation band.	96.97	113.13	129.29	145.45	177.77	210.09	242.42	290.90
3. Precepts issued to the Council.								
1. Kent County Council (provisional figure)	698.52	814.94	931.36	1,047.78	1,280.62	1,513.46	1,746.30	2,095.56
2. Kent Police Authority	94.31	110.03	125.75	141.47	172.91	204.35	235.78	282.94
3. Kent and Medway Fire and Rescue Authority (provisional figure).	45.30	52.85	60.40	67.95	83.05	98.15	113.25	135.90
4. The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2013/14.	935.10	1,090.95	1,246.80	1,402.65	1,714.35	2,026.05	2,337.75	2,805.30

NON-DOMESTIC RATES STATISTICS

2012/13 £		2013/14 £
45.0	Rate in the pound : Rateable Value below £18,000	46.2
45.8	Rateable Value £18,000 and above	47.1
£113,291,011	Rateable Value	£113,586,666
4,025	Number of rateable premises (per NNDR 1 Return)	4,063
£50,980,955	Gross Yield	£46,102,305
<p>Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 47.1p to 46.2p.</p>		

PARISH EXPENDITURE AND PRECEPTS 2013/2014

Local tax base	Parish	Precept 2012/2013 Charged to taxpayers	2012/13 Local Tax at Band D	Precept 2013/2014 Charged to taxpayers	Council tax support grant	Total	Percentage Change in Precept	Local tax at Band D	Percentage Band Charge	Concurrent Grant Amount claimed 2013/2014	Total paid in Parish 2013/2014
£		£	£	£	£	£	%	£	%	£	£
536.50	Aldington & Bonnington	18,000	31.66	17,500	1,780	19,280	7%	32.62	3%	1,720	21,000
309.70	Appledore	20,500	56.32	20,500	2,960	23,460	14%	66.19	18%	2,120	25,580
654.10	Bethersden	17,800	25.08	18,450	1,800	20,250	14%	28.27	13%	1,240	21,530
1,052.95	Bickenden	47,500	41.46	43,400	4,100	47,500	0%	41.22	-1%	860	48,360
1,44.20	Biltington	2,100	14.44	3,000	130	3,130	49%	20.80	44%	550	3,680
1,030.65	Boughton Aluph and Eastwell	18,182	16.41	15,422	1,175	16,597	-9%	14.86	-8%	1,590	18,182
572.80	Brabourne	11,311	16.59	13,930	640	14,570	29%	24.32	31%	1,060	15,630
1,44.90	Brock	5,000	33.11	4,780	220	5,000	0%	32.99	0%	550	5,550
408.90	Challock	14,000	33.01	14,400	600	15,000	7%	35.39	7%	1,380	16,380
1,149.85	Charing	48,943.25	36.36	64,926.00	5,710	70,636	41%	56.46	47%	5,310	75,946
694.20	Chilham	16,996	22.08	23,807	2,540	26,347	55%	34.29	55%	2,080	28,427
90.80	Crundale (PM)	200	2.18	200	0	200	0%	2.20	1%	300	500
452.40	Egerton	14,536	27.62	14,510	860	15,370	6%	29.47	7%	1,330	16,700
176.60	Godmerham	4,000	23.50	3,980	100	4,080	2%	22.54	-4%	550	4,630
2,308.10	Great Chart with Singleton	52,165	20.41	68,180	5,500	73,680	41%	29.54	45%	5,550	79,230
110.10	Hastingsleigh	3,000	25.02	2,830	170	3,000	0%	25.70	-1%	550	3,550
658.70	High Halden	18,023	25.34	16,607	1,500	18,207	1%	25.29	0%	1,510	19,717
260.95	Hothfield	9,500	29.13	9,500	2,020	11,520	21%	36.41	25%	550	12,070
99.30	Kenardington	3,750	34.18	3,900	450	4,350	16%	39.27	15%	550	4,900
3,993.80	Kingsnorth	69,565	16.50	91,850	4,860	96,710	39%	23.00	38%	1,180	97,890
115.90	Little Chart	5,500	43.51	5,500	320	5,820	5%	47.45	9%	640	6,460
607.80	Mersham and Sevington	12,500	19.11	11,660	840	12,500	0%	19.18	0%	740	13,240
103.00	Moresh	1,500	12.90	3,850	150	4,000	0%	37.38	190%	550	4,550
98.00	Newenden	5,000	46.13	4,730	270	5,000	0%	48.27	5%	550	5,550
508.10	Orestone	13,500	23.62	12,310	1,470	13,780	2%	24.23	3%	550	14,330
445.40	Pluckley	24,000	48.55	24,000	2,370	26,370	10%	53.88	11%	1,570	27,940
843.25	Rolenden	21,675	30.58	19,465	2,210	21,665	0%	30.24	-1%	3,820	25,485
320.40	Ruckinge	9,000	26.46	9,000	960	9,960	5%	26.09	6%	550	10,510
478.50	Shadoxhurst	11,440	22.09	25,100	880	12,300	8%	23.86	8%	820	13,120
596.50	Smarden	23,600	36.73	7,590	780	9,220	21%	24.23	24%	740	9,960
348.40	Smeeth	13,500	19.61	9,760	4,260	14,000	4%	14.17	5%	550	14,550
888.00	Stanhoe	4,000	18.26	4,000	420	4,420	11%	20.24	11%	550	4,970
197.60	Stone	201,590	54.34	304,650	18,610	323,260	60%	90.11	66%	6,740	330,000
3,381.06	Terterden (TC)	2,800	15.65	2,800	150	2,950	5%	16.31	4%	550	3,500
171.70	Warehorne	12,170	37.13	14,604	850	15,454	27%	48.18	30%	3,470	18,924
303.10	Westwell	16,275	28.83	18,600	1,790	20,390	27%	37.46	30%	3,170	23,560
501.90	Wittersham	20,000	22.84	20,000	1,840	21,840	9%	24.84	9%	2,300	24,140
805.30	Woodchurch	42,532	39.97	53,924	5,270	59,194	39%	55.34	38%	800	59,994
26,174.86		644,243.25		1,015,725.60	81,950	1,097,675				60,200	1,157,875

REVENUE BUDGET

SUMMARY

ACTUALS 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
1,018,295	1,762,850	1,903,080	Corporate, Strategy and Personnel	1,639,060
1,208,470	1,209,430	1,287,990	Legal and Democratic Services	1,250,300
1,236,267	744,800	1,372,570	Planning and Development	1,462,340
1,841,363	2,088,610	2,096,110	Financial Services	2,189,360
428,848	249,620	280,500	Business Change and Technology	234,150
1,436,091	338,040	458,680	Customers Homes and Property	378,430
6,278,082	6,323,750	6,145,990	Environmental Services	5,492,910
(725,974)	2,223,370	2,614,970	Cultural and Project Services	2,848,970
12,721,442	14,940,470	16,159,900	SERVICE EXPENDITURE	15,493,520
572,577	(1,697,290)	(2,098,840)	Capital Charges	(1,905,520)
(684,309)	(474,500)	(472,500)	Net Interest	(319,450)
72,220	66,520	66,520	Concurrent Functions Grant	60,520
235,840	265,370	241,000	Drainage Board Levies	235,210
-	-	-	Business Rates Yield Contingency	118,150
-	-	-	Budget Contingency	100,000
342,870	35,660	(159,850)	Contribution to/(from) balances	15,070
13,260,640	13,136,230	13,736,230	ABC BUDGET REQUIREMENT	13,797,500
816,056	844,243	844,243	Total Parish Precepts	1,015,725
14,076,696	13,980,473	14,580,473	TOTAL BUDGET REQUIREMENT	14,813,225
			INCOME	
(6,860,790)	(5,941,780)	(5,941,780)	Government Grant	(3,778,800)
-	-	-	Retained Business Rates	(2,707,970)
(21,100)	(713,000)	(1,313,000)	New Homes Bonus	(1,313,000)
-	-	-	Parish Support (net of Preceptors contribution)	(8,100)
(816,056)	(844,243)	(844,243)	Parish Precepts	(1,015,725)
6,378,750	6,481,450	6,481,450	Council Tax	5,989,630

SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE

	Corporate, Strategy and Personnel £	Legal and Democratic Services £	Planning and Development £	Financial Services £	Business Change and Technology £	Sub Total £
EXPENDITURE						
Employees	806,060	1,148,410	2,270,610	3,494,960	902,420	8,622,460
Premises	1,700	-	-	-	-	1,700
Supplies and Services	549,630	500,060	261,580	34,294,660	377,310	35,983,440
Transport	26,370	41,930	94,940	29,550	14,780	207,630
TOTAL EXPENDITURE	1,389,760	1,690,460	2,627,130	37,819,370	1,294,510	44,615,230
INCOME						
Grants	(26,140)	-	(27,190)	(33,753,740)	-	(33,807,070)
Fees & Charges	-	(144,000)	(1,369,000)	(1,701,800)	(34,500)	(3,239,300)
TOTAL INCOME	(26,140)	(144,000)	(1,396,190)	(35,455,540)	(34,500)	(37,046,370)
NET CONTROLLABLE EXPENDITURE	1,357,620	1,546,460	1,240,940	2,363,830	1,260,010	7,768,860
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	1,516,760	616,150	1,107,590	965,540	187,410	4,393,450
Capital Charges	-	9,530	-	-	9,930	19,460
Recharged to other Accounts	(1,193,320)	(982,590)	(766,620)	(1,220,010)	(1,223,200)	(5,387,240)
Transfer to/from Reserves	(42,000)	50,250	(117,570)	80,000	-	(19,320)
TOTAL NON-CONTROLLABLE ITEMS	281,440	(296,160)	221,400	(174,470)	(1,025,860)	(953,550)
NET EXPENDITURE	1,639,060	1,250,300	1,462,340	2,189,360	234,150	6,775,210

	Sub Total £	Customers, Homes and Property £	Environmental Services £	Cultural and Project Services £	Net Interest and Capital Charges £	General Fund £	Total £
EXPENDITURE							
Employees	8,622,460	1,402,230	2,340,940	766,230	-	295,730	13,131,860
Premises	1,700	827,890	1,877,820	524,070	-	-	3,431,480
Supplies and Services	35,983,440	952,580	3,827,320	1,269,780	286,550	295,730	42,637,400
Transport	207,630	51,370	125,100	39,190	-	-	423,290
TOTAL EXPENDITURE	44,815,230	3,234,070	8,271,180	2,619,270	286,550	295,730	59,624,030
INCOME							
Grants	(33,807,070)	(45,000)	(115,000)	(40,500)	-	(7,807,870)	(41,815,440)
Fees & Charges	(3,239,300)	(1,376,480)	(3,083,500)	(210,850)	(608,000)	-	(9,123,930)
TOTAL INCOME	(37,046,370)	(2,021,480)	(3,204,500)	(251,150)	(608,000)	(7,807,870)	(50,939,370)
NET CONTROLLABLE EXPENDITURE	7,768,860	1,312,590	5,066,680	2,368,120	(319,450)	(7,512,140)	8,664,660
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	4,393,450	651,060	1,689,800	611,350	-	233,220	7,295,160
Capital Charges	19,460	524,850	186,470	1,174,740	(1,905,520)	-	-
Recharged to other Accounts	(5,387,240)	(2,112,670)	(1,339,540)	(405,610)	-	-	(9,244,460)
Transfer to/from Reserves	(19,320)	(936,160)	(60,000)	(899,630)	-	233,220	(745,730)
TOTAL NON-CONTROLLABLE ITEMS	(993,650)	(936,160)	426,230	460,850	(1,905,520)	233,220	(2,695,030)
NET EXPENDITURE	6,775,210	376,430	5,492,910	2,848,970	(2,224,970)	(7,278,920)	5,969,630

Analysis of Estimated Reserves

General Fund	Balance at 31/03/12 £'000	Additions £'000	Payments £'000	Estimated Balance at 31/03/13 £'000	Additions £'000	Payments £'000	Estimated Balance at 31/03/14 £'000
General Fund	3,153		(1,689)	1,464			1,464
Earmarked Reserves							
NNDR					368		368
Elections	148	60	(130)	78	60		138
Repairs & Renewals	581		(426)	255			255
Planning Appeals	335			335			335
Interest Rate Reserve	297			297			297
Stour Centre	301	1,817	(131)	1,987	72	(988)	1,071
Community Grant Fund	5			5			5
Planning Delivery Grant	464		(346)	118		(93)	25
Transport Initiatives	163			163		(42)	121
People Mover (Designer outlet)	92			92			92
Members' IT	17			17			17
Valuation of Assets	15			15			15
Hopewell Twinning Reserve	5		(2)	3			4
Netball Centre Reserve	28	5		33			38
Singleton Environment Centre	53			53			53
Section 106 Monitoring Fee	26	23	(23)	26			26
Actuarial Volatility Reserve	314		(314)				
Service Pressure Reserve	98		0	98			98
Green Transport Initiatives	30		0	30			30
Land Adoption Reserve	381		(267)	114			114
Land Searches Reserve	97		(32)	65	10		75
Waterside Reserve	5	5		10	5		15
New Homes Bonus	21	126		147	1,119	(520)	746
Footway Maintenance	36			36			36
St Mary's Church Ruin	5			5			5
Total Earmarked Reserves	3,617	2,036	(1,671)	3,982	1,663	(1,666)	3,979
Total	6,770	2,036	(3,360)	5,446	1,663	(1,666)	5,443

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REVENUE BUDGET

CORPORATE, STRATEGY AND PERSONNEL

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
355,247	330,160	305,160	Corporate Management	332,720
203,087	820,990	978,740	Allocable Corporate Costs	788,400
-	(10)	(1,750)	Internal Audit	-
-	108,140	125,810	Personnel & Development	105,010
109,396	99,660	91,220	Policy & Performance	127,300
350,566	296,910	296,910	Single Grants Gateway	285,630
1,018,295	1,655,850	1,796,090	SERVICE EXPENDITURE	1,639,060

**SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
CORPORATE, STRATEGY AND PERSONNEL**

	Corporate Management	Allocable Corporate Costs	Internal Audit	Personnel & Development	Strategy & Partnership	Single Grants Gateway	Total
EXPENDITURE							
Employees	316,910	(71,490)	83,570	340,560	136,510	-	806,060
Premises	1,700	-	-	-	-	-	1,700
Supplies and Services	104,500	5,000	47,910	38,450	-	353,770	549,630
Transport	12,210	-	5,430	3,450	5,280	-	26,370
TOTAL EXPENDITURE	435,320	(66,490)	136,910	382,460	141,790	353,770	1,383,760
INCOME							
Grants	-	-	-	-	-	(26,140)	(26,140)
Fees & Charges	-	-	-	-	-	-	-
TOTAL INCOME	-	-	-	-	-	(26,140)	(26,140)
NET CONTROLLABLE EXPENDITURE	435,320	(66,490)	136,910	382,460	141,790	327,630	1,357,620
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	464,140	928,090	13,670	61,700	49,160	-	1,516,760
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(566,740)	(73,200)	(150,580)	(339,150)	(63,650)	-	(1,193,320)
Transfer to/from Reserves	-	-	-	-	-	(42,000)	(42,000)
TOTAL NON-CONTROLLABLE ITEMS	(102,600)	854,890	(136,910)	(277,450)	(14,490)	(42,000)	281,440
NET EXPENDITURE	332,720	788,400	-	105,010	127,300	285,630	1,639,060

REVENUE BUDGET				
SERVICE		CORPORATE MANAGEMENT		
SERVICE DESCRIPTION		This cost centre holds the cost of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Deputy Chief Executive		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2014/12	2012/13	OUTTURN		2013/14
£	£	£		£
302,025	305,210	304,600	EXPENDITURE	
1,952	-	-	Employees	316,910
143,563	141,200	115,900	Premises	1,700
10,478	9,460	10,370	Supplies and Services	104,500
			Transport	12,210
458,015	455,870	430,870	TOTAL EXPENDITURE	435,320
			INCOME	
(3,208)	-	-	Grants	-
-	-	-	Fees and Charges	-
454,807	455,870	430,870	NET CONTROLLABLE EXPENDITURE	435,320
511,524	414,980	414,980	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	464,140
(611,085)	(540,690)	(540,690)	Capital Charges	-
-	-	-	Recharges	(566,740)
-	-	-	Transfers to/from Reserves	-
355,247	330,160	305,160	NET EXPENDITURE (including Recharges and Capital Charges)	332,720
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	330,160			
Pay Award	8,710			
Increments & Other Changes	6,620			
Premises	1,700	Allowance re Management Team away days etc		
Reduction in Annual Audit Fees	(41,300)			
Subscriptions	4,000	Now also includes a subscription to the funding lobby group SPARSE Rural		
Other	(420)			
Transportation	2,140	Employers NI contributions re P11d		
Change in support costs	49,160			
Change in recharges	(26,050)			
Base Budget 2013/14	332,720			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	330,160			
Annual Audit Fee	(28,300)			
Subscriptions	3,000	One off piece of work done by LG Futures		
Other	300			
Outturn 2012/13 (P6 Forecast)	305,160			
NOTES				

REVENUE BUDGET				
SERVICE		ALLOCABLE CORPORATE COSTS		
SERVICE DESCRIPTION		These budgets are initially held centrally, but are then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Deputy Chief Executive		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
14,673	(137,750)	20,000	EXPENDITURE	
-	-	-	Employees	(71,490)
509	5,000	5,000	Premises	-
-	-	-	Supplies and Services	5,000
-	-	-	Transport	-
15,182	(132,750)	25,000	TOTAL EXPENDITURE	(66,490)
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
15,182	(132,750)	25,000	EXPENDITURE	(66,490)
187,905	1,030,010	1,030,010	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	928,090
-	(76,270)	(76,270)	Capital Charges	-
-	-	-	Recharges	(73,200)
-	-	-	Transfers to/from Reserves	-
203,087	820,990	978,740	NET EXPENDITURE (including Recharges and Capital Charges)	788,400
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		820,990		
Salaries		66,260	Reduction in vacancy saving target	
Change to support costs		(101,920)		
Change to recharges		3,070		
Base Budget 2013/14		788,400		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		820,990		
Salaries		5,780	Vire re Policy & Performance Managers post	
Salaries		5,460	Vire re Web Analyst/Programmers post	
Salaries		25,770	Vire re Env Officers posts	
Salaries		7,780	Vire re Civil Enforcement Officers post	
Salaries		29,780	Vire re Planning Officers (DC) post	
Salaries		12,290	Vire re Housing Employment Advisors post	
Salaries		12,040	Vire re Chilmington Gypsy Site Wardens post	
Salaries		58,870	Virement re Environmental services Salary Savings over and above 80k savings target	
Outturn 2012/13 (P6 Forecast)		978,740		
NOTES				

REVENUE BUDGET

SERVICE	INTERNAL AUDIT
SERVICE DESCRIPTION	The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services
SERVICE MANAGER	Deputy Chief Executive
BUDGET MANAGER	Head of Internal Audit

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
86,396	86,160	81,920	EXPENDITURE	
-	-	-	Employees	83,570
46,719	46,420	46,290	Premises	-
52	300	5,530	Supplies and Services	47,910
			Transport	5,430
133,168	132,880	133,740	TOTAL EXPENDITURE	136,910
			INCOME	
-	-	-	Grants	-
-	-	(2,600)	Fees and Charges	-
133,168	132,880	131,140	NET CONTROLLABLE EXPENDITURE	136,910
			RECHARGES & CAPITAL CHARGES	
12,959	12,960	12,960	Support Services	13,670
-	-	-	Capital Charges	-
(146,127)	(145,850)	(145,850)	Recharges	(150,580)
-	-	-	Transfers to/from Reserves	-
-	(10)	(1,750)	NET EXPENDITURE (including Recharges and Capital Charges)	-

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2012/13	(10)	
Pay Award	2,060	
Salaries other	620	
Supplies and Services	1,350	
Change in support costs	710	
Change in recharges	(4,730)	
Base Budget 2013/14	-	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2012/13	(10)	
	990	IDEA Training
Supplies and Services	(130)	
Fees & Charges	(2,600)	Income re certification of Greenov claim 12/13
Outturn 2012/13 (P6 Forecast)	(1,750)	

NOTES

REVENUE BUDGET				
SERVICE		PERSONNEL & DEVELOPMENT		
SERVICE DESCRIPTION		The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Head of Personnel & Development		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
295,147	316,910	313,860	EXPENDITURE	
-	-	-	Employees	340,560
33,959	33,250	35,010	Premises	-
20,936	600	19,560	Supplies and Services	38,450
			Transport	3,450
350,041	350,760	368,430	TOTAL EXPENDITURE	382,460
-	-	-	INCOME	
(2,660)	-	-	Grants	-
			Fees and Charges	-
347,382	350,760	368,430	NET CONTROLLABLE EXPENDITURE	382,460
130,677	57,680	57,680	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	61,700
(478,058)	(300,300)	(300,300)	Capital Charges	-
			Recharges	(339,150)
			Transfers to/from Reserves	-
	108,140	125,810	NET EXPENDITURE (including Recharges and Capital Charges)	105,010
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	108,140			
Pay Award	6,540			
Increments	560			
Salary Saving not achieved	20,000			
Computer Software	7,200	Increase in software licence costs (new payroll system)		
Subscriptions	(2,500)	Reduction in subscriptions paid		
Other	(100)			
Change in support costs	4,020			
Change in recharges	(38,850)			
Base Budget 2013/14	105,010			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	108,140			
Salaries	(3,050)			
Computer Software	4,760	Increase in software licence costs (new payroll system)		
Subscriptions	(3,000)	Reduction in subscriptions re Asperity		
Transport	18,960	Cost of Employers NI for lease cars		
Outturn 2012/13 (P6 Forecast)	125,810			
NOTES				

REVENUE BUDGET				
SERVICE		POLICY AND PERFORMANCE		
SERVICE DESCRIPTION		Responsible for development and oversight of business planning, corporate strategy, policy and performance management, corporate partnerships and voluntary and community sector grants.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Policy & Performance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
165,122	157,210	110,710	EXPENDITURE	136,510
-	-	-	Employees	-
686	-	-	Premises	-
3,071	3,050	3,610	Supplies and Services	-
			Transport	5,280
168,879	160,260	114,320	TOTAL EXPENDITURE	141,790
(37,500)	(37,500)	-	INCOME	-
-	-	-	Grants	-
			Fees and Charges	-
131,379	122,760	114,320	NET CONTROLLABLE EXPENDITURE	141,790
45,317	45,530	45,530	RECHARGES & CAPITAL CHARGES	49,160
-	-	-	Support Services	-
(67,300)	(68,630)	(68,630)	Capital Charges	-
-	-	-	Recharges	(63,650)
			Transfers to/from Reserves	-
109,396	99,660	91,220	NET EXPENDITURE (including Recharges and Capital Charges)	127,300
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		99,660		
Pay Award		1,810		
Salaries		(44,540)	Strategy & Policy Manager Post	
Salaries		(38,660)	Strategy, Partnership/Comms Manager Post	
Salaries		64,140	Policy & Performance Manager	
Other		(1,220)		
Virement		37,500	New Homes Bonus now shown below the line	
Changes to support costs		3,630		
Changes to recharges		4,980		
Base Budget 2013/14		127,300		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		99,660		
Salaries		(5,760)	Vire re Policy & Performance Managers post to corporate vacancy savings	
Salaries		(40,180)	Vire re Strategy, Partnership/Comms Manager post	
Virement		37,500	New Homes Bonus now shown in government grants	
Outturn 2012/13 (P6 Forecast)		91,220		
NOTES				

REVENUE BUDGET				
SERVICE		SINGLE GRANTS GATEWAY		
SERVICE DESCRIPTION		Council grants to support voluntary and community sector organisations in the borough.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Policy & Performance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	2012/13		2013/14
£	£	£		£
36	-	-	EXPENDITURE	-
-	-	-	Employees	-
378,670	365,350	389,900	Premises	-
-	-	-	Supplies and Services	353,770
-	-	-	Transport	-
378,706	365,350	389,900	TOTAL EXPENDITURE	353,770
(28,140)	(26,140)	(26,140)	INCOME	(26,140)
-	-	-	Grants	-
-	-	-	Fees and Charges	-
350,566	339,210	363,760	NET CONTROLLABLE EXPENDITURE	327,630
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(42,300)	(66,850)	Transfers to/from Reserves	(42,000)
350,566	296,910	296,910	NET EXPENDITURE (including Recharges and Capital Charges)	285,630
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	296,910			
Supplies and services	40,000	Increase in parish handyman scheme (Includes 17,000		
	107,000	Ward members scheme		
	(160,450)	Remove charitable rate relief to business rates yield contingency.		
General Inflation	1,870			
Change in transfers from reserve	42,300	Removal of charitable rate relief reserve to business rates yield contingency.		
Change in transfers from reserve	(42,000)	Increase to cover extra costs for parish handyman		
Base Budget 2013/14	285,630			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	296,910			
Outturn 2012/13 (P6 Forecast)	296,910			
NOTES				
Breakdown of total expenditure figure for 2013/14, ward member grant £107k; parish handyman £60k; community grants fund £186k				

REVENUE BUDGET				
LEGAL AND DEMOCRATIC SERVICES				
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
-	(50)	80,610	Legal	6,070
44,516	54,100	54,100	Mayor	60,100
364,730	349,580	349,580	Electoral Services	362,910
-	20	(160)	Executive Support	-
799,225	805,780	803,860	Democratic Representation	821,220
1,208,470	1,209,430	1,287,990	SERVICE EXPENDITURE	1,250,300

**SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
LEGAL AND DEMOCRATIC SERVICES**

	Legal	Mayor	Electoral Services	Executive Support	Democratic Representation	Total
EXPENDITURE						
Employees	729,940	17,380	162,330	37,840	200,920	1,148,410
Premises	-	-	-	-	-	-
Supplies and Services	42,940	13,570	92,350	11,000	340,200	500,060
Transport	23,120	12,050	3,060	-	3,760	41,990
TOTAL EXPENDITURE	796,000	43,000	257,740	48,840	544,880	1,690,460
INCOME						
Grants	-	-	-	-	-	-
Fees and Charges	(136,000)	-	(2,300)	-	(5,700)	(144,000)
TOTAL INCOME	(136,000)	-	(2,300)	-	(5,700)	(144,000)
NET CONTROLLABLE EXPENDITURE	660,000	43,000	255,440	48,840	539,180	1,546,460
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	114,650	17,100	47,220	20,630	416,550	616,150
Capital Charges	-	-	-	-	9,530	9,530
Recharged to other Accounts	(768,580)	-	-	(69,470)	(144,040)	(982,090)
Transfer to/from Reserves	-	-	60,250	-	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(653,930)	17,100	107,470	(48,840)	282,040	(296,160)
NET EXPENDITURE	6,070	60,100	362,910	-	821,220	1,250,300

REVENUE BUDGET

SERVICE	LEGAL SERVICES
SERVICE DESCRIPTION	Providing Legal Services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer duties.
SERVICE MANAGER	Head of Legal & Democratic Services
BUDGET MANAGER	Principal Solicitor (Property & Projects)

ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
653,186	725,090	705,870	EXPENDITURE	
-	-	-	Employees	729,940
-	-	-	Premises	-
91,753	45,080	45,740	Supplies and Services	42,940
3,125	3,350	22,570	Transport	23,120
748,064	773,520	774,180	TOTAL EXPENDITURE	796,000
			INCOME	
(80,000)	(80,000)	-	Grants	-
(110,548)	(131,700)	(131,700)	Fees and Charges	(136,000)
557,516	561,820	642,480	NET CONTROLLABLE EXPENDITURE	660,000
			RECHARGES & CAPITAL CHARGES	
112,994	112,200	112,200	Support Services	114,650
-	-	-	Capital Charges	-
(670,510)	(674,070)	(674,070)	Recharges	(768,580)
-	-	-	Transfers to/from Reserves	-
	(50)	80,610	NET EXPENDITURE (including Recharges and Capital Charges)	6,070

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2012/13	(50)	
Pay Award	16,490	
Increments	8,960	
Salaries	(19,800)	Cash alternative transferred to transport
Employee Related Insurances	(1,380)	
Supplies and Services	(2,200)	Virement re Keyfile/Idox software to IT
Transport	19,800	Cash alternative transferred from salaries
Income Inflation	(4,300)	
Grant	80,000	New Homes Bonus moved to government grant
Other	610	
Change in support costs	2,450	
Change in recharges	(94,510)	Movement due to NHB grant movement (see above)
Base Budget 2013/14	6,070	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2012/13	(50)	
Supplies and Services	660	
Grant	80,000	New Homes Bonus moved to government grant
Outturn 2012/13 (P6 Forecast)	80,610	

NOTES

REVENUE BUDGET				
SERVICE		MAYORALTY		
SERVICE DESCRIPTION		Mayoral Costs		
SERVICE MANAGER		Head of Legal & Democratic Services		
BUDGET MANAGER		Member Services & Scrutiny Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
15,805	16,770	16,770	EXPENDITURE	
-	-	-	Employees	17,380
10,167	13,500	13,500	Premises	-
6,571	12,050	12,050	Supplies and Services	13,570
			Transport	12,050
32,543	42,320	42,320	TOTAL EXPENDITURE	43,000
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
32,543	42,320	42,320	NET CONTROLLABLE EXPENDITURE	43,000
11,973	11,780	11,780	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	17,100
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
44,516	54,100	54,100	NET EXPENDITURE (including Recharges and Capital Charges)	60,100
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		54,100		
Pay Award		610		
Other		70		
Change in support costs		5,320		
Base Budget 2013/14		60,100		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		54,100		
Outturn 2012/13 (P6 Forecast)		54,100		
NOTES				

REVENUE BUDGET				
SERVICE		ELECTORAL ADMINISTRATION AND REGISTRATION		
SERVICE DESCRIPTION		The administration of the elections and the maintenance of the electoral role. The cost of the KCC and Parliamentary elections are recovered		
SERVICE MANAGER		Head of Legal & Democratic Services		
BUDGET MANAGER		Electoral Services Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
157,644	154,370	152,290	EXPENDITURE:	
24,300	-	-	Employees	162,330
163,380	85,900	85,900	Premises	-
149	400	2,480	Supplies and Services	92,350
			Transport	3,060
345,472	240,670	240,670	TOTAL EXPENDITURE	257,740
-	-	-	INCOME	
(26,253)	(2,300)	(2,300)	Grants	-
			Fees and Charges	(2,300)
319,219	238,370	238,370	NET CONTROLLABLE EXPENDITURE	255,440
45,511	50,960	50,960	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	47,220
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
364,730	349,580	349,580	NET EXPENDITURE (Including Recharges and Capital Charges)	362,910
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	349,580			
Pay Award	5,710			
Increments	4,260			
Canvassers Fees	(3,000)			
Professional & Consultants Fees	(3,000)			
Anticipated increase in postages	13,000		Royal Mail increased 2nd class postage by 17.8%	
Other	100			
Change in support costs	(3,740)			
Base Budget 2013/14	362,910			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	349,580			
Outturn 2012/13 (P7 Forecast)	349,580			
NOTES				

REVENUE BUDGET				
SERVICE		EXECUTIVE SUPPORT		
SERVICE DESCRIPTION		To provide administrative support to all services as required, including word processing, document design and production, and electronic data imaging		
SERVICE MANAGER		Head of Legal & Democratic Services		
BUDGET MANAGER		Principal Solicitor (Property & Projects)		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
67,869	49,830	54,830	EXPENDITURE	
-	-	-	Employees	37,840
18,182	11,700	21,020	Premises	-
-	-	-	Supplies and Services	11,000
-	-	-	Transport	-
85,851	61,530	75,850	TOTAL EXPENDITURE	48,840
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
85,851	61,530	75,850	NET CONTROLLABLE EXPENDITURE	48,840
			RECHARGES & CAPITAL CHARGES	
31,580	31,060	31,060	Support Services	20,630
-	-	-	Capital Charges	-
(117,412)	(92,570)	(92,570)	Recharges	(69,470)
-	-	(14,500)	Transfers to/from Reserves	-
-	20	(160)	NET EXPENDITURE (including Recharges and Capital Charges)	-
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		20		
Virement to Visitor & Call Centre		(4,400)	5.5 Hours per week to Visitor & Call Centre	
Reduction of hours		(8,770)	Removal of Customer Support Officer post	
Pay Award		1,180		
Supplies and Services		(700)	Reduction in stationery costs	
Support Services		(10,430)		
Recharges		23,100		
Budget 2013/14		-		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		20		
Salaries		5,000	Temp post to cover scanning backlog (Management Team 13/09/2012)	
Supplies and Services		9,500	Additional cost for back scanning re idox (Management Team 13/09/2012)	
Contribution from Reserves		(14,500)	Contribution from reserve to cover above	
Other		(180)		
Outturn 2012/13 (P6 Forecast)		(160)		
NOTES				

REVENUE BUDGET				
SERVICE		DEMOCRATIC REPRESENTATION		
SERVICE DESCRIPTION		Member support and administration of the Council's committees		
SERVICE MANAGER		Head of Legal & Democratic Services		
BUDGET MANAGER		Member Services & Scrutiny Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
200,361	192,760	192,760	EXPENDITURE	
37	-	-	Employees	200,920
335,310	336,740	334,820	Premises	-
3,105	3,180	3,180	Supplies and Services	340,200
			Transport	3,760
538,813	532,680	530,760	TOTAL EXPENDITURE	544,880
			INCOME	
(6,568)	(5,700)	(5,700)	Grants	-
			Fees and Charges	(5,700)
532,245	526,980	525,060	NET CONTROLLABLE EXPENDITURE	539,180
			RECHARGES & CAPITAL CHARGES	
403,445	413,360	413,360	Support Services	416,550
9,527	9,530	9,530	Capital Charges	9,530
(145,992)	(144,090)	(144,090)	Recharges	(144,040)
			Transfers to/from Reserves	-
799,225	805,780	803,860	NET EXPENDITURE (including Recharges and Capital Charges)	821,220
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		805,780		
Pay Award		6,060		
Increments		2,410		
Members Allowances - Pay Award		4,100		
Other		(370)		
Change in support costs		3,190		
Change in recharges		50		
Base Budget 2013/14		821,220		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		805,780		
Members Travel		(1,120)		
Advertising		(800)	Now advertising member allowances via ABC website therefore no outside advertising costs	
Outturn 2012/13 (P6 Forecast)		803,860		
NOTES				

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REVENUE BUDGET

PLANNING AND DEVELOPMENT

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
289,146	256,800	472,050	Strategic Planning	529,550
698,799	228,040	640,260	Development Control	661,500
96,922	57,740	57,740	Building Control	66,320
(20,692)	(2,410)	(2,410)	Land Charges	(60)
-	(10)	810	Planning Administration	10
172,092	204,640	204,120	Economic Development	205,020
1,236,267	744,800	1,372,570	SERVICE EXPENDITURE	1,462,340

**SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
PLANNING AND DEVELOPMENT**

	Strategic Planning	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	570,290	802,870	413,030	98,130	272,880	113,410	2,270,610
Premises	-	-	-	-	-	-	-
Supplies and Services	31,070	94,050	32,600	13,320	1,200	89,340	261,580
Transport	15,140	49,290	23,360	200	100	6,850	94,940
TOTAL EXPENDITURE	616,500	946,210	468,990	111,650	274,180	209,600	2,627,190
INCOME							
Grants	-	-	-	-	-	(27,190)	(27,190)
Fees & Charges	-	(719,000)	(422,000)	(213,000)	(5,000)	-	(1,359,000)
TOTAL INCOME	-	(719,000)	(422,000)	(213,000)	(5,000)	(27,190)	(1,386,190)
NET CONTROLLABLE EXPENDITURE	616,500	227,210	46,990	(101,350)	269,180	182,410	1,240,940
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	163,520	645,160	87,970	91,790	96,540	22,610	1,107,590
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(198,400)	(136,670)	(68,640)	-	(365,710)	-	(768,620)
Transfer to/from Reserves	(52,070)	(75,000)	-	9,500	-	-	(117,570)
TOTAL NON-CONTROLLABLE ITEMS	(86,960)	434,290	19,330	101,290	(269,170)	22,610	221,400
NET EXPENDITURE	529,550	661,500	66,320	(60)	10	205,020	1,462,340

REVENUE BUDGET				
SERVICE		STRATEGIC PLANNING		
SERVICE DESCRIPTION		Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals		
SERVICE MANAGER		Head of Planning And Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
427,030	533,790	521,840	EXPENDITURE	570,290
-	-	-	Employees	-
60,764	41,090	41,090	Premises	-
5,542	4,170	16,370	Supplies and Services	31,070
			Transport	15,140
493,336	579,050	579,300	TOTAL EXPENDITURE	616,500
(275,000)	(275,000)	(60,000)	INCOME	-
(235)	-	-	Grants	-
			Fees and Charges	-
218,101	304,050	519,300	NET CONTROLLABLE EXPENDITURE	616,500
113,085	151,580	151,580	RECHARGES & CAPITAL CHARGES	163,520
-	-	-	Support Services	-
(42,040)	(198,830)	(198,830)	Capital Charges	(198,400)
-	-	-	Recharges	(52,070)
			Transfers to/from Reserves	
299,146	256,800	472,050	NET EXPENDITURE (including Recharges and Capital Charges)	529,550
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		256,800		
Employees and Transport		47,470	£26k virement from Development Control, £12k increased Hours/Regrading, £14k increase from pay award. Saving re Superannuation opt out £6k	
Supplies and Services		(10,020)	£2.5k saving on Advertising, £7.5k saving on Computer Software	
Grants		275,000	£215k New Homes Bonus virement to Government Grants. £60k loss of Government Grant, now financed from reserves	
Support Services		11,940		
Recharges		430		
Transfers to/from Reserves		(52,070)	Reserves used to finance CIL post	
Base Budget 2013/14		529,550		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		256,800		
Employees and Transport		250		
Grants		215,000	New Homes Bonus virement to Government Grants	
Outturn 2012/13 (P6 Forecast)		472,050		
NOTES				

REVENUE BUDGET				
SERVICE		DEVELOPMENT CONTROL		
SERVICE DESCRIPTION		Processing Planning Applications ranging from Extensions to Major Sites, plus Enforcement and Conservation		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
882,739	827,680	764,570	EXPENDITURE	802,870
2,741	-	-	Employees	-
105,568	104,610	94,610	Promises	94,050
10,767	17,140	50,470	Supplies and Services	49,290
1,001,816	949,430	909,650	Transport	946,210
			TOTAL EXPENDITURE	
(236,800)	(280,000)	-	INCOME	-
(697,088)	(917,230)	(745,230)	Grants	(719,000)
67,928	(247,800)	164,420	Fees and Charges	227,210
			NET CONTROLLABLE	
			EXPENDITURE	
886,515	609,750	609,750	RECHARGES & CAPITAL CHARGES	845,160
-	-	-	Support Services	-
(55,644)	(110,910)	(110,910)	Capital Charges	(135,870)
-	(23,000)	(23,000)	Recharges	(75,000)
698,799	228,040	640,260	Transfers to/from Reserves	661,500
			NET EXPENDITURE (including Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		228,040		
Employees and Transport		7,340	£26k virement to Strategic Planning, £19k reduction in hours. Additional £52k for Principal Planning Officer, to be financed from reserves	
Supplies and Services		(10,560)	Savings from Advertising	
Grants		280,000	New Homes Bonus virement to Government Grants £230k, Loss of GAF funding £50k	
Fees and Charges		198,230	£100k reduced fee income, £15k reduction in pre-planning application advice, £7k increase in s.106 monitoring	
Support Services		35,410		
Recharges		(24,960)		
Transfers to/from Reserves		(52,000)	HPDG Reserves used to finance Principal Planning Officer post	
Base Budget 2013/14		661,500		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		228,040		
Employees		(29,780)	£30k Vacancy savings	
Supplies and Services		(10,000)	Advertising savings	
Grants		280,000	New Homes Bonus virement to Government Grants £230k, and loss of GAF funding £50k	
Fees and Charges		172,000	Reduced Fee Income £157K, Reduced pre planning application advice £15k	
Outturn 2012/13 (P6 Forecast)		640,260		
NOTES				

REVENUE BUDGET				
SERVICE		BUILDING CONTROL		
SERVICE DESCRIPTION		Undertake the Statutory Duties of the Building Regulations		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
407,952	414,690	401,320	EXPENDITURE	
-	-	-	Employees	413,030
38,360	28,120	28,120	Premises	-
7,651	10,380	23,750	Supplies and Services	32,600
			Transport	23,360
453,963	453,190	453,190	TOTAL EXPENDITURE	468,990
-	-	-	INCOME	
(385,484)	(404,000)	(404,000)	Grants	-
			Fees and Charges	(422,000)
68,479	49,190	49,190	NET CONTROLLABLE	46,990
			EXPENDITURE	
			RECHARGES & CAPITAL	
			CHARGES	
99,477	80,640	80,640	Support Services	87,970
1,058	-	-	Capital Charges	-
(72,092)	(72,090)	(72,090)	Recharges	(68,640)
-	-	-	Transfers to/from Reserves	-
96,922	57,740	57,740	NET EXPENDITURE (Including	66,320
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		57,740	COMMENTS	
Employees and Transport		11,320	Pay award £11k	
Supplies and Services		4,480		
Fees and Charges		(18,000)	Based on an increase in work	
Support Services		7,330		
Recharges		3,450		
Base Budget 2013/14		66,320		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		57,740	COMMENTS	
Employees		(13,370)	Cash alternative virement £13k	
Transport		13,370	Cash alternative virement £13k	
Outturn 2012/13 (P6 Forecast)		57,740		
NOTES				

REVENUE BUDGET				
SERVICE		LAND CHARGES		
SERVICE DESCRIPTION		Responding to Land Charges Search Enquiries		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
83,417	118,720	99,820	EXPENDITURE	
-	-	-	Employees	98,130
16,870	9,820	9,820	Premises	-
685	400	2,480	Supplies and Services	13,320
			Transport	200
100,773	128,940	112,120	TOTAL EXPENDITURE	111,650
			INCOME	
-	-	-	Grants	-
(213,727)	(230,000)	(210,000)	Fees and Charges	(213,000)
(112,954)	(101,060)	(97,880)	NET CONTROLLABLE	(101,350)
			EXPENDITURE	
			RECHARGES & CAPITAL	
			CHARGES	
92,262	112,900	112,900	Support Services	91,790
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(14,250)	(17,430)	Transfers to/from Reserves	9,500
(20,692)	(2,410)	(2,410)	NET EXPENDITURE (including	(60)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(2,410)		
Employees		(20,590)	£24k saving re deletion of Senior Local Land Charges post. Pay Award £3k	
Supplies and Services		3,500	Computer software	
Transport		(200)		
Fees and Charges		17,000	Reduced income based on activity	
Support Services		(21,110)		
Transfers to/from Reserves		23,750	Service now budgeted to make a small surplus	
Base Budget 2013/14		(60)		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(2,410)		
Employees		(18,900)	£17k Vacancy savings, cash alternative virement £2k	
Transport		2,080	Cash Alternative virement £2k	
Fees and Charges		20,000	Reduced income based on activity	
Transfers to/from Reserves		(3,180)		
Outturn 2012/13 (P6 Forecast)		(2,410)		
NOTES				

REVENUE BUDGET

SERVICE	PLANNING ADMINISTRATION
SERVICE DESCRIPTION	Holding Account for the costs of the administration for Planning and Building Control Service, this budget is recharged to those services
SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager and Head of Building Control

ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
313,464	266,910	281,560	EXPENDITURE	272,880
-	-	-	Employees	-
18,549	1,200	2,020	Premises	1,200
167	100	100	Supplies and Services	100
-	-	-	Transport	-
332,180	268,210	283,680	TOTAL EXPENDITURE	274,180
(2,490)	-	-	INCOME	-
(37,456)	(7,500)	(7,500)	Grants	-
-	-	-	Fees and Charges	(5,000)
292,234	260,710	276,180	NET CONTROLLABLE EXPENDITURE	269,180
129,612	118,000	118,000	RECHARGES & CAPITAL CHARGES	96,540
-	-	-	Support Services	-
(421,846)	(378,720)	(378,720)	Capital Charges	(365,710)
-	-	(14,650)	Recharges	-
-	-	-	Transfers to/from Reserves	-
-	(10)	810	NET EXPENDITURE (Including Recharges and Capital Charges)	10

ANALYSIS OF BUDGET VARIATIONS			COMMENTS
Base Budget 2012/13	(10)		
Employees	5,970		Pay award £7k
Fees and Charges	2,500		Street naming and numbering income
Support Services	(21,460)		
Recharges	13,010		
Base Budget 2013/14	10		

ANALYSIS OF BUDGET VARIATIONS			COMMENTS
Base Budget 2012/13	(10)		
Employees	14,650		Temporary staffing funded from previous years surplus
Supplies and Services	820		
Transfers to/from Reserves	(14,650)		Draw down from reserves to finance extra employee
Outturn 2012/13 (P6 Forecast)	810		

NOTES

REVENUE BUDGET				
SERVICE		ECONOMIC DEVELOPMENT		
SERVICE DESCRIPTION		Planning and supporting growth in the area for both local and incoming business		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Business Manager and Head of Building Control		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
118,738	130,180	124,530	EXPENDITURE	
-	-	-	Employees	113,410
74,280	90,200	90,200	Premises	-
1,752	700	5,830	Supplies and Services	89,340
			Transport	6,850
194,770	221,080	220,560	TOTAL EXPENDITURE	209,600
(42,398)	(32,800)	(32,800)	INCOME	
-	-	-	Grants	(27,190)
			Fees and Charges	-
152,372	188,280	187,760	NET CONTROLLABLE EXPENDITURE	182,410
16,843	16,360	16,360	RECHARGES & CAPITAL CHARGES	
2,877	-	-	Support Services	22,610
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
172,092	204,640	204,120	NET EXPENDITURE (Including Recharges and Capital Charges)	205,020
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		204,640	COMMENTS	
Employees & Transport		(10,620)	£9k saving due to reduction in hours. £3k Pay award	
Supplies and Services		(860)		
Grants		5,610	ERDF Greenov grant reduced, this has been offset by a reduction in employee costs	
Support Services		6,250		
Base Budget 2013/14		205,020		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		204,640	COMMENTS	
Employees		(5,650)	Cash alternative virement £5k	
Transport		5,130	Cash alternative virement £5k	
Outturn 2012/13 (P6 Forecast)		204,120		
NOTES				

REVENUE BUDGET

FINANCIAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
-	(120)	7,210	Accountancy	270
-	-	270	Exchequer Services	(30)
-	(10)	(10)	Debtors/Debt Recovery	90
(104,271)	(79,410)	(79,410)	Business Rate Collection	(88,170)
523,727	480,420	480,420	Council Tax Collection	515,140
369,687	433,170	433,170	Housing Benefit Administration	479,380
(217,769)	(237,290)	(237,290)	Housing Benefits	(237,290)
10	(700)	(800)	Housing Advances	(660)
(234,300)	2,650	2,650	Miscellaneous Expenditure	1,860
1,504,279	1,489,900	1,489,900	Non Distributed Costs	1,518,770
1,841,363	2,088,610	2,096,110	SERVICE EXPENDITURE	2,189,360

REVENUE BUDGET				
SERVICE		ACCOUNTANCY		
SERVICE DESCRIPTION		Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
373,572	351,940	348,550	EXPENDITURE	
80	-	-	Employees	345,910
551,084	65,830	72,080	Premises	-
882	1,600	4,650	Supplies and Services	68,610
			Transport	6,950
925,617	419,370	425,260	TOTAL EXPENDITURE	421,470
			INCOME	
-	-	-	Grants	-
(51,148)	(7,000)	-	Fees and Charges	-
874,468	412,370	425,260	NET CONTROLLABLE EXPENDITURE	421,470
			RECHARGES & CAPITAL CHARGES	
143,865	130,830	130,830	Support Services	135,400
-	-	-	Capital Charges	-
(1,018,333)	(543,320)	(543,320)	Recharges	(556,600)
-	-	(5,560)	Transfers to/from Reserves	-
	(120)	7,210	NET EXPENDITURE (Including Recharges and Capital Charges)	270
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	(120)			
Pay Award/ increments	8,400			
Salaries	(7,700)		Reduction in staff time (insurance assistant)	
Virement from Salaries	(3,050)		Presentational change related to staff cash alternative transferred to transport	
Salaries	(3,680)			
Supplies and services	2,780			
Transport	2,300		Additional cash alternative and savings on travel	
Virement to transport	3,050		Cash alternative vired from salaries	
Fees & Charges	7,000		Insurance shared service with Tunbridge Wells no longer in place	
Change in support costs	4,570			
Change in recharges	(13,280)			
Base Budget 2013/14	270			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	(120)			
Virement from salaries	(3,050)		Presentational change related to staff cash alternative transferred to transport	
Salaries	(340)			
Supplies and services	6,230		Valuers costs	
Transport	3,050		Virement of cash alternative	
Fees & Charges	7,000		Insurance shared service with Tunbridge Wells no longer in place	
Change in reserve transfers	(5,560)		To cover valuers costs	
Outturn 2012/13 (P6 Forecast)	7,210			
NOTES				
Insurance premiums budget page has been incorporated into this budget page (2011/12 Actuals).				

REVENUE BUDGET				
SERVICE		EXCHEQUER SERVICES		
SERVICE DESCRIPTION		Provision for Creditors and income management functions. The costs are fully recharged to services.		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Exchequer Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
114,047	115,700	115,700	EXPENDITURE	
-	-	-	Employees	118,820
24,530	21,080	21,350	Premises	-
140	-	-	Supplies and Services	20,820
			Transport	-
138,717	136,780	137,050	TOTAL EXPENDITURE	139,640
			INCOME	
-	-	-	Grants	-
(147)	-	-	Fees and Charges	-
138,570	136,780	137,050	NET CONTROLLABLE EXPENDITURE	139,640
45,527	45,820	45,820	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	48,910
(184,097)	(182,600)	(182,600)	Capital Charges	-
-	-	-	Recharges	(186,580)
			Transfers to/from Reserves	-
		270	NET EXPENDITURE (Including Recharges and Capital Charges)	(30)
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	-			
Pay award	3,120			
Supplies and Services	(260)			
Change in support costs	1,090			
Change in recharges	(3,980)			
Base Budget 2013/14	(30)			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	-			
Supplies and Services	270			
Outturn 2012/13 (P6 Forecast)	270			
NOTES				

REVENUE BUDGET				
SERVICE		DEBTORS/DEBT RECOVERY		
SERVICE DESCRIPTION		Collection of sundry debtors due to ABC		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
52,339	50,930	50,930	EXPENDITURE	
-	-	-	Employees	55,510
499	2,020	2,020	Premises	-
143	150	150	Supplies and Services	2,120
			Transport	-
52,980	53,100	53,100	TOTAL EXPENDITURE	57,630
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
52,980	53,100	53,100	NET CONTROLLABLE EXPENDITURE	57,630
30,701	40,520	40,520	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	40,840
(83,682)	(93,630)	(93,630)	Capital Charges	-
-	-	-	Recharges	(98,380)
-	-	-	Transfers to/from Reserves	-
0	(10)	(10)	NET EXPENDITURE (Including Recharges and Capital Charges)	90
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	(10)			
Salaries	3,510	Additional hours		
Pay Award	1,070			
Supplies and services	100			
Transport	(150)			
Change in support costs	320			
Change in recharges	(4,750)			
Base Budget 2013/14	90			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	(10)			
Outturn 2012/13 (P6 Forecast)	(10)			
NOTES				

REVENUE BUDGET				
SERVICE		NATIONAL NON-DOMESTIC RATE COLLECTION		
SERVICE DESCRIPTION		Collection on behalf of Central Government of the National Non-Domestic Rates		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
18,779	17,560	17,410	EXPENDITURE	
-	-	-	Employees	18,190
40,181	48,390	48,390	Premises	-
367	350	500	Supplies and Services	44,770
			Transport	550
59,327	66,300	66,300	TOTAL EXPENDITURE	63,510
			INCOME	
(177,407)	(166,070)	(166,070)	Grants	(166,070)
(29,813)	(32,000)	(32,000)	Fees and Charges	(32,000)
(147,893)	(131,770)	(131,770)	NET CONTROLLABLE EXPENDITURE	(134,560)
			RECHARGES & CAPITAL CHARGES	
43,622	52,360	52,360	Support Services	46,390
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(104,271)	(79,410)	(79,410)	NET EXPENDITURE (Including Recharges and Capital Charges)	(88,170)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(79,410)		
Pay Award		630		
Supplies and Services		(3,620)		
Transport		200		
Change in support costs		(5,970)		
Base Budget 2013/14		(88,170)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(79,410)		
Outturn 2012/13 (P6 Forecast)		(79,410)		
NOTES				

REVENUE BUDGET				
SERVICE		COUNCIL TAX COLLECTION		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
384,747	395,510	417,440	EXPENDITURE	
-	-	-	Employees	458,530
134,294	112,100	112,100	Premises	-
3,084	4,270	5,490	Supplies and Services	118,600
			Transport	5,870
522,125	511,880	535,030	TOTAL EXPENDITURE	583,000
			INCOME	
-	-	(23,150)	Grants	(125,000)
(347,430)	(325,000)	(325,000)	Fees and Charges	(325,000)
174,695	186,880	186,880	NET CONTROLLABLE EXPENDITURE	133,000
349,033	293,540	293,540	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	302,140
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	80,000
523,727	480,420	480,420	NET EXPENDITURE (including Recharges and Capital Charges)	515,140
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	480,420			
Salaries	53,020	Additional collection staff required, mainly due to changes to Council Tax Benefit and the new Council Tax Support scheme (grant received from KCC)		
Pay award/increments	10,000			
Supplies & Services	6,500	General inflation, largely due to postage		
Transport	1,600			
Income	(45,000)	KCC Admin grant for additional work required under Council Tax Support scheme		
Change in support costs	8,600			
Base Budget 2013/14	515,140			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	480,420			
Salaries	21,930	Additional staff due to economic downturn		
Grants	(23,150)	Recession grant		
Transport	1,220	Cash alternative removed from salary		
Outturn 2012/13 (P6 Forecast)	480,420			
NOTES				

REVENUE BUDGET				
SERVICE		HOUSING BENEFIT ADMINISTRATION		
SERVICE DESCRIPTION		Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
680,019	636,140	639,650	EXPENDITURE	
-	-	-	Employees	649,000
117,397	136,000	136,000	Premises	-
9,402	9,470	15,310	Supplies and Services	129,630
			Transport	16,180
786,818	781,610	790,960	TOTAL EXPENDITURE	794,810
			INCOME	
(747,352)	(675,000)	(684,350)	Grants	(674,920)
(12,976)	(6,000)	(6,000)	Fees and Charges	(6,000)
26,490	100,610	100,610	NET CONTROLLABLE EXPENDITURE	113,890
			RECHARGES & CAPITAL CHARGES	
351,851	332,560	332,560	Support Services	385,490
-	-	-	Capital Charges	-
(8,654)	-	-	Recharges	(20,000)
-	-	-	Transfers to/from Reserves	-
369,687	433,170	433,170	NET EXPENDITURE (Including Recharges and Capital Charges)	479,380
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		433,170		
Pay Award		18,700		
Salaries		(5,840)	Cash alternative vired to transport	
Supplies and services		(6,370)	General inflation	
Transport		6,710	Cash alternative vired from salaries	
Grants		80		
Change in support costs		52,930		
Change in Recharges		(20,000)	Contribute from HRA for fraud investigation	
Base Budget 2013/14		479,380		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		433,170		
Salaries		9,350	Additional staff due to economic downturn	
Salaries		(5,840)	Cash alternative vired to transport	
Transport		5,840	Cash alternative vired from salaries	
Income		(9,350)	Government Grant to help cover staff costs during the recession	
Outturn 2012/13 (P6 Forecast)		433,170		
NOTES				

REVENUE BUDGET				
SERVICE		BENEFITS PAYMENTS		
SERVICE DESCRIPTION		Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Revenues and Benefits Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
-	-	-	Premises	-
42,275,826	41,599,810	41,599,810	Supplies and Services	33,849,810
-	-	-	Transport	-
42,275,826	41,599,810	41,599,810	TOTAL EXPENDITURE	33,849,810
(40,933,983)	(40,500,000)	(40,500,000)	INCOME	(32,750,000)
(1,559,812)	(1,337,100)	(1,337,100)	Grants	(1,337,100)
			Fees and Charges	
(217,769)	(237,290)	(237,290)	NET CONTROLLABLE EXPENDITURE	(237,290)
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(217,769)	(237,290)	(237,290)	NET EXPENDITURE (Including Recharges and Capital Charges)	(237,290)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(237,290)		
Supplies and services		(7,750,000)	Council Tax Benefit has been abolished and replaced with Council Tax Support	
Grant		7,750,000	Council Tax Benefit has been abolished and replaced with Council Tax Support	
Base Budget 2013/14		(237,290)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(237,290)		
Outturn 2012/13 (P6 Forecast)		(237,290)		
NOTES				
Council Tax Benefit has been replaced by Council Tax Support, this means that discounts are given instead of Benefits paid. This will result in a fall in tax revenues offset by Government grant funding.				

REVENUE BUDGET				
SERVICE		HOUSING ADVANCES		
SERVICE DESCRIPTION		Residual mortgage repayments in respect of Council properties sold under the Right to Buy scheme		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
-	-	-	EXPENDITURE	-
-	-	-	- Employees	-
-	-	-	- Premises	-
1,000	500	-	- Supplies and Services	500
-	-	-	- Transport	-
1,000	500	-	TOTAL EXPENDITURE	500
-	-	-	INCOME	-
(1,479)	(1,700)	(1,300)	- Grants	-
(479)	(1,200)	(1,300)	Fees and Charges	(1,700)
			NET CONTROLLABLE EXPENDITURE	(1,200)
489	500	500	RECHARGES & CAPITAL CHARGES	540
-	-	-	- Support Services	-
-	-	-	- Capital Charges	-
-	-	-	- Recharges	-
-	-	-	- Transfers to/from Reserves	-
10	(700)	(800)	NET EXPENDITURE (including Recharges and Capital Charges)	(660)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(700)		
Change in support costs		40		
Base Budget 2013/14		(660)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		(700)		
Supplies & services		(500)	Incorrect accrual causing a double charge in 2011/12 therefore zero charge in 2012/13	
Fees & charges		400		
Outturn 2012/13 (P6 Forecast)		(800)		
NOTES				

REVENUE BUDGET				
SERVICE		MISCELLANEOUS EXPENDITURE, GRANTS AND RATE RELIEF		
SERVICE DESCRIPTION		Includes bank charges and treasury management fees		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
(179,445)	61,600	61,600	Premises	-
39	-	-	Supplies and Services	60,000
(179,406)	61,600	61,600	Transport	-
			TOTAL EXPENDITURE	60,000
(37,570)	(37,750)	(37,750)	INCOME	(37,750)
(0)	-	-	Grants	-
(216,976)	23,850	23,850	Fees and Charges	-
			NET CONTROLLABLE EXPENDITURE	22,250
10,896	7,020	7,020	RECHARGES & CAPITAL CHARGES	7,830
-	-	-	Support Services	-
(28,220)	(28,220)	(28,220)	Capital Charges	-
-	-	-	Recharges	(28,220)
(234,300)	2,650	2,650	Transfers to/from Reserves	-
			NET EXPENDITURE (Including Recharges and Capital Charges)	1,860
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		2,650		
Supplies and services		3,000	Bank charges increased due to changes in benefits	
Fees and charges		(4,600)	Broker costs low as a reduction in short term borrowing, budget has been reduced	
Change in support costs		810		
Base Budget 2013/14		1,860		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		2,650		
Outturn 2012/13 (P6 Forecast)		2,650		
NOTES				
For completeness Concessionary Fares Budget Page has been incorporated into this budget page. There were some transactions during 2011/12 that appear in the summary above.				

REVENUE BUDGET				
SERVICE		NON - DISTRIBUTED COSTS (NDC)		
SERVICE DESCRIPTION		Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
1,819,840	1,817,600	1,817,600	EXPENDITURE	
-	-	-	Employees	1,849,000
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,819,840	1,817,600	1,817,600	TOTAL EXPENDITURE	1,849,000
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
1,819,840	1,817,600	1,817,600	NET CONTROLLABLE EXPENDITURE	1,849,000
-	-	-	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
(315,361)	(327,700)	(327,700)	Recharges	(330,230)
-	-	-	Transfers to/from Reserves	-
1,504,279	1,489,900	1,489,900	NET EXPENDITURE (Including Recharges and Capital Charges)	1,518,770
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		1,489,900		
Salaries		70,000	Pension backfunding 5% increase on previous year as per the actuarial review	
Salaries		(38,600)	Retired officers pensions	
Change in Recharges		(2,530)		
Base Budget 2013/14		1,518,770		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		1,489,900		
Outturn 2012/13 (P6 Forecast)		1,489,900		
NOTES				

REVENUE BUDGET				
BUSINESS CHANGE AND TECHNOLOGY				
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
230,888	247,800	253,850	Communications and Marketing	216,510
-	(40)	(40)	Telephones	20
132,631	16,790	27,340	Business Transformation Team	28,080
65,328	(14,930)	(650)	Information Technology	(10,460)
428,848	249,620	280,500	SERVICE EXPENDITURE	234,150

**SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
BUSINESS CHANGE AND TECHNOLOGY**

	Communications and Marketing	Telephones	Business Transformation Team	Information Technology	Total
EXPENDITURE					
Employees	181,620	27,820	73,970	619,010	902,420
Premises	-	-	-	-	-
Supplies and Services	105,450	71,980	-	199,880	377,310
Transport	7,260	-	1,850	5,670	14,780
TOTAL EXPENDITURE	294,330	99,800	75,820	824,560	1,294,510
INCOME					
Grants	-	-	-	-	-
Fees & Charges	(7,000)	-	-	(27,500)	(34,500)
TOTAL INCOME	(7,000)	-	-	(27,500)	(34,500)
NET CONTROLLABLE EXPENDITURE	287,330	99,800	75,820	797,060	1,260,010
NON CONTROLLABLE ITEMS					
Recharged from other Accounts	66,140	3,620	12,300	105,350	187,410
Capital Charges	9,930	-	-	-	9,930
Recharged to other Accounts	(146,890)	(103,400)	(60,040)	(912,870)	(1,223,200)
Transfer to/from Reserves	(70,820)	(99,780)	(47,740)	(807,520)	(1,025,860)
TOTAL NON-CONTROLLABLE ITEMS	(70,820)	(99,780)	(47,740)	(807,520)	(1,025,860)
NET EXPENDITURE	216,510	20	28,080	(10,460)	234,150

REVENUE BUDGET

SERVICE	Communications and Marketing
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)
SERVICE MANAGER	Head of Business Change and Technology
BUDGET MANAGER	Communications and Marketing Manager

ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
221,182	225,300	220,650	EXPENDITURE	
63	-	-	Employees	181,620
87,754	106,830	85,710	Premises	-
301	-	5,730	Supplies and Services	105,450
309,300	332,130	312,090	Transport	7,260
			TOTAL EXPENDITURE	294,330
(37,500)	(37,500)	-	INCOME	
(36)	(4,180)	(5,500)	Grants	-
271,764	290,450	306,590	Fees and Charges	(7,000)
			NET CONTROLLABLE EXPENDITURE	287,330
			RECHARGES & CAPITAL CHARGES	
71,146	63,800	63,800	Support Services	66,140
9,828	20,020	9,930	Capital Charges	9,930
(121,949)	(126,470)	(126,470)	Recharges	(146,890)
-	-	-	Transfers to/from Reserves	-
230,888	247,800	253,850	NET EXPENDITURE (Including Recharges and Capital Charges)	216,510

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2012/13	247,800	
Employees and Transport	(36,420)	Salary virement to FF £50k. Pay award £11k
Supplies and Services	(1,360)	
Grants	37,500	New Homes Bonus transferred to Government Grants
Fees and Charges	(2,820)	
Support Services	2,340	
Capital Charges	(10,090)	
Recharges	(20,420)	
Base Budget 2013/14	216,510	

ANALYSIS OF BUDGET VARIATIONS

		COMMENTS
Base Budget 2012/13	247,800	
Employees	(4,650)	
Supplies and Services	(21,120)	Saving on Promotions/Exhibitions £15k and Computer Software £5k
Transport	5,730	
Grants	37,500	New Homes Bonus transferred to Government Grants
Fees and Charges	(1,320)	
Capital Charges	(10,090)	
Outturn 2012/13 (P6 Forecast)	253,850	

NOTES

REVENUE BUDGET				
SERVICE		Telephones		
SERVICE DESCRIPTION		All the organisations telephone are charged here then re-charged to individual services		
SERVICE MANAGER		Head of Business Change and Technology		
BUDGET MANAGER		IT Operations Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
26,375	27,110	27,110	EXPENDITURE	
-	-	-	Employees	27,820
49,897	68,530	68,530	Premises	-
-	-	-	Supplies and Services	71,980
-	-	-	Transport	-
76,273	95,640	95,640	TOTAL EXPENDITURE	99,800
			INCOME	
(271)	-	-	Grants	-
(2,273)	(2,100)	(2,100)	Fees and Charges	-
73,729	91,540	93,540	NET CONTROLLABLE EXPENDITURE	99,800
			RECHARGES & CAPITAL CHARGES	
9,728	3,930	3,930	Support Services	3,820
-	-	-	Capital Charges	-
(83,457)	(87,510)	(87,510)	Recharges	(103,400)
-	-	-	Transfers to/from Reserves	-
0	(40)	(40)	NET EXPENDITURE (including Recharges and Capital Charges)	20
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(40)		
Employees		710		
Supplies and Services		3,450	Telephone maintenance contracts	
Fees and Charges		2,100	Reduced income	
Support Services		(310)		
Recharges		(5,890)		
Base Budget 2013/14		20		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(40)		
Outturn 2012/13 (P8 Forecast)		(40)		
NOTES				

REVENUE BUDGET				
SERVICE		Business Transformation Team		
SERVICE DESCRIPTION		The Business Transformation function provides a central management point for all projects that are considered to be of corporate importance; ensuring they are consistent with the aims of the Business Plan, and are tracked effectively, with progress on projects being reported in a timely and effective way		
SERVICE MANAGER		Head of Business Change and Technology		
BUDGET MANAGER		Head of Business Change and Technology		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
156,712	118,690	122,710	EXPENDITURE	
-	-	-	Employees	73,971
301	-	5,000	Premises	-
2,751	320	1,850	Supplies and Services	-
			Transport	1,850
158,765	119,010	129,560	TOTAL EXPENDITURE	75,820
			INCOME	
			Grants	-
			Fees and Charges	-
158,765	119,010	129,560	NET CONTROLLABLE EXPENDITURE	75,820
			RECHARGES & CAPITAL CHARGES	
8,897	11,680	11,680	Support Services	12,300
(36,030)	(113,900)	(113,900)	Capital Charges	-
			Recharges	(60,040)
			Transfers to/from Reserves	-
132,831	16,790	27,340	NET EXPENDITURE (Including Recharges and Capital Charges)	28,080
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		16,790		
Employees		(44,720)	£44.5k Salary virement to Strategy and Partnerships	
Transport		1,530		
Support Services		620		
Recharges		53,860		
Base Budget 2013/14		28,080		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		16,790		
Employees		4,020		
Supplies and Services		5,000		
Transport		1,530		
Outturn 2012/13 (P8 Forecast)		27,340		
NOTES				

REVENUE BUDGET

SERVICE	Information Technology
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications, including GIS
SERVICE MANAGER	Head of Business Change and Technology
BUDGET MANAGER	IT Operations Manager

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
497,848	531,710	544,480	EXPENDITURE	619,010
917	-	-	Employees	-
234,462	225,550	225,550	Premises	-
398	4,050	5,580	Supplies and Services	199,880
			Transport	5,670
733,625	761,310	775,590	TOTAL EXPENDITURE	824,560
			INCOME:	
(833)	-	-	Grants	-
(24,997)	(27,500)	(27,500)	Fees and Charges	(27,500)
707,894	733,810	748,090	NET CONTROLLABLE EXPENDITURE	797,060
			RECHARGES & CAPITAL CHARGES	
87,007	93,110	93,110	Support Services	105,350
65,328	-	-	Capital Charges	-
(795,002)	(841,850)	(841,850)	Recharges	(912,870)
-	-	-	Transfers to/from Reserves	-
85,328	(14,930)	(650)	NET EXPENDITURE (including Recharges and Capital Charges)	(10,460)

ANALYSIS OF BUDGET VARIATIONS		COMMENTS
Base Budget 2012/13	(14,930)	
Employees & Transport	88,920	£50k Salary virement from Communications and Marketing, £20k virement from Strategy & Partnerships, regradings £7.5k, Pay award £14.1k
Supplies and Services	(26,670)	Savings on: paper (£11k), equipment (£3k), maintenance (£11.5k), Insurance (£3k). Virement from Legal Services £2.2k
Support Services	12,240	
Recharges	(71,020)	
Base Budget 2013/14	(10,460)	

ANALYSIS OF BUDGET VARIATIONS		COMMENTS
Base Budget 2012/13	(14,930)	
Employees	12,750	£20k virement to Strategy and Partnerships. £7k vacancy savings
Transport	1,530	
Outturn 2012/13 (P6 Forecast)	(650)	

NOTES

REVENUE BUDGET

CUSTOMERS, HOMES and PROPERTY SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
124,696	121,020	121,020	Private Sector Housing	181,110
768,467	65,840	65,600	Housing Strategy & Enabling	58,100
587,087	439,850	430,450	Housing Options	524,710
41,763	(4,750)	(16,790)	Chilmington Travellers Site	(1,240)
(89,005)	(153,240)	(153,240)	Private Sector Leasing (PSL)	(152,990)
1,637	(27,780)	(34,480)	Visitor and Call Centre	(20)
312,608	55,580	59,550	Corporate Property	(9,000)
14,180	10	105,010	Property Management	30
(219,254)	(223,520)	(223,520)	Industrial Estates	(220,650)
38,059	9,900	4,430	Commercial Properties	(3,600)
(106,420)	55,130	100,650	Council Offices	(20)
1,474,017	338,040	458,680	SERVICE EXPENDITURE	376,430

**BUDGETIVE ANALYSIS - 2018/19 ESTIMATE
CUSTOMERS, HOMES and PROPERTY SERVICES**

	Private Sector Housing	Housing Bricksly & Erabling	Housing Options	Chilmington Travellers Site	Private Sector Leasing (PSL)	Visitor and Care Centre	Corporate Property	Property Management	Industrial Estates	Commercial Properties	Council Offices	Total
EXPENDITURE												
Employees	6,720	98,520	317,550	1,810	40,032	528,752	195,960	-	10,990	-	-46,962	1,402,830
Materials	-	-	3,000	49,600	30,000	-	1,250	235,150	10,990	1,500	588,865	927,680
Supplies and Services	16,910	3,350	3,440	-	490,600	37,990	15,700	670	3,320	2,650	51,260	852,630
Transport	5,990	2,930	2,890	-	3,020	6,200	10,820	-	-	-	2,790	31,570
TOTAL EXPENDITURE	104,250	105,280	653,840	61,410	533,762	535,910	206,930	235,890	14,900	5,650	507,662	3,334,370
INCOME												
Grants	-	-	-	-	-	(45,000)	-	-	-	-	-	(45,000)
Fees & Charges	(4,850)	-	(186,300)	(73,590)	(747,270)	(45,000)	(25,020)	-	(20,000)	(27,590)	(448,540)	(1,276,660)
TOTAL INCOME	(4,850)	-	(186,300)	(73,590)	(747,270)	(45,000)	(25,020)	-	(20,000)	(27,590)	(448,540)	(1,276,660)
NET CONTROLLABLE EXPENDITURE	99,400	105,280	467,540	(12,270)	(163,980)	510,910	181,910	335,990	(243,000)	(90,990)	267,910	1,212,690
NON-CONTROLLABLE ITEMS												
Recharged from other Accounts	6,760	13,510	88,300	8,720	10,560	68,040	55,130	33,050	85,850	55,120	140,100	551,050
Capital Charges	-	1,110	-	4,910	-	19,000	5,590	-	67,680	38,270	388,050	524,650
Recharged to other Accounts	-	(67,840)	-	-	-	(62,970)	(253,360)	(289,090)	-	-	(895,280)	(1,113,070)
Transfer without Reserves	-	(48,820)	68,300	11,052	10,560	(5,980)	(122,670)	(235,960)	145,210	80,550	(357,830)	(236,160)
TOTAL NON-CONTROLLABLE ITEMS	6,760	(67,840)	68,300	11,052	10,560	(5,980)	(122,670)	(235,960)	145,210	80,550	(357,830)	(236,160)
NET EXPENDITURE	106,160	65,280	635,840	(1,218)	(193,420)	504,930	159,240	100,030	(97,790)	(10,440)	(7,630)	976,530

REVENUE BUDGET				
SERVICE		Private Sector Housing		
SERVICE DESCRIPTION		To improve the quality of private sector housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Housing Operations Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
81,505	77,880	72,790	EXPENDITURE	81,700
-	-	-	Employees	-
4,257	16,600	16,600	Premises	16,910
16	400	5,490	Supplies and Services	5,590
85,778	94,880	94,880	Transport	104,200
-	-	-	TOTAL EXPENDITURE	-
(3,860)	(3,500)	(3,500)	INCOME	-
81,918	91,380	91,380	Grants	(4,850)
-	-	-	Fees and Charges	99,350
-	-	-	NET CONTROLLABLE EXPENDITURE	-
42,778	29,640	29,640	RECHARGES & CAPITAL CHARGES	81,760
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
124,696	121,020	121,020	NET EXPENDITURE (including Recharges and Capital Charges)	181,110
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		121,020	COMMENTS	
Employees and Transport		9,010	Pay award £2k, Trainee technical officer regrading £7k	
Supplies and Services		310		
Fees and Charges		(1,350)		
Support Services		52,120		
Base Budget 2013/14		181,110		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		121,020	COMMENTS	
Outturn 2012/13 (P6 Forecast)		121,020		
NOTES				

REVENUE BUDGET				
SERVICE		Housing Strategy and Enabling		
SERVICE DESCRIPTION		To encourage the provision of social housing outside of the HRA		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
100,284	105,970	105,660	EXPENDITURE	98,820
50	-	-	Employees	-
(5,641)	1,790	1,790	Premises	3,350
4,192	2,790	3,100	Supplies and Services	2,850
			Transport	
98,885	110,550	110,550	TOTAL EXPENDITURE	105,020
-	-	-	INCOME	-
(969)	-	-	Grants	-
			Fees and Charges	-
97,916	110,550	110,550	NET CONTROLLABLE EXPENDITURE	105,020
			RECHARGES & CAPITAL CHARGES	
24,587	-21,080	21,080	Support Services	19,610
645,964	1,350	1,110	Capital Charges	1,110
-	(67,140)	(67,140)	Recharges	(67,640)
-	-	-	Transfers to/from Reserves	-
768,467	65,840	65,600	NET EXPENDITURE (including Recharges and Capital Charges)	58,100
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		65,840		
Employees		(7,150)	Pay award £2.8k, Virement to HRA £6k, reduction in hours £4k	
Supplies and Services		1,560		
Transport		60		
Support Services		(1,470)		
Capital Charges		(240)		
Recharges		(500)		
Base Budget 2013/14		58,100		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		65,840		
Employees		(310)		
Transport		310		
Capital Charges		(240)		
Outturn 2012/13 (P6 Forecast)		65,600		
NOTES				

REVENUE BUDGET				
SERVICE		Housing Options		
SERVICE DESCRIPTION		The administration of the homeless service including B & B, providing housing advice and maintenance of the housing register		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Housing Operations Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
328,102	307,030	281,090	EXPENDITURE:	
1,405	2,500	2,500	Employees	317,550
394,813	288,600	291,490	Premises	3,000
2,293	4,230	17,880	Supplies and Services	314,400
			Transport	18,590
724,613	602,360	592,960	TOTAL EXPENDITURE	653,540
			INCOME	
(50,004)	(50,000)	(50,000)	Grants	-
(168,692)	(181,770)	(181,770)	Fees and Charges	(198,130)
505,917	370,590	361,190	NET CONTROLLABLE EXPENDITURE	455,410
			RECHARGES & CAPITAL CHARGES	
80,358	69,260	69,260	Support Services	69,300
-	-	-	Capital Charges	-
811	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
587,087	439,850	430,450	NET EXPENDITURE (including Recharges and Capital Charges)	524,710
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		439,850		
Employees and Transport		24,880	Increased salary cost recharged to Surestart £11k, Pay award £8k, additional leased cars £8k	
Premises		500		
Supplies and Services		25,800	£20k Bed & Breakfast cost based on higher numbers currently in B & B, £8k Rent Deposit write offs	
Fees and Charges		(16,360)	£11k increased income from Surestart re salary cost, £5k increased income from Bed & Breakfast	
Grants		50,000	The Homelessness Grant is now shown as part of the Formula Grant	
Support Services		40		
Base Budget 2013/14		524,710		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		439,850		
Employees		(12,290)	Secondment to HRA £12k	
Supplies and Services		2,800		
Outturn 2012/13 (P6 Forecast)		430,450		
NOTES				

REVENUE BUDGET				
SERVICE		Chilmington Travellers Site		
SERVICE DESCRIPTION		Provision of the Travellers site at Chilmington		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Housing Operations Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
10,499	12,240	200	EXPENDITURE	
56,497	46,600	46,600	Employees	11,810
249	-	-	Premises	49,600
587	-	-	Supplies and Services	-
			Transport	-
67,832	58,840	46,800	TOTAL EXPENDITURE	61,410
			INCOME	
-	-	-	Grants	-
(35,542)	(73,680)	(73,680)	Fees and Charges	(73,680)
32,291	(14,040)	(26,880)	NET CONTROLLABLE EXPENDITURE	(12,270)
			RECHARGES & CAPITAL CHARGES	
5,164	5,780	5,780	Support Services	6,720
4,308	4,310	4,310	Capital Charges	4,310
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
41,763	(4,750)	(16,790)	NET EXPENDITURE (Including Recharges and Capital Charges)	(1,240)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(4,750)	COMMENTS Routine grounds maintenance	
Employees		(430)		
Premises		3,000		
Support Services		940		
Base Budget 2013/14		(1,240)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(4,750)	COMMENTS Vacancy saving	
Employees		(12,040)		
Outturn 2012/13 (P6 Forecast)		(16,790)		
NOTES				

REVENUE BUDGET				
SERVICE		Private Sector Leasing		
SERVICE DESCRIPTION		To assist in placing homeless individuals and families in temporary accommodation within private sector properties		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Housing Operations Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
61,535	41,410	39,020	EXPENDITURE	40,030
56,659	60,000	60,000	Employees	60,000
481,863	480,600	480,600	Premises	480,600
4,136	700	3,090	Supplies and Services	3,090
604,193	582,710	582,710	Transport	583,720
			TOTAL EXPENDITURE	
(17,405)	-	-	INCOME	-
(687,575)	(747,270)	(747,270)	Grants	-
			Fees and Charges	(747,270)
(100,786)	(164,560)	(164,560)	NET CONTROLLABLE	(163,550)
			EXPENDITURE	
11,781	11,320	11,320	RECHARGES & CAPITAL	
-	-	-	CHARGES	10,560
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(89,005)	(153,240)	(153,240)	NET EXPENDITURE (Including	(152,990)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(153,240)	COMMENTS	
Employees		(1,380)		
Transport		2,390		
Support Services		(760)		
Base Budget 2013/14		(152,990)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(153,240)	COMMENTS	
Outturn 2012/13 (P6 Forecast)		(153,240)		
NOTES				

REVENUE BUDGET				
SERVICE		Visitor and Call Centre		
SERVICE DESCRIPTION		The provision of the customer contact and call centres, including the Gateway +		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Customer Services Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
499,241	498,120	494,920	EXPENDITURE	
-	-	-	Employees	509,780
39,716	34,530	32,830	Premises	-
3,707	5,000	8,200	Supplies and Services	37,930
			Transport	8,200
542,663	537,650	535,950	TOTAL EXPENDITURE	555,910
			INCOME	
(77,418)	(45,000)	(45,000)	Grants	(45,000)
(950)	(14,770)	(19,770)	Fees and Charges	-
464,296	477,880	471,180	NET CONTROLLABLE	510,910
			EXPENDITURE	
			RECHARGES & CAPITAL	
148,269	96,380	96,380	CHARGES	
18,998	19,000	19,000	Support Services	96,040
(629,926)	(621,040)	(621,040)	Capital Charges	19,000
			Recharges	(625,970)
			Transfers to/from Reserves	-
1,637	(27,780)	(34,480)	NET EXPENDITURE (including	(20)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(27,780)		
Employees and Transport		14,860	£4.4k Salary virement from Executive Support, £13.4k Pay Award, Salary Pressure £11.7k, £14.7k vired from Fees and Charges	
Supplies and Services		3,400		
Fees and Charges		14,770	Vired to Employees	
Support Services		(340)		
Recharges		(4,930)		
Base Budget 2013/14		(29)		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(27,780)		
Supplies and Services		(1,700)		
Fees and Charges		(5,000)		
Outturn 2012/13 (P6 Forecast)		(34,480)		
NOTES				

REVENUE BUDGET				
SERVICE		Corporate Property		
SERVICE DESCRIPTION		Holding account for the salaries and other associated costs for the staff responsible for the upkeep and maintenance of the Council Property Assets, these costs are fully allocated to services		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
183,410	199,170	212,600	EXPENDITURE	195,980
(77)	-	1,100	Employees	1,200
62,837	650	1,510	Premises	1,510
566	2,040	9,410	Supplies and Services	10,300
			Transport	
246,736	201,860	224,620	TOTAL EXPENDITURE	208,990
-	-	-	INCOME	-
(7,586)	(500)	(24,850)	Grants	-
			Fees and Charges	(25,320)
239,150	201,360	199,770	NET CONTROLLABLE EXPENDITURE	183,670
106,148	56,990	56,990	RECHARGES & CAPITAL CHARGES	55,130
263,918	-	5,560	Support Services	5,560
(296,407)	(202,770)	(202,770)	Capital Charges	(253,360)
-	-	-	Recharges	-
			Transfers to/from Reserves	-
312,808	55,580	59,550	NET EXPENDITURE (including Recharges and Capital Charges)	(9,000)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		55,580	COMMENTS	
Employees and Transport		5,070	Salary virement to Council Offices £40.6k, 40% cost of Regeneration Officer (£20k) & Procurement Officer (£16K), Pay Award £5.3k, various other salary adjustments £4.3k	
Premises		1,200		
Supplies and Services		860		
Fees and Charges		(24,820)	PV Income £20k. Third party income £4k	
Support Services		(1,860)		
Capital Charges		5,560		
Recharges		(50,590)		
Base Budget 2013/14		(9,000)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		55,580	COMMENTS	
Employees and Transport		20,800	Regeneration Officer's post	
Premises		1,100		
Supplies and Services		860		
Fees and Charges		(24,350)	PV Income £20k. Third party Income £4k	
Capital Charges		5,560		
Outturn 2012/13 (P6 Forecast)		59,550		
NOTES				

REVENUE BUDGET				
SERVICE		Property Management		
SERVICE DESCRIPTION		Strategic Management of the Council's assets		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
-	-	-	EXPENDITURE	-
250,907	131,100	236,100	Employees	235,190
634	1,080	1,080	Premises	800
-	-	-	Supplies and Services	-
-	-	-	Transport	-
251,541	132,180	237,180	TOTAL EXPENDITURE	235,990
-	-	-	INCOME	-
-	-	-	Grants	-
-	-	-	Fees and Charges	-
251,541	132,180	237,180	NET CONTROLLABLE EXPENDITURE	235,990
45,364	24,870	24,870	RECHARGES & CAPITAL CHARGES	33,060
14,180	-	-	Support Services	-
(296,905)	(157,040)	(157,040)	Capital Charges	(269,020)
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
14,180	10	105,010	NET EXPENDITURE (including Recharges and Capital Charges)	30
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		10		
Premises		104,090	£105k increase approved by Cabinet 13th September	
Supplies and Services		(280)		
Support Services		8,190		
Recharges		(111,980)		
Base Budget 2013/14		30		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		10		
Premises		105,000	£105k increase approved by Cabinet 13th September	
Outturn 2012/13 (P6 Forecast)		105,010		
NOTES				

REVENUE BUDGET				
SERVICE		Industrial Estates		
SERVICE DESCRIPTION		Management of the Council's Industrial Estates		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
-	-	-	EXPENDITURE	-
13,209	10,820	10,820	Employees	10,820
4,000	3,320	3,320	Premises	3,320
-	-	-	Supplies and Services	-
-	-	-	Transport	-
17,209	14,140	14,140	TOTAL EXPENDITURE	14,140
-	-	-	INCOME	-
(401,437)	(380,000)	(380,000)	Grants	-
(384,228)	(365,860)	(365,860)	Fees and Charges	(380,000)
			NET CONTROLLABLE	(365,860)
			EXPENDITURE	
103,422	80,790	80,790	RECHARGES & CAPITAL	
81,553	61,550	61,550	CHARGES	
-	-	-	Support Services	83,660
-	-	-	Capital Charges	61,550
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(219,254)	(223,520)	(223,520)	NET EXPENDITURE (Including	(220,650)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(223,520)	COMMENTS	
Support Services		2,870		
Base Budget 2013/14		(220,650)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(223,520)	COMMENTS	
Outturn 2012/13 (P6 Forecast)		(223,520)		
NOTES				

REVENUE BUDGET				
SERVICE		Commercial Properties		
SERVICE DESCRIPTION		Management of the Council's Commercial Properties		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
-	-	-	EXPENDITURE	-
1,308	3,900	4,400	Employees	1,100
10,730	4,500	4,500	Premises	2,500
-	-	-	Supplies and Services	-
-	-	-	Transport	-
12,038	8,400	8,900	TOTAL EXPENDITURE	3,600
-	-	-	INCOME	-
(87,031)	(88,410)	(97,300)	Grants	-
(74,992)	(80,010)	(88,400)	Fees and Charges	(97,590)
			NET CONTROLLABLE	(93,990)
			EXPENDITURE	
			RECHARGES & CAPITAL	
			CHARGES	
77,784	57,560	57,560	Support Services	55,120
35,267	32,350	35,270	Capital Charges	35,270
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
38,059	9,900	4,430	NET EXPENDITURE (Including	(3,600)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		9,900		
Premises		(2,800)	Empty property demolished	
Supplies and Services		(2,000)	Valuors budget not required	
Fees and Charges		(9,180)	Rent of 138 Beaver Road, Ashford	
Support Services		(2,440)		
Capital Charges		2,920		
Base Budget 2013/14		(3,600)		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		9,900		
Premises		500		
Fees and Charges		(8,890)	Rent of 138 Beaver Road, Ashford	
Capital Charges		2,920		
Outturn 2012/13 (P6 Forecast)		4,430		
NOTES				

REVENUE BUDGET				
SERVICE		Council Offices		
SERVICE DESCRIPTION		Management and maintenance of the Civic Centre and Tenterden Gateway		
SERVICE MANAGER		Head of Customers, Homes and Properties		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
94,713	89,030	94,970	EXPENDITURE	
502,945	544,130	550,290	Employees	148,560
103,717	90,430	90,670	Premises	566,980
-	-	60	Supplies and Services	91,260
-	-	-	Transport	2,750
701,375	723,690	735,980	TOTAL EXPENDITURE	807,550
-	-	-	INCOME	
(359,937)	(448,550)	(426,390)	Grants	-
341,438	275,040	309,600	Fees and Charges	(449,640)
			NET CONTROLLABLE EXPENDITURE	357,910
181,310	134,110	134,110	RECHARGES & CAPITAL CHARGES	
398,051	387,090	398,050	Support Services	140,100
(1,027,219)	(844,820)	(844,820)	Capital Charges	398,050
-	103,710	103,710	Recharges	(896,080)
-	-	-	Transfers to/from Reserves	-
(106,420)	55,130	100,650	NET EXPENDITURE (Including Recharges and Capital Charges)	(20)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		65,130	COMMENTS	
Employees and Transport		60,280	Virement from Corporate Property £40.6k, increased hours £8.6k, Overtime £9k, Other £1.3k	
Premises		22,850	Business Rates inflation increase £8.3k, Cleaning contract cover and specialist cleans £7k, premises maintenance £5k	
Supplies and Services		830		
Fees and Charges		(1,090)		
Support Services		5,990		
Capital Charges		10,960		
Recharges		(51,260)		
Transfers to/from Reserves		(103,710)	Contribution to reserve ended with the Property Maintenance revenue budget increased	
Base Budget 2013/14		(20)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		55,130	COMMENTS	
Employees		5,940	Long term sickness cover	
Premises		6,160	Air conditioning in Monitoring Centre.	
Supplies and Services		240		
Transport		60		
Fees and Charges		22,160	Service Charges to tenants lower than expected	
Capital Charges		10,960		
Outturn 2012/13 (P6 Forecast)		100,650		
NOTES				

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REVENUE BUDGET

ENVIRONMENTAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	2012/13		2013/14
£	£	£		£
5,467,252	5,437,130	5,395,490	Street Scene	4,644,220
822,340	812,800	763,910	Environmental Health	802,790
44,578	55,510	33,800	Licencing	34,030
(3,642)	1,710	660	Street Markets	3,050
284,025	215,060	197,130	Monitoring Centre	240,110
91,535	84,900	85,770	Community Safety	52,970
(647,262)	(550,550)	(633,900)	Car Parks	(556,760)
150,281	208,720	199,720	Engineering Services	209,170
68,976	58,450	58,450	Emergency Planning	63,320
-	20	44,960	Environmental Services	10
6,278,082	6,323,750	6,145,990	SERVICE EXPENDITURE	5,492,910

SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
ENVIRONMENTAL SERVICES

	Street Space	Environmental Health	Licensing	Street Markets	Monitoring Centre	Community Safety	Car Parks	Engineering Services	Emergency Planning	Environmental Services	Total
EXPENDITURE											
Employees	540,720	578,470	155,380	1,760	551,380	30,100	479,800	34,240	71,400	33,840	2,540,840
Premises	1,290,920	250	-	5,000	25,750	5,800	32,240	137,550	-	-	1,277,220
Supplies and Services	3,527,810	64,700	12,000	4,880	38,280	21,500	179,770	28,550	5,400	-	3,527,320
Transp.	36,740	38,180	5,870	1,230	8,610	7,560	16,780	-300	800	8,000	125,100
TOTAL EXPENDITURE	5,229,190	381,620	164,250	27,310	551,370	22,960	1,197,650	200,080	72,400	45,740	2,271,180
INCOME											
Grants	175,000	-	-	-	-	(40,000)	-	-	-	-	(15,000)
Charge & Charges	688,390	(20,942)	(206,122)	(32,220)	(109,300)	(570)	(1,215,183)	-	(28,290)	-	(3,289,500)
TOTAL INCOME	761,390	(20,942)	(206,122)	(32,220)	(109,300)	(40,570)	(2,215,183)	-	(28,290)	-	(3,254,500)
NET CONTROLLABLE EXPENDITURE	4,467,800	660,660	(21,070)	(4,010)	441,370	24,390	(117,990)	200,080	50,110	45,740	5,066,680
NON-CONTROLLABLE ITEMS											
Recharged from other Accounts	910,530	142,180	55,850	7,400	37,200	28,580	297,850	9,050	13,700	37,820	1,639,300
Capital Charges	43,810	-	-	-	9,710	-	22,860	-	-	-	56,470
Recharged to other Accounts	(877,920)	-	-	-	(979,370)	-	(20,000)	-	-	(83,950)	(1,888,540)
Transfer from Reserves	176,420	142,180	35,850	7,400	(221,360)	28,580	(260,630)	9,050	13,700	(45,700)	(8,500)
TOTAL NON-CONTROLLABLE ITEMS	176,420	142,180	35,850	7,400	(221,360)	28,580	(260,630)	9,050	13,700	(45,700)	426,300
NET EXPENDITURE	4,644,220	802,760	34,036	3,650	220,110	52,970	(556,750)	209,170	63,810	0	2,492,310

REVENUE BUDGET				
SERVICE		STREET SCENE		
SERVICE DESCRIPTION		Provision of services such as Parks and Open Spaces, Pest Control, Grounds Maintenance, ABC owned trees, Public Conveniences, Street Cleansing, Waste and Recycling, Bulk Refuse, Allotments, Cemeteries, Control of Dogs		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Street Scene and Open Spaces Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
524,896	544,540	408,050	EXPENDITURE	
1,410,006	1,551,000	1,622,600	Employees	543,720
4,098,322	4,496,460	4,543,060	Premises	1,280,920
28,119	13,950	35,020	Supplies and Services	3,367,610
6,101,242	6,606,890	6,668,730	Transport	36,740
			TOTAL EXPENDITURE	5,229,190
(599,749)	(645,700)	(645,700)	INCOME	
(734,549)	(822,470)	(881,650)	Grants	(75,000)
4,766,944	5,138,720	5,171,380	Fees and Charges	(606,390)
			NET CONTROLLABLE EXPENDITURE	4,467,800
840,863	787,850	787,850	RECHARGES & CAPITAL CHARGES	
709,620	339,430	335,130	Support Services	910,530
(850,177)	(606,670)	(838,870)	Capital Charges	143,610
		(70,000)	Recharges	(877,920)
			Transfers to/from Reserves	-
5,467,252	5,437,130	5,395,490	NET EXPENDITURE (including Recharges and Capital Charges)	4,644,220
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		5,437,130		
Employees including Cash Alternative		14,680	Pay Award £14k	
Premises		(123,860)	£20k reduction in scheduled works, £17k virement to Supplies and Services, £84k saving on Highway verge maintenance (offset by a reduction in income), £17k virement to Single Grants Gateway (in respect of Handyman pilot)	
Public Conveniences		(95,000)	Reduction in cleaning contract	
Public Conveniences		(36,000)	Closure of Automatic Public Conveniences	
Public Conveniences		(16,000)	Reduction in Business Rates	
Supplies and Services		20,350	£27k Parish Street Cleansing grant (omitted from base budget), £17k virement from Premises, £23k saving on pest control (offset by reduction in income)	
Supplies and Services		(100,000)	Waste Contract, street cleansing saving	
Supplies and Services		(224,000)	Waste Contract, refuse saving	
Supplies and Services		(72,000)	Waste Contract, bulk collections saving	
Supplies and Services		(753,000)	Waste Contract, recycling saving	
Transport		7,250	Milage costs £6.5k	
Grants		645,700	£500k reduction in Tipping Away Payments (as a result of the new waste contract), £140k payment from the Kent Waste Partnership Service Improvement Plan is no longer received	
Green Waste scheme		(75,000)		
Refuse Contract Enabling Payment		(306,600)		
Fees and Charges		442,600	£5.1k reduction in rent income, £425k reduction in Blue Box recycling credits from KCC, £24k virement to Supplies and Services (in regards to the Pest Control contract), £28k increase in Commuted Sums, £64k virement to Premises	
Support Services		112,680		
Capital Charges		(195,620)		
Recharges		(39,850)		
Base Budget 2013/14		4,644,220		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		5,437,130		
Employees and Transport		(25,400)	Land Adoption Officer vacancy	
Premises		70,700	Closure of Automatic Public Conveniences	
Supplies and Services		46,600	£20k increase in pest control contract (offset by increased income), £26k Parish Street Cleansing grant omitted from original budget	
Fees and Charges		(59,180)	£20k increased income from pest control contract, £43k increase in commuted sums	
Capital Charges		(4,300)		
Transfers to/from Reserves		(70,000)	Contribution towards closure of Automatic Public Conveniences	
Outturn 2012/13 (P6 Forecast)		5,395,490		
NOTES				

REVENUE BUDGET				
SERVICE		ENVIRONMENTAL HEALTH		
SERVICE DESCRIPTION		Food safety, Infectious Disease Control, Health and Safety, Animal Welfare, Environmental Nuisance, Air Quality, Contaminated Land, Drainage, Planning Assessments.		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Environmental Health Manager (Commercial) & Environmental Health Manager (Protection)		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
576,355	611,300	537,640	EXPENDITURE	
1,708	250	250	Employees	578,470
43,571	67,130	72,250	Premises	250
12,998	12,240	38,780	Supplies and Services	64,700
			Transport	38,180
634,632	690,920	648,920	TOTAL EXPENDITURE	681,600
(4,650)	-	(2,900)	INCOME	
(27,096)	(22,210)	(26,200)	Grants	-
			Fees and Charges	(20,940)
602,886	668,710	619,820	NET CONTROLLABLE EXPENDITURE	660,660
219,454	144,090	144,090	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	142,130
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
822,340	812,800	763,910	NET EXPENDITURE (including Recharges and Capital Charges)	802,790
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		812,800		
Employees		(32,830)	£16.3k Pay award, £29.6k virement to Transport, £18.2k Salary savings (Flexible retirement)	
Supplies and Services		(2,430)	Saving re Air Quality subscription	
Transport		25,940	£29.6k virement from employees	
Fees and Charges		1,270		
Support Services		(1,960)		
Base Budget 2013/14		802,790		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		812,800		
Employees		(73,660)	£26k Cash alternative, £46k vacancy savings	
Supplies and Services		5,120		
Transport		26,540	Cash alternative	
Grants		(2,900)		
Fees and Charges		(3,990)		
Outturn 2012/13 (P8 Forecast)		763,910		
NOTES				

REVENUE BUDGET				
SERVICE		LICENCING		
SERVICE DESCRIPTION		Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Licensing Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
172,837	166,230	133,300	EXPENDITURE	146,390
-	-	-	Employees	-
10,531	16,040	17,070	Premises	19,000
119	1,120	9,340	Supplies and Services	8,870
-	-	-	Transport	-
183,487	183,390	169,710	TOTAL EXPENDITURE	184,260
-	-	-	INCOME	-
(232,368)	(188,370)	(186,400)	Grants	(208,130)
-	-	-	Fees and Charges	-
(48,881)	(4,980)	(26,690)	NET CONTROLLABLE EXPENDITURE	(21,870)
93,459	60,490	60,480	RECHARGES & CAPITAL CHARGES	55,900
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
44,578	55,510	33,800	NET EXPENDITURE (Including Recharges and Capital Charges)	34,030
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		55,510		
Employees and Transport		(2,090)	£4k Pay award, £7k saving from flexible retirement	
Supplies and Services		2,960		
Fees and Charges		(17,760)	£6.2k income inflation, £11k increase in Liquor Licensing applications	
Support Services		(4,590)		
Base Budget 2013/14		34,030		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		55,510		
Employees		(32,930)	£25k phased retirement and recruitment saving, £8k Cash alternative saving	
Supplies and Services		1,030		
Transport		8,220	Cash alternative	
Fees and Charges		1,970		
Outturn 2012/13 (P6 Forecast)		33,800		
NOTES				

REVENUE BUDGET				
SERVICE		STREET MARKETS		
SERVICE DESCRIPTION		Provision of Street Markets in Ashford and Tenterden		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Licensing Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
11,067	16,820	14,730	EXPENDITURE	
4,910	6,000	6,000	Employees	15,760
9,819	2,460	2,460	Premises	6,000
-	190	1,230	Supplies and Services	4,960
-	-	-	Transport	1,230
25,797	25,470	24,420	TOTAL EXPENDITURE	27,950
-	-	-	INCOME	
(36,650)	(31,000)	(31,000)	Grants	-
(10,853)	(6,630)	(6,630)	Fees and Charges	(32,000)
			NET CONTROLLABLE EXPENDITURE	(4,050)
7,211	7,240	7,240	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	7,100
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(3,642)	1,710	660	NET EXPENDITURE (including Recharges and Capital Charges)	3,050
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		1,710	COMMENTS	
Employees		(1,060)		
Supplies and Services		2,500		
Transport		1,040		
Fees and Charges		(1,000)		
Support Services		(140)		
Base Budget 2013/14		3,050		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		1,710	COMMENTS	
Employees		(2,090)		
Transport		1,040		
Outturn 2012/13 (P6 Forecast)		660		
NOTES				

REVENUE BUDGET				
SERVICE		MONITORING CENTRE		
SERVICE DESCRIPTION		Provision of the CCTV monitoring system, the Telecare service, social and intruder alarms and lone worker and duty officer scheme		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Monitoring Centre Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
457,836	370,830	361,540	EXPENDITURE	
20,066	24,800	25,400	Employees	391,390
214,544	145,950	127,420	Premises	25,750
708	700	8,990	Supplies and Services	136,220
			Transport	8,010
693,154	642,280	524,350	TOTAL EXPENDITURE	561,370
-	-	-	INCOME	
(119,525)	(100,000)	(100,000)	Grants	-
			Fees and Charges	(100,000)
573,629	442,280	424,350	NET CONTROLLABLE EXPENDITURE	461,370
98,066	131,340	131,340	RECHARGES & CAPITAL CHARGES	
19,706	19,710	19,710	Support Services	137,300
(406,276)	(378,270)	(378,270)	Capital Charges	19,710
			Recharges	(378,270)
			Transfers to/from Reserves	-
284,025	215,060	197,130	NET EXPENDITURE (including Recharges and Capital Charges)	240,110
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		215,060		
Employees		27,870	£25k additional post, £10k agency staff, £10k pay award, £20k	
Premises		950		
Supplies and Services		(9,730)	Disaster Recovery costs reduced following changes to contract	
Support Services		5,960		
Base Budget 2013/14		240,110		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		215,060		
Employees		(9,290)	Cash alternative virement	
Premises		600		
Supplies and Services		(18,530)	£7k saving on disaster recovery contract, plus £12k refunds for prepayments on disaster recovery.	
Transport		9,290	Cash Alternative virement	
Outturn 2012/13 (P6 Forecast)		197,130		
NOTES				

REVENUE BUDGET				
SERVICE		COMMUNITY SAFETY		
SERVICE DESCRIPTION		Costs relating to the Community Safety Team and CSP		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Community Safety Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
54,164	53,890	50,840	EXPENDITURE	
180	6,130	4,880	Employees	30,100
6,880	1,660	1,630	Premises	5,800
6,359	5,900	8,650	Supplies and Services	21,500
			Transport	7,580
67,363	67,580	66,000	TOTAL EXPENDITURE	64,960
			INCOME	
(76,710)	(40,870)	(38,350)	Grants	(40,000)
(292)	(500)	(570)	Fees and Charges	(570)
(9,639)	28,210	27,080	NET CONTROLLABLE EXPENDITURE	24,390
			RECHARGES & CAPITAL CHARGES	
101,174	58,690	58,690	Support Services	28,580
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
91,535	84,900	85,770	NET EXPENDITURE (Including Recharges and Capital Charges)	52,970
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		84,900		
Employees		(23,790)	£50k vacancy savings. £27k virement from Environmental Services Administration	
Premises		(330)		
Supplies and Services		19,840	Grants for CSU projects £20k	
Transport		1,660		
Grants		870		
Fees and Charges		(70)		
Support Services		(30,110)		
Base Budget 2013/14		52,970		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		84,900		
Employees		(3,050)		
Premises		(1,250)		
Supplies and Services		(30)		
Transport		2,750		
Grants		2,520		
Fees and Charges		(70)		
Outturn 2012/13 (P6 Forecast)		85,770		
NOTES				

REVENUE BUDGET				
SERVICE		CAR PARKS		
SERVICE DESCRIPTION		Provision, maintenance and enforcement of On-Street, Off Street Parking and Abandoned Vehicles		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Operations Manager Parking Services/Engineering Services Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
417,056	455,270	410,730	EXPENDITURE	
370,142	478,060	435,710	Employees	479,800
229,969	165,100	165,100	Premises	521,240
12,956	10,190	16,150	Supplies and Services	179,770
			Transport	16,790
1,030,123	1,108,620	1,027,690	TOTAL EXPENDITURE	1,197,600
			INCOME	
			Grants	-
(2,031,621)	(1,975,160)	(1,975,160)	Fees and Charges	(2,015,190)
(1,001,499)	(868,540)	(947,470)	NET CONTROLLABLE EXPENDITURE	(817,690)
			RECHARGES & CAPITAL CHARGES	
313,611	290,620	290,620	Support Services	297,880
40,626	25,370	22,950	Capital Charges	22,950
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	(60,000)
(647,262)	(550,550)	(633,900)	NET EXPENDITURE (including Recharges and Capital Charges)	(556,760)
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(550,550)		
Employees		31,130	£17k increased shift allowance costs, £12k Pay award	
Premises		43,180	£26k Rent increase (Dover Place), £8k Cleaning contract, £50k Parking projects, £42k included in base budget in error (Grounds Maintenance)	
Supplies and Services		14,670	Cash collection service £8k, Advertising £2.6k	
Fees and Charges		(40,030)	Higher Season Tickets sales and increased fee income at Dover Place and Recreation Ground road	
Support Services		7,260		
Capital Charges		(2,420)		
Transfers to/from Reserves		(60,000)	£50k contribution towards projects, £10k to balance the On-Street account	
Base Budget 2013/14		(556,760)		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		(550,550)		
Employees		(38,560)	£55k vacancy savings, increased shift allowance costs £16k	
Premises		(42,350)	Grounds maintenance costs included twice in base budget, one has now been removed	
Capital Charges		(2,420)		
Outturn 2012/13 (P6 Forecast)		(633,900)		
NOTES				

REVENUE BUDGET				
SERVICE		ENGINEERING SERVICES		
SERVICE DESCRIPTION		General maintenance of footway and festive lighting, street furniture and name plates within the borough		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Engineering Services Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
31,088	33,270	24,270	EXPENDITURE	
29,518	133,840	133,840	Employees	34,240
72,340	26,170	26,170	Premises	137,860
-	1,020	1,020	Supplies and Services	26,960
			Transport	1,020
132,946	194,300	185,300	TOTAL EXPENDITURE	200,080
-	-	-	INCOME	
(149)	-	-	Grants	-
			Fees and Charges	-
132,797	194,300	185,300	NET CONTROLLABLE EXPENDITURE	200,080
17,484	14,420	14,420	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	9,090
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
150,281	208,720	199,720	NET EXPENDITURE (including Recharges and Capital Charges)	209,170
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		208,720	COMMENTS	
Employees		970		
Premises		4,020	Footway lighting maintenance £3k	
Supplies and Services		790		
Support Services		(5,330)		
Base Budget 2013/14		209,170		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		208,720	COMMENTS	
Employees		(9,000)	Vacancy savings	
Outturn 2012/13 (P6 Forecast)		199,720		
NOTES				

REVENUE BUDGET				
SERVICE		EMERGENCY PLANNING		
SERVICE DESCRIPTION		Preparing for and responding to emergencies, including business continuity and resilience		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Resilience Partnership Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
65,699	63,900	65,300	EXPENDITURE	
-	-	-	Employees	71,430
6,312	7,309	5,900	Premises	-
3,584	3,750	3,750	Supplies and Services	6,400
			Transport	600
75,605	74,950	74,950	TOTAL EXPENDITURE	78,430
-	-	-	INCOME	
			Grants	-
(26,959)	(28,280)	(28,280)	Fees and Charges	(28,280)
48,647	46,670	46,670	NET CONTROLLABLE EXPENDITURE	50,150
20,329	11,780	11,780	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	13,170
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
60,976	58,450	58,450	NET EXPENDITURE (Including Recharges and Capital Charges)	63,320
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		58,450		
Employees		7,530	£4k Pay award, plus £3.5k additional hours	
Supplies and Services		(900)		
Transport		(3,150)		
Support Services		1,390		
Base Budget 2013/14		63,320		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		58,450		
Employees		1,400		
Supplies and Services		(1,400)		
Outturn 2012/13 (P6 Forecast)		58,450		
NOTES				

REVENUE BUDGET				
SERVICE		ENVIRONMENTAL SERVICES ADMINISTRATION		
SERVICE DESCRIPTION		Business planning, Performance and Financial Monitoring, Service Administration and Management, Project Development		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Head of Environmental Services		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
221,627	142,370	179,960	EXPENDITURE	
-	-	-	Employees	39,640
2,649	550	550	Premises	-
9	-	7,350	Supplies and Services	-
			Transport	8,100
224,485	142,920	187,860	TOTAL EXPENDITURE	46,740
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
224,485	142,920	187,860	NET CONTROLLABLE EXPENDITURE	46,740
46,168	39,230	39,230	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	37,620
(270,652)	(182,130)	(182,130)	Capital Charges	-
-	-	-	Recharges	(83,350)
-	-	-	Transfers to/from Reserves	-
	20	44,960	NET EXPENDITURE (including Recharges and Capital Charges)	10
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		20		
Employees		(96,630)	2013/14 savings target of £40k plus £30k savings expected as a result of the restructure. £27k virement to Community Safety. £6k Pay award	
Supplies and Services		(550)		
Support Services		(1,610)		
Recharges		98,780		
Base Budget 2013/14		10		
ANALYSIS OF BUDGET VARIATIONS				
			COMMENTS	
Base Budget 2012/13		20		
Employees		37,590	£80k virement from Corporate Salary Savings re savings target achieved across Environmental Services, less Business Manager saving £35k, less Cash Alternative virement £7k	
Transport		7,350	Cash Alternative	
Outturn 2012/13 (P6 Forecast)		44,960		
NOTES				

REVENUE BUDGET				
CULTURAL AND PROJECT SERVICES				
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
		£		
915,195	208,000	190,680	Management	261,820
111,195	80,280	54,690	Sports Development	69,470
83,436	66,970	77,190	Youth Development	88,800
829,140	93,180	96,240	The Arts	63,850
(2,632,164)	1,071,020	1,148,240	Stour Centre Client Costs	1,228,970
(438,776)	185,130	446,240	Tenterden Recreation Centre	446,070
(244,123)	201,210	282,530	Julie Rose Stadium	302,780
118,291	129,710	129,730	Conservation	161,740
164,700	153,810	155,650	Tourism	192,470
345,874	-	(280)	Project Office	300
21,258	34,060	34,060	Land Drainage	32,700
(725,974)	2,223,370	2,614,970	SERVICE EXPENDITURE	2,848,970

REVENUE BUDGET				
SERVICE		CULTURAL SERVICES MANAGEMENT		
SERVICE DESCRIPTION		Management function of the Cultural Services Team, including administration and safeguarding children co-ordination		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
170,427	178,820	171,860	EXPENDITURE	
-	150	150	Employees	186,230
23,364	8,760	8,540	Premises	150
6,889	6,590	5,220	Supplies and Services	16,040
			Transport	6,650
200,680	194,320	185,770	TOTAL EXPENDITURE	209,070
			INCOME	
-	-	-	Grants	-
(5,000)	-	-	Fees and Charges	-
195,680	194,320	185,770	NET CONTROLLABLE EXPENDITURE	209,070
			RECHARGES & CAPITAL CHARGES	
181,556	106,010	106,010	Support Services	111,700
591,099	26,010	17,240	Capital Charges	17,240
(53,140)	(118,340)	(118,340)	Recharges	(76,190)
-	-	-	Transfers to/from Reserves	-
915,195	208,000	190,680	NET EXPENDITURE (Including Recharges and Capital Charges)	261,820
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	208,000			
15% Saving	(2,500)	Kingsnorth Recreation centre, reduction in subsidy		
Pay Award	3,600			
Salaries	3,810	Changes to the Cultural structure for succession planning		
Inflation	80			
Supplies and services	(300)	Other movements excluding 15% savings and inflation		
Supplies and services	10,000	Part of re-structure for succession planning		
Transport	60			
Change in support costs	5,690			
Change in capital charges	(8,770)	Changes in valuations		
Change in recharges	42,150			
Base Budget 2013/14	261,820			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	208,000			
Salary	(6,960)	Restructure of cultural services for succession planning (includes part year vacancy)		
Supplies and services	(220)			
Transport	(1,370)	Restructure of cultural services for succession planning (includes part year vacancy)		
Change Capital Charges	(8,770)	Changes in valuations		
Outturn 2012/13 (P6 Forecast)	190,680			
NOTES				
Bockhanger Community centre Capital charges have been incorporated into this budget page along with other historical data from Neighbourhood Engagement				

REVENUE BUDGET				
SERVICE		SPORTS DEVELOPMENT		
SERVICE DESCRIPTION		This includes the costs that are associated with the Mini soccer centre, Courtside Netball Centre and the Operations Sports Officer.		
SERVICE MANAGER		1 team of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
143,822	127,180	107,670	EXPENDITURE	
41,854	48,900	54,150	Employees	103,550
50,019	44,760	69,540	Premises	54,250
3,140	1,540	5,140	Supplies and Services	54,630
			Transport	5,090
238,835	222,380	236,500	TOTAL EXPENDITURE	217,520
(63,635)	(28,300)	(36,090)	INCOME	
(131,852)	(182,500)	(180,350)	Grants	(36,500)
43,348	11,580	20,150	Fees and Charges	(185,470)
			NET CONTROLLABLE EXPENDITURE	(4,450)
38,705	31,700	31,700	RECHARGES & CAPITAL CHARGES	
29,142	60,480	39,570	Support Services	31,110
-	(25,980)	(25,980)	Capital Charges	39,570
-	2,500	(10,750)	Recharges	(1,510)
			Transfers to/from Reserves	4,750
111,195	80,280	54,690	NET EXPENDITURE (including Recharges and Capital Charges)	89,470
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	80,280			
Pay Award	1,570			
Salaries	(9,600)	Movement in management support (succession planning)		
Salaries	(12,000)	Reduction in football project/centre temporary staff		
Salaries	(3,600)	Virement for cash alternative to transport		
Inflation	1,750	General and utilities		
Supplies & Services	9,120	Active Ashford spend funded from external income		
Premises	4,350	Electricity bills to be higher than 2012/13 budget		
Transport	3,550	Cash alternative moved from salaries to transport		
Grants	(8,200)	Active Ashford Grant		
Fees & Charges	(2,970)	General income inflation		
Change in support costs	(590)			
Change in capital charges	(20,910)	Changes in valuations (annual exercise)		
Change in recharges	24,470			
Change in transfers to reserve	2,250			
Base Budget 2013/14	69,470			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	80,280			
Salaries	(9,600)	Movement in management support (succession planning)		
Salaries	(6,310)	Reduction in football projects temporary staff		
Salaries	(3,600)	Virement for cash alternative allocated to transport		
Premises	5,250	Electricity bills likely to be higher than budgeted		
Supplies & Services	17,000	Torch relay event		
Supplies & Services	7,780	Sporting events to celebrate the 2012 Olympics (Active Ashford)		
Transport	3,600	Cash alternative vired from salaries		
Grants	(7,700)	Active Ashford grant income		
Fees & Charges	2,150			
Change in capital charges	(20,910)	Changes in valuations (annual exercise)		
Change in transfers to reserve	(13,250)	Contribution from reserves for torch relay event		
Outturn 2012/13 (P6 Forecast)	54,690			
NOTES				

REVENUE BUDGET				
SERVICE		YOUTH DEVELOPMENT		
SERVICE DESCRIPTION		Youth project delivery including youth engagement and play		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
54,083	42,950	39,420	EXPENDITURE	38,550
1,174	-	-	Employees	-
12,069	12,000	22,850	Premises	22,850
1,103	920	510	Supplies and Services	2,100
			Transport	
68,429	55,870	62,780	TOTAL EXPENDITURE	63,500
(1,907)	-	-	INCOME	-
(8,853)	-	(5,000)	Grants	-
			Fees and Charges	(5,000)
59,869	55,870	57,780	NET CONTROLLABLE EXPENDITURE	58,500
20,457	12,370	12,370	RECHARGES & CAPITAL CHARGES	23,570
3,310	-	3,310	Support Services	3,310
-	(1,270)	(1,270)	Capital Charges	(1,580)
-	-	5,000	Recharges	5,000
			Transfers to/from Reserves	
83,436	66,970	77,190	NET EXPENDITURE (including Recharges and Capital Charges)	88,800
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	66,970			
Salaries	(5,150)	Movement in management support and additional youth hours (succession planning) and cash alternative virement (see transport)		
Pay Award	750	2% pay increase		
Supplies and services	10,850	Increase in services following restructure (succession planning)		
Transport	1,180	Cash alternative virement from salaries		
Fees & Charges	(5,000)	Rent for Waterside (if not used in year transferred to the Waterside reserve for future works.		
Change in support costs	11,200			
Change in capital charges	3,310	Changes in valuations (annual exercise)		
Change in recharges	(310)			
Change in transfers to reserve	5,000	Contribution to Waterside reserve		
Base Budget 2013/14	88,800			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	66,970			
Salaries	(3,530)	Movement in management support and additional youth hours (succession planning).		
Supplies and services	10,850	Increase in services following restructure (succession planning)		
Transport	(410)			
Change in capital charges	3,310	Changes in valuations (annual exercise)		
Fees & Charges	(5,000)	Rent for Waterside (if not used in year transferred to the Waterside reserve for future works.		
Change in transfers to reserve	5,000	Contribution to Waterside reserve		
Outturn 2012/13 (P6 Forecast)	77,190			
NOTES				

REVENUE BUDGET				
SERVICE		THE ARTS		
SERVICE DESCRIPTION		Support to the Arts includes the costs of the Create Festival and other events, arts projects, and Arts at St Marys project.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
53,149	50,680	50,120	EXPENDITURE	
2,256	10,150	7,750	Employees	50,380
89,053	44,800	61,430	Premises	6,450
1,098	1,220	2,740	Supplies and Services	25,050
			Transport	3,360
145,556	106,850	122,040	TOTAL EXPENDITURE	65,250
(19,222)	(9,750)	(9,280)	INCOME	
(3,544)	-	(3,600)	Grants	(4,000)
			Fees and Charges	-
122,790	97,100	109,160	NET CONTROLLABLE EXPENDITURE	81,250
14,687	15,650	15,650	RECHARGES & CAPITAL CHARGES	
691,962	-	-	Support Services	16,510
-	(1,570)	(1,570)	Capital Charges	-
(300)	(18,000)	(27,000)	Recharges	(33,910)
			Transfers to/from Reserves	-
629,140	93,180	96,240	NET EXPENDITURE (including Recharges and Capital Charges)	63,850
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		93,180		
Pay Award		970	2% pay increase	
Inflation		250		
Salaries		(1,260)	Movement in management support and re-grading within Arts (succession planning) and cash alternative virement (see transport)	
Supplies and Services		(18,000)	East Kent Art Partnership (EKLAAP) comes to a close 2012/13	
Supplies and Services		(2,000)		
Premises		(3,700)		
Transport		2,140		
Grants		5,750	Reduction in Create external grants & contributions	
Change in support costs		860		
Change in recharges		(32,340)		
Change in transfer from reserves		18,000	East Kent Art Partnership (EKLAAP) comes to a close 2012/13	
Base Budget 2013/14		63,850		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		93,180		
Salaries		(560)	Movement in management support and additional youth hours (succession planning) and cash alternative virement (see transport)	
Premises		(2,400)		
Supplies and Services		9,000	Additional Create expenditure	
Supplies and Services		7,630	Reveal Ashford additional expenditure	
Transport		1,520		
Income		(3,130)	£7,600 received for Reveal arts funding and reductions in income	
Change in transfer from reserves		(9,000)	Approved increase in Create budget	
Outturn 2012/13 (P6 Forecast)		96,240		
NOTES				

REVENUE BUDGET				
SERVICE		STOUR CENTRE (Client)		
SERVICE DESCRIPTION		The Client costs of the operation of the Stour Centre for utilise and insurance.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	2012/13		2013/14
£	£	£		£
-	-	-	EXPENDITURE	-
354,574	416,500	416,500	Employees	-
9,632	6,710	6,710	Premises	443,000
-	-	-	Supplies and Services	6,900
-	-	-	Transport	-
364,206	423,210	423,210	TOTAL EXPENDITURE	449,900
(136,963)	-	-	INCOME	-
-	-	-	Grants	-
-	-	-	Fees and Charges	-
227,243	423,210	423,210	NET CONTROLLABLE EXPENDITURE	449,900
138,570	89,340	89,340	RECHARGES & CAPITAL CHARGES	143,380
(2,997,977)	486,370	563,590	Support Services	563,590
-	-	-	Capital Charges	-
-	72,100	72,100	Recharges	-
-	-	-	Transfers to/from Reserves	72,100
(2,532,164)	1,071,020	1,148,240	NET EXPENDITURE (including Recharges and Capital Charges)	1,228,970
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	1,071,020			
Utilities inflation	25,220			
General inflation	1,280			
Supplies & Services	190			
Change in support costs	54,040			
Change in Capital Charges	77,220		Changes in valuations (annual exercise)	
Change in transfer from reserves	-			
Base Budget 2013/14	1,228,970			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	1,071,020			
Change in Capital Charges	77,220		Changes in valuations (annual exercise)	
Outturn 2012/13 (P6 Forecast)	1,148,240			
NOTES				

REVENUE BUDGET				
SERVICE		TENTERDEN LEISURE CENTRE - CLIENT		
SERVICE DESCRIPTION		Client costs of insuring building and support Trust.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
2,400	2,560	2,560	EXPENDITURE	
1,660	2,400	2,400	Employeos	2,980
6,500	16,300	10,150	Premises	2,990
-	-	-	Supplies and Services	9,850
-	-	-	Transport	-
10,560	21,260	15,110	TOTAL EXPENDITURE	15,820
-	-	-	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
10,560	21,260	15,110	NET CONTROLLABLE EXPENDITURE	15,820
33,437	18,470	18,470	RECHARGES & CAPITAL CHARGES	
(482,774)	145,400	412,660	Support Services	17,590
-	-	-	Capital Charges	412,660
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(438,776)	185,130	446,240	NET EXPENDITURE (including Recharges and Capital Charges)	446,070
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		185,130		
Pay Award		420		
Premises		590		
Supplies and services		(6,450)	Reduction in subsidy (moved to Conningbrook conservation)	
Change in support costs		(880)		
Change in Capital Charges		267,260	Changes in valuations (annual exercise)	
Base Budget 2013/14		446,070		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		185,130		
Supplies and services		(6,150)	Reduction in subsidy	
Change in Capital Charges		267,260		
Outturn 2012/13 (P6 Forecast)		446,240		
NOTES				

REVENUE BUDGET				
SERVICE		JULIE ROSE STADIUM - CLIENT		
SERVICE DESCRIPTION		The Client costs of the operation of the Julie Rose Stadium including the managing contractors fee for ALT.		
SERVICE MANAGER		Heart of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
-	-	-	EXPENDITURE	-
3	800	800	Employees	-
100,920	88,920	90,320	Premises	500
-	-	-	Supplies and Services	86,920
-	-	-	Transport	-
100,923	89,720	91,120	TOTAL EXPENDITURE	87,720
-	-	-	INCOME	-
(10,258)	-	-	Grants	-
-	-	-	Fees and Charges	-
90,665	89,720	91,120	NET CONTROLLABLE EXPENDITURE	87,720
81,754	56,730	56,730	RECHARGES & CAPITAL CHARGES	80,380
(416,542)	54,760	134,680	Support Services	134,680
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(244,123)	201,210	282,530	NET EXPENDITURE (including Recharges and Capital Charges)	302,780
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	201,210			
15% Saving	(5,000)		Reduction in subsidy	
Supplies and services	(5,000)		Additional reduction in subsidy (2012/13 budget built incorrectly)	
Supplies and services	8,000		Contract management	
Change in support costs	23,650		Increase in recharges	
Change in Capital Charges	79,920		Changes in valuations (annual exercise)	
Base Budget 2013/14	302,780			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	201,210			
Supplies and services	1,400			
Change in Capital Charges	79,920		Changes in valuations (annual exercise)	
Outturn 2012/13 (P6 Forecast)	282,530			
NOTES				

REVENUE BUDGET				
SERVICE		CONSERVATION		
SERVICE DESCRIPTION		This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Tourism, Heritage and Nature Conservation Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
57,316	56,450	56,450	EXPENDITURE	
9,886	18,000	10,320	Employees	57,780
31,639	24,620	30,900	Premises	12,230
2,251*	3,810	3,610	Supplies and Services	56,250
			Transport	4,110
101,093	102,680	101,280	TOTAL EXPENDITURE	130,370
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
101,093	102,680	101,280	NET CONTROLLABLE EXPENDITURE	130,370
28,163	25,440	25,440	RECHARGES & CAPITAL CHARGES	
(10,965)	1,590	1,610	Support Services	29,760
-	-	1,400	Capital Charges	1,610
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
118,291	129,710	129,730	NET EXPENDITURE (including Recharges and Capital Charges)	161,740
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	129,710			
Pay Award	1,330			
Contractual Inflation	540			
Supplies and Services	17,000	Approved growth for Conningbrook contracted services		
Supplies and Services	10,000	Additional works funded from within the current budget (moved from the Tenterden Leisure Centre subsidy).		
Supplies and Services	(1,680)			
Transport	500			
Change in support costs	4,320			
Change in capital charges	20			
Base Budget 2013/14	161,740			
ANALYSIS OF BUDGET VARIATIONS				
	£	COMMENTS		
Base Budget 2012/13	129,710			
Change in Capital Charges	20			
Outturn 2012/13 (P6 Forecast)	129,730			
NOTES				

REVENUE BUDGET				
SERVICE		TOURISM & HERITAGE		
SERVICE DESCRIPTION		This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Tourism, Heritage and Nature Conservation Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	2012/13		2013/14
£	£	£		£
81,240	63,800	67,230	EXPENDITURE	
6,146	3,900	3,900	Employees	68,120
86,391	30,140	41,460	Premises	3,900
3,134	1,530	1,530	Supplies and Services	23,590
			Transport	1,750
176,919	99,370	114,128	TOTAL EXPENDITURE	97,360
			INCOME	
-	-	-	Grants	-
(57,622)	(13,600)	(10,180)	Fees and Charges	(10,180)
119,297	85,770	103,948	NET CONTROLLABLE EXPENDITURE	87,180
			RECHARGES & CAPITAL CHARGES	
43,367	60,270	60,270	Support Services	97,140
2,084	2,970	2,060	Capital Charges	2,080
-	-	-	Recharges	-
(49)	4,800	(10,640)	Transfers to/from Reserves	6,070
184,700	153,810	155,650	NET EXPENDITURE (including Recharges and Capital Charges)	192,470
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		153,810		
Pay Award/increments		1,320		
Salaries		3,000	Additional hours following restructure (succession planning)	
Supplies and services		(5,070)	Non hosting year for twinning	
Supplies and services		(1,480)		
Transport		220		
Fees & Charges		3,420	TIC income target reduced; decrease in sales since move to the Gateway	
Change in support costs		36,870		
Change in Capital Charges		(880)		
Change in transfer to reserve		1,270	contribution to reserves for twinning programme	
Base Budget 2013/14		192,470		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		153,810		
Salaries		3,430	Additional hours following restructure (succession planning)	
Supplies and services		13,500	Jubilee & Olympic events	
Supplies and services		(2,180)		
Fees & Charges		3,420	TIC income target reduced; decrease in sales since move to the Gateway	
Change in support costs		(890)		
Change in transfer to reserve		(15,440)	Funding from GF reserves for Jubilee & Olympic events (£13,500), remainder from Twinning as 2012/13 is a hosting year.	
Outturn 2012/13 (P6 Forecast)		155,650		
NOTES				

REVENUE BUDGET				
SERVICE		PROJECT OFFICE		
SERVICE DESCRIPTION		Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Project Office Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
292,646	291,840	263,580	EXPENDITURE	
216	-	-	Employees	258,630
300,624	141,300	141,300	Premises	300
3,758	3,800	14,780	Supplies and Services	987,700
			Transport	16,130
597,143	436,940	419,660	TOTAL EXPENDITURE	1,262,760
-	-	-	INCOME	
(192)	(30,000)	(13,000)	Grants	-
			Fees and Charges	(10,000)
596,951	406,940	406,660	NET CONTROLLABLE EXPENDITURE	1,252,760
84,731	52,060	52,060	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	27,510
(335,807)	(319,000)	(319,000)	Capital Charges	-
-	(140,000)	(140,000)	Recharges	(292,420)
			Transfers to/from Reserves	(987,550)
345,874		(280)	NET EXPENDITURE (including Recharges and Capital Charges)	300
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	-			
Pay Award/increments	7,000			
Salaries	(30,090)		Removal of a vacant post and pay awards	
Salaries	(12,330)		Cash alternative virement to transport	
Salaries	2,210			
Premises	300			
Supplies and services	846,400		Stour Centre legal claim	
Transport	12,330		Cash alternative virement from salaries	
Fees and charges	20,000		Reduction in external income (saving vacant post)	
Change in support costs	(24,550)			
Change in recharges	26,580			
Change in transfer to reserve	(847,550)		Stour Centre legal claim	
Base Budget 2013/14	300			
ANALYSIS OF BUDGET VARIATIONS				
	£		COMMENTS	
Base Budget 2012/13	-			
Salaries	(28,260)		Vacant post/cash alternative	
Fees and charges	17,000		Reduction in external income (saving from vacant post)	
Transport	10,980		Cash alternatives	
Outturn 2012/13 (P6 Forecast)	(280)			
NOTES				

REVENUE BUDGET				
SERVICE		LAND DRAINAGE		
SERVICE DESCRIPTION		Statutory function giving advice to Planning and partners and Housing on drainage, flooding and sewage treatment and pumping stations.		
SERVICE MANAGER		Head of Cultural Services		
BUDGET MANAGER		Project Office Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
-	-	-	EXPENDITURE	-
5	-	-	- Employees	-
-	-	-	- Premises	-
-	-	-	- Supplies and Services	-
-	-	-	- Transport	-
5	-	-	TOTAL EXPENDITURE	-
-	-	-	INCOME	-
-	-	-	- Grants	-
-	-	-	- Fees and Charges	-
5	-	-	NET CONTROLLABLE EXPENDITURE	-
21,253	34,060	34,060	RECHARGES & CAPITAL CHARGES	32,700
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
21,258	34,060	34,060	NET EXPENDITURE (Including Recharges and Capital Charges)	32,700
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		34,060		
Change in support costs		(1,360)		
Base Budget 2013/14		32,700		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2012/13		34,060		
Outturn 2012/13 (P6 Forecast)		34,060		
NOTES				

REVENUE BUDGET				
SERVICE		Capital Charges and Net Interest		
SERVICE DESCRIPTION		Includes the income earned on investments and the reversal of Capital Charges (contra entries)		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
549	500	500	EXPENDITURE	550
(384,758)	(240,000)	(240,000)	Leasing	(133,000)
-	-	-	Item 8 Credit	(54,000)
55,056	120,000	120,000	Debt Mgt Charges to HRA	67,000
359,219	235,000	235,000	Item 8 Debit	324,000
229,360	85,000	85,000	Interest Paid	84,000
259,426	200,500	200,500	MRP	
			TOTAL EXPENDITURE	288,550
			INCOME	
(943,735)	(675,000)	(675,000)	Grants	
			Fees and Charges	(608,000)
(684,309)	(474,500)	(474,500)	NET CONTROLLABLE EXPENDITURE	(319,450)
			RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	-
572,577	(1,697,290)	(1,697,290)	Capital Charges	(1,905,520)
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(111,732)	(2,171,790)	(2,171,790)	NET EXPENDITURE (Including Recharges and Capital Charges)	(2,224,970)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		£	COMMENTS	
Change in Investment Income		(2,171,790)		
Change in Item 8		67,000		
Change in Interest paid and MRP		-		
Leases		88,000		
Change in support costs		50	Increase in Ground Rent	
Change in Capital Charges		-		
Change in recharges		(208,230)		
Budget 2013/14		-		
		(2,224,970)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		£	COMMENTS	
Outturn 2012/13		(2,171,790)		
		(2,171,790)		
NOTES				

REVENUE BUDGET

HOUSING REVENUE ACCOUNT

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	2012/13		£
£	£	£		£
(21,298,027)	(22,563,950)	(22,654,100)	HRA Income	(23,503,250)
(125,087,972)	3,800,360	3,858,340	HRA Administration	3,999,100
3,094,557	3,553,550	3,553,550	HRA Repairs and Maintenance	3,204,400
5,244,373	216,540	(51,820)	HRA New Build	(20,500)
137,974,225	14,989,290	14,663,310	HRA Other Expenditure	16,308,620
(72,844)	(4,210)	(630,720)	SERVICE EXPENDITURE	(11,630)

**SUBJECTIVE ANALYSIS - 2013/14 ESTIMATE
HOUSING REVENUE ACCOUNT**

	HRA Income	HRA Administration	HRA Repairs and Maintenance	HRA New Build	HRA Other Expenditure	Total
EXPENDITURE						
Employees	-	2,082,510	-	169,450	-	2,261,960
Premises	-	740,730	3,264,400	-	-	4,005,130
Supplies and Services	-	502,600	11,000	100,000	4,252,000	4,865,600
Transport	-	118,860	-	8,800	-	127,660
TOTAL EXPENDITURE	-	3,454,700	3,275,400	278,250	4,252,000	11,260,350
INCOME						
Grants	-	-	-	-	(2,999,850)	(2,999,850)
Fees & Charges	(23,503,250)	(99,000)	(71,000)	(391,620)	1	(24,064,869)
TOTAL INCOME	(23,503,250)	(99,000)	(71,000)	(391,620)	(2,999,849)	(27,064,719)
NET CONTROLLABLE EXPENDITURE	(23,503,250)	3,355,700	3,204,400	(113,370)	1,252,151	(15,804,369)
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	-	928,320	-	39,530	841,190	1,809,040
Capital Charges	-	(220,000)	-	53,340	12,161,280	11,994,620
Recharged to other Accounts	-	(64,920)	-	-	-	(64,920)
Transfer to/from Reserves	-	-	-	-	2,053,999	2,053,999
TOTAL NON-CONTROLLABLE ITEMS	-	643,400	-	92,870	15,056,469	15,792,739
NET EXPENDITURE	(23,503,250)	3,999,100	3,204,400	(20,500)	16,308,620	(11,630)

REVENUE BUDGET				
SERVICE		HRA Income		
SERVICE DESCRIPTION		Income collected from council tenants, garage rents, service charges, supporting people income and investment income		
SERVICE MANAGER		Head of Customers Homes and Property Services		
BUDGET MANAGER		Housing Resource Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
-	-	-	EXPENDITURE	-
-	-	-	- Employees	-
6	-	-	- Premises	-
-	-	-	- Supplies and Services	-
-	-	-	- Transport	-
6	-	-	TOTAL EXPENDITURE	-
-	-	-	INCOME	-
(21,298,033)	(22,563,950)	(22,654,100)	- Grants	-
(21,298,027)	(22,563,950)	(22,654,100)	Fees and Charges	(23,503,250)
			NET CONTROLLABLE EXPENDITURE	(23,503,250)
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	- Support Services	-
-	-	-	- Capital Charges	-
-	-	-	- Recharges	-
-	-	-	- Transfers to/from Reserves	-
(21,298,027)	(22,563,950)	(22,654,100)	NET EXPENDITURE (including Recharges and Capital Charges)	(23,503,250)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(22,563,950)	COMMENTS	
Dwelling Rents		(900,200)	An estimated increase of 4% has been applied, until final guidance from CLG has been published	
Garage Rents		30,800	The number of garages have been reduced, also void rates are expected to continue to increase	
Supporting People		90,750	Income from KCC is expected to decrease	
Service charges and leasehold income		(160,650)	Income recovery is set to increase in line with expenditure	
Base Budget 2013/14		(23,503,250)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		(22,563,950)	COMMENTS	
Fees and Charges		(90,150)	Lower void rates than anticipated	
Outturn 2012/13 (P6 Forecast)		(22,654,100)		
NOTES				
2013/14 dwelling rent income has been based on historic arrears rates, once the effect of Welfare Reform is better known these figures will be revised				

REVENUE BUDGET				
SERVICE		HRA Administration Costs		
SERVICE DESCRIPTION		Estate management		
SERVICE MANAGER		Head of Customers Homes and Property Services		
BUDGET MANAGER		Housing Resource Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
			EXPENDITURE	
1,755,884	2,037,600	1,945,970	Employees	2,092,510
751,415	813,560	825,260	Promises	740,730
(113,341,563)	387,650	389,500	Supplies and Services	502,800
46,807	48,830	121,210	Transport	118,860
(110,787,447)	3,287,640	3,281,940	TOTAL EXPENDITURE	3,454,700
			INCOME	
(100)	-	-	Grants	-
(154,873)	(91,000)	(99,000)	Fees and Charges	(99,000)
(110,942,420)	3,196,640	3,182,940	NET CONTROLLABLE	3,355,700
			EXPENDITURE	
			RECHARGES & CAPITAL	
			CHARGES	
1,029,172	966,540	986,540	Support Services	928,320
(15,175,264)	(271,680)	(220,000)	Capital Charges	(220,000)
540	(91,140)	(91,140)	Recharges	(64,920)
-	-	-	Transfers to/from Reserves	-
(125,087,972)	3,900,360	3,858,340	NET EXPENDITURE (Including	3,999,100
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		3,800,360	COMMENTS	
Employees & Transport		124,940	Saving £47k in Heating Engineer contract costs, £29k virement to Now Build, £40k Pay Award, £29k cost of new posts (Procurement, Development & Regeneration), & recoverable from external partners £18k	
Promises		(72,830)	Alarm Maintenance now dealt with through recharge from Monitoring Centre	
Supplies and Services		114,950	Due to low spend in Sheltered Housing in previous years additional expenditure is required in this year	
Fees and Charges		(8,000)		
Support Services		(38,220)		
Capital Charges		51,680		
Recharges		26,220		
Base Budget 2013/14		3,999,100		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		3,800,360	COMMENTS	
Employees & Transport		(19,250)		
Promises		11,700		
Supplies and Services		1,850		
Fees and Charges		(8,000)		
Support Services		20,000		
Capital Charges		51,680		
Outturn 2012/13 (P6 Forecast)		3,858,340		
NOTES				

REVENUE BUDGET				
SERVICE		HRA Repairs and Maintenance		
SERVICE DESCRIPTION				
SERVICE MANAGER		Head of Customers Homes and Property Services		
BUDGET MANAGER		Housing Resource Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2011/12	2012/13	OUTTURN		2013/14
£	£	£		£
23,079	-	-	EXPENDITURE	-
3,251,454	3,577,550	3,577,550	Employees	-
27,803	11,000	11,000	Premises	3,264,400
-	-	-	Supplies and Services	11,000
-	-	-	Transport	-
3,302,336	3,588,550	3,588,550	TOTAL EXPENDITURE	3,275,400
-	-	-	INCOME	-
(207,914)	(35,000)	(35,000)	Grants	-
-	-	-	Fees and Charges	(71,000)
3,094,422	3,553,550	3,553,550	NET CONTROLLABLE EXPENDITURE	3,204,400
135	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
3,094,557	3,553,550	3,553,550	NET EXPENDITURE (including Recharges and Capital Charges)	3,204,400
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		3,553,550	COMMENTS	
Premises		(313,150)	Costs fluctuate due to the cyclical nature of the works	
Fees and Charges		(36,000)	Recharges to tenants are expected to be higher in line with works carried out in 2012/13	
Base Budget 2013/14		3,204,400		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		3,553,550	COMMENTS	
Outturn 2012/13 (P6 Forecast)		3,553,550		
NOTES				

REVENUE BUDGET				
SERVICE		HRA New Build		
SERVICE DESCRIPTION				
SERVICE MANAGER		Head of Customers Homes and Property Services		
BUDGET MANAGER		Strategic Housing and Property Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
181,287	104,860	136,060	EXPENDITURE	
110,856	-	-	Employees	169,450
96,455	100,000	150,000	Promises	-
-	670	670	Supplies and Services	100,000
			Transport	8,800
388,599	205,530	286,730	TOTAL EXPENDITURE	278,250
			INCOME	
-	-	-	Grants	-
(146,632)	-	(391,890)	Fees and Charges	(391,620)
241,967	205,530	(105,160)	NET CONTROLLABLE EXPENDITURE	(113,370)
			RECHARGES & CAPITAL CHARGES	
24,673	-	-	Support Services	39,530
4,977,733	11,010	53,340	Capital Charges	53,340
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
5,244,373	216,540	(51,820)	NET EXPENDITURE (including Recharges and Capital Charges)	(20,500)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		216,540	COMMENTS	
Employees & Transport		72,720	Virement from HRA Admin £29k, £44k increase in staff resources to meet priorities	
Fees and Charges		(391,620)	£50k income from PV panels. £342k new build rent income omitted from base budget	
Support Services		39,530		
Capital Charges		42,330		
Base Budget 2013/14		(20,500)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		216,540	COMMENTS	
Employees		31,200		
Supplies and Services		50,000		
Fees and Charges		(391,890)	New Build rent income omitted from original budget	
Capital Charges		42,330		
Outturn 2012/13 (P6 Forecast)		(51,820)		
NOTES				

REVENUE BUDGET				
SERVICE		HRA Other Expenditure		
SERVICE DESCRIPTION				
SERVICE MANAGER		Head of Customers Homes and Property Services		
BUDGET MANAGER		Housing Resource Manager		
ACTUAL 2011/12 £	ESTIMATE 2012/13 £	PROJECTED OUTTURN 2012/13 £	DETAIL	ESTIMATE 2013/14 £
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
124,630,627	4,466,680	4,140,700	Premises	-
-	-	-	Supplies and Services	4,252,000
-	-	-	Transport	-
124,630,627	4,466,680	4,140,700	TOTAL EXPENDITURE	4,252,000
(2,999,845)	(2,999,850)	(2,999,850)	INCOME	(2,999,850)
40,382	-	-	Grants	1
-	-	-	Fees and Charges	-
121,671,163	1,466,830	1,140,850	NET CONTROLLABLE EXPENDITURE	1,252,151
834,442	851,470	851,470	RECHARGES & CAPITAL CHARGES	841,190
15,902,890	10,733,340	9,917,070	Support Services	12,161,280
-	-	-	Capital Charges	-
(434,270)	1,937,650	2,753,920	Recharges	2,053,999
-	-	-	Transfers to/from Reserves	-
137,974,225	14,989,290	14,663,310	NET EXPENDITURE (Including Recharges and Capital Charges)	16,308,620
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		14,989,290	COMMENTS	
Supplies and Services		(214,680)		
Support Services		(10,280)		
Capital Charges		1,427,940		
Transfers to/from Reserves		116,349		
Base Budget 2013/14		16,308,619		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2012/13		14,989,290	COMMENTS	
Supplies and Services		(325,980)		
Capital Charges		(816,270)		
Transfers to/from Reserves		816,270		
Outturn 2012/13 (P6 Forecast)		14,663,310		
NOTES				

2011/12	HRA Income and Expenditure Account	2012/13 Original Budget	2012/13 Projected Outturn	2013/14 Original Budget
£		£	£	£
	Expenditure			
3,689,248	Repairs and maintenance	3,553,550	3,553,550	3,204,400
4,265,630	Supervision and management	4,269,170	4,007,110	4,224,800
43,877	Rents, rates, taxes and other charges	40,000	40,000	60,800
3,288,568	HRA Contractor	4,251,880	3,926,000	3,872,800
7,614,636	Negative HRA Subsidy payable	-	-	-
3,627,067	Depreciation and impairment of non current assets	5,460,400	5,460,400	5,366,000
14,388,733	Exceptional item (Revaluation Gain)/impairment of HRA assets	-	-	-
113,713,000	Exceptional item - Payment to the Secretary of State	-	-	-
73,708	Debt management costs	52,820	52,820	53,800
20,876	Movement in the allowance for bad debts	200,000	200,000	200,000
150,064,733	Total Expenditure	17,828,980	17,240,840	17,041,300
	Income			
(20,042,067.88)	Dwelling rents	(21,147,800)	(21,214,100)	(22,048,000)
(490,894.06)	Non-dwelling rents	(485,000)	(472,000)	(455,000)
(571,234.54)	Charges for services and facilities	(587,100)	(702,000)	(757,750)
(812,355.36)	Contributions towards expenditure	(388,250)	(286,000)	(242,500)
(2,999,845.00)	HRA Subsidy receivable	(2,909,850)	(2,393,880)	(2,999,850)
(24,436,027)	Total Income	(26,583,800)	(26,063,980)	(28,603,100)
126,568,712	Net Cost of HRA Services as included in the Comprehensive Income and Expenditure Statement	(7,735,720)	(8,413,910)	(9,421,800)
517,000	HRA services' share of Corporate and Democratic Core	517,890	517,890	504,600
315,361	HRA share of other amounts included in the whole authority Cost of Services but not allocated to specific services	327,700	327,700	330,290
126,396,076	Net (Income)/Cost for HRA Services	(6,890,140)	(7,668,330)	(8,586,910)
	HRA share of the operating income and expenditure included in the Comprehensive Income and Expenditure Statement:			
588,530	(Gain)/Loss on sale of HRA non current assets	-	-	-
1,381,160	Interest payable and similar charges	4,880,740	4,025,070	3,928,000
(55,058)	Interest and investment income	(119,400)	(119,400)	1
	Repayment of Debt	190,000	190,000	-
154,452	Pensions interest cost and expected return on pensions assets	378,620	378,620	446,000
128,466,161	(Surplus) or deficit for the year on HRA services	(1,480,180)	(3,894,040)	(4,211,859)
	Movement on the Housing Revenue Account Statement			
(2,151,828)	Balance on the HRA at the end of the previous year	(2,339,368)	(2,224,772)	(2,856,492)
128,466,161	(Surplus)/Deficit for the year on the HRA Income and Expenditure Statement	(1,480,180)	(3,004,040)	(4,211,860)
(128,538,008)	Adjustments between accounting basis under statute	1,475,970	2,463,320	4,200,229
(72,844)	Net (Increase)/decrease in year on the HRA	(4,210)	(630,720)	(11,630)
(2,224,772)	Balance on the HRA at the end of the current year	(2,344,178)	(2,885,492)	(2,867,122)
	Note on Statement of Movement on the Housing Revenue Account Balance			
	Items included in the HRA Income and Expenditure Account but excluded from the movement on HRA Balance for the year			
14,576	Difference between interest payable and similar charges	-	-	-
(14,366,733)	Difference between any other item of income and expenditure determined in accordance with the code	(271,880)	(220,000)	(220,000)
(588,530)	(Gain) or loss on sale of HRA non-current assets	-	-	-
11,540	HRA share of contributions to or from the Pensions Reserve	(378,620)	(378,620)	(446,000)
343,286	Capital Expenditure funded by the HRA	-	-	2,366,230
(113,713,000)	Sums directed by the Secretary of State to be debited or credited to the HRA that are not expenditure or income	-	-	-
(220,000)	Transfer in/(from) the Major Repairs Reserve	2,126,270	3,061,840	2,499,980
(128,538,006)		1,475,970	2,463,320	4,200,229

HRA Capital Works Summary

Description	2011/12 Actuals	2012/13 Original Budget	2012/13 Current Estimate	2013/14 Estimate
Insulation	10,118	10,000	10,000	70,000
Central heating	1,054,698	1,200,450	1,200,450	933,230
Structural works/underpinning	44,334	40,000	40,000	35,000
Adaptations for the disabled	240,365	300,000	300,000	300,000
Re-roofing	437,203	483,000	483,000	700,000
P.V.C.U. gutters/fascias/soffits	85,659	297,600	297,600	284,800
Water mains replacement	-	68,600	68,600	165,200
Kitchen refurbishments	940,947	935,900	935,900	906,500
Rewiring	196,333	497,700	497,700	397,600
Bathroom refurbishments	846,696	550,700	550,700	527,700
Environmental improvements	134,430	80,000	80,000	-
Remodelling sheltered accommodation	91,433	200,000	200,000	150,000
Bedsit conversions	-	-	15,000	15,000
External walls	14,198	91,500	91,500	271,500
Fire safety works	58,135	30,000	30,000	25,000
Garage works	-	50,000	50,000	-
Digital TV upgrades	155,330	10,000	10,000	10,000
	4,309,878	4,845,450	4,860,450	4,791,530
<i>Financed by:</i>				
Major Repairs Allowance (MRA)	3,407,066	5,206,013	5,206,013	5,199,375
Major Repairs Reserve (MRR)	902,812	- 360,563	- 345,563	- 407,845
	4,309,878	4,845,450	4,860,450	4,791,530

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CAPITAL PROGRAMME

	Original Budget £	Current Budget £	Previous years £	2012/13 £	2013/14 £	2014/15 £	2015/16 £
Customers, Homes & Property							
Repairs and renewals funded from capital (see R&M Schedule)	1,500,000	1,500,000			500,000	497,730	480,000
Bockhanger Redevelopment (Planning work)	20,000	20,000		1,000	19,000	-	-
Brookfield Redevelopment (Planning work)	20,000	20,000		5,000	15,000	-	-
Mandatory Disabled Facility Grants							
Expenditure	1,833,270	1,833,270		445,270	396,000	396,000	396,000
External Funding	(1,224,000)	(1,224,000)		(306,000)	(306,000)	(306,000)	(306,000)
	409,270	409,270		139,270	90,000	90,000	90,000
Total - Customers, Homes & Property	3,173,270	3,173,270		451,270	930,000	893,730	876,000
Environmental Services							
Hythe Road Recreation Ground							
Expenditure	50,000	128,820	1,820		127,000	-	-
External Funding	(60,000)	(128,820)	(1,820)		(127,000)	-	-
Brisley Farm - Play Provision							
Expenditure	130,000	130,000			130,000	-	-
External Funding	(130,000)	(130,000)			(130,000)	-	-
Total - Environmental Services	180,000	258,820	1,820		257,000	-	-
Corporate, Strategy & Personnel							
Single Grants Gateway Fund	300,000	300,000		75,000	75,000	75,000	75,000
Total - Corporate, Strategy & Personnel	300,000	300,000		75,000	75,000	75,000	75,000
Cultural Services							
Tortwolden Leisure Centre Modernisation	1,100,000	1,100,000	572,580	318,000	105,710	105,700	-
St Mary's Church							
Expenditure	380,500	1,794,400	1,482,890	300,510	11,000	-	-
External Funding	(268,500)	(1,694,400)	(1,480,640)	(213,760)	-	-	-
	100,000	100,000	2,240	86,750	11,000	-	-
Conningbrook (Early Park Access)	80,000	80,000			80,000	-	-
Singaton Village Hall							
Expenditure	250,000	357,000	1,280	30	10,000	172,850	172,840
External Funding	(250,000)	(357,000)	(1,280)	(30)	(10,000)	(172,850)	(172,840)
Singerton Open Space							
Expenditure	15,000	350,000	12,000	1,840	336,130	-	-
External Funding	(15,000)	(350,000)	(12,000)	(1,840)	(336,130)	-	-
Willborough Cycle Path							
Expenditure	1,216,000	1,216,000		700,000	516,000	-	-
External Funding	(1,216,000)	(1,216,000)		(700,000)	(516,000)	-	-
Repton Park							
Expenditure	1,187,500	1,187,500	300	570	80,000	1,106,830	-
External Funding	(1,187,500)	(1,187,500)	(300)	(570)	(80,000)	(1,106,830)	-
Brisley Farm - Community Leisure							
Expenditure	133,000	133,000			10,000	123,000	-
External Funding	(133,000)	(133,000)			(10,000)	(123,000)	-
Total Cultural Services	4,351,000	6,217,900	2,165,090	1,218,350	1,146,840	1,508,180	172,840
General Fund Total	8,014,270	8,949,990	2,170,910	1,746,220	2,410,840	2,478,910	1,124,800
HRA Capital Works							
Programmed Works				4,860,450	5,081,530	4,915,000	6,533,000
Farrow Court Redevelopment (inc Sheltered Housing)							
Expenditure	13,000,000	13,000,000			4,500,000	4,500,000	4,000,000
External Funding	(480,000)	(480,000)			(230,000)	(230,000)	-
HRA New build	12,540,000	12,540,000			4,270,000	4,270,000	4,000,000
Expenditure	5,304,000	5,304,000			2,652,000	2,652,000	-
External Funding	(901,000)	(901,000)			(450,500)	(450,500)	-
	4,403,000	4,403,000			2,201,500	2,201,500	-
Total HRA	18,304,000	18,304,000		4,860,450	12,243,530	12,087,000	10,533,000
Total Capital Spend	28,318,270	28,253,990	2,170,910	6,606,670	14,654,370	14,543,910	11,657,800

CAPITAL PROGRAMME

	Original Budget £	Current Budget £	Previous years £	2012/13 £	2013/14 £	2014/15 £	2015/16 £
CAPITAL SUMMARY							
Customers, Homes & Property	3,173,270	3,173,270	-	451,270	930,000	893,730	878,960
Environmental Services	190,000	258,820	1,820	-	257,000	-	-
Corporate, Strategy & Personnel	300,000	300,000	-	75,000	75,000	75,000	75,000
Cultural Services	4,351,000	5,217,900	2,189,090	1,218,950	1,148,840	1,508,180	172,840
GENERAL FUND	8,014,270	9,049,990	2,170,910	1,745,220	2,410,840	2,476,910	1,124,800
HOUSING REVENUE ACCOUNT							
	18,304,000	18,304,000		4,868,450	12,243,630	12,067,000	10,533,000
	26,318,270	26,253,990	2,170,910	6,605,670	14,654,370	14,543,910	11,657,800
Funding Statement							
Capital Receipts - GF	1,309,270	1,309,270	307,370	388,210	224,050	213,040	165,000
Capital Receipts - HRA	807,700	807,700	-	-	742,700	32,500	32,500
Borrowing HRA	-	-	-	-	-	-	-
Borrowing GF	1,500,000	1,500,000	-	-	500,000	497,730	490,960
External grants & contributions HRA	1,381,000	1,381,000	-	-	680,500	680,500	-
External grants & contributions GF	4,485,000	5,420,720	1,498,070	1,222,200	1,515,130	1,708,480	478,840
Major Repairs Reserve HRA	-	-	-	4,868,450	5,091,530	4,915,000	6,533,000
Other Reserve HRA	16,135,300	16,135,300	-	-	5,726,800	6,439,000	3,967,500
Other Reserve GF	720,000	720,000	366,870	123,810	171,660	57,880	-
	26,318,270	26,253,990	2,170,910	6,605,670	14,654,370	14,543,910	11,657,800
External Grants							
Growth Area Funding	288,500	1,349,400	1,135,640	219,760	-	-	-
Section 106	2,391,500	2,902,320	15,130	357,040	954,530	1,402,480	172,840
Disabled Facility Grants	1,224,000	1,224,000	-	308,000	306,000	306,000	306,000
Interreg	-	234,000	234,000	-	-	-	-
Sustrans (cyclepath)	600,000	600,000	-	345,400	254,800	-	-
Other smaller grants (St Mary's Church)	-	111,000	111,000	-	-	-	-
Homes & Communities Agency	1,361,000	1,361,000	-	-	680,500	680,500	-
	5,848,000	7,781,720	1,496,070	1,222,200	2,195,630	2,388,980	478,840

Repairs & Renewal Programme

Asset	2013/2014 £	2014/2015 £	2015/2016 £	2016/2017 £	Total Budget £
Ellingham Industrial Estate & common parts	78,700	70,700	51,200	51,200	251,800
Civic Centre	23,500	80,830	60,860	50,870	216,060
Christchurch Mini Soccer Centre and Courtside Netball Centre	18,200	-	-	-	18,200
Tenterden Gateway	9,000	1,000	1,000	1,000	12,000
SWAN Centre football changing units	2,500	1,500	1,500	3,500	9,000
Civic Centre (access Road)	-	-	-	-	-
Stour Centre (Un-modernised)	37,900	33,500	35,500	10,000	116,900
Tenterden Leisure Centre (Structure)	5,000	45,000	33,500	6,500	90,000
Tenterden Leisure Centre (Plant)	7,400	7,400	9,400	79,400	103,600
Kingsnorth Recreation Centre (Structure)	4,200	8,500	2,600	1,500	16,800
Kingsnorth Recreation Centre (Plant)	8,500	3,300	26,400	500	38,700
St Mary's Ruin	5,500	-	-	-	5,500
Woodchurch Windmill	-	22,000	-	-	22,000
Foot Bridges (23 bridges)	30,700	11,000	5,000	5,000	51,700
Julie Rose Stadium (Structure)	16,900	-	11,500	66,800	95,200
Julie Rose Stadium (Plant)	4,000	6,500	36,000	30,000	76,500
Car parks - surface	125,000	125,000	125,000	125,000	500,000
Beaver Road (Victoria Way) Subway	4,000	1,500	1,500	1,500	8,500
Victoria Park Pavilion	3,000	-	-	-	3,000
St. Johns Lane	33,000	-	-	-	33,000
New Rents	3,000	-	-	-	3,000
Server replacement					
Desktop replacement					
Storage area network - replace EoL					
IT suite Air conditioning replacement					
Fire suppression in IT suite					
Network infrastructure replacement					
Siemens Realitis voice switch migration to VoIP platform					
UPS replacement					
Software licensing upgrades					
	500,000	497,730	480,960	512,770	1,991,460

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol, double the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol, triple the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulations for details.			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol, double the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol, triple the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulations for details.			
Personal	Statutory			0.00	0.00	0.00	0.00%
Temporary Event Notice	Statutory		NB	37.00	37.00	37.00	0.00%
Change of address notification	Statutory		NB	21.00	21.00	21.00	0.00%
Replacement licence etc (due to	Statutory		NB	10.50	10.50	11.00	4.76%
Designated premises supervisor	Statutory		NB	10.50	10.50	11.00	4.76%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	23.00	23.00	23.00	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	10.50	10.50	10.50	0.00%
Provisional Statement	Statutory		NB	23.00	23.00	23.00	0.00%
Freeholder notification of licensing	Statutory		NB	315.00	315.00	315.00	0.00%
Minor Variation	Statutory		NB	21.00	21.00	21.00	0.00%
			NB	89.00	89.00	89.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Animal Welfare and Public Health Licences							
Dog Breeding Establishments	Discretionary	New Licence	NB	200.00	511.00	528.00	3.33%
	Discretionary	Renewal	NB	120.00	127.00	131.00	3.15%
	Discretionary	Variation	NB	120.00	127.00	131.00	3.15%
	Discretionary	Concurrent 2nd application	NB	60.00	63.00	65.00	3.17%
Animal Boarding Establishments	Discretionary	New Licence	NB	200.00	511.00	528.00	3.33%
	Discretionary	Renewal	NB	120.00	127.00	131.00	3.15%
	Discretionary	Variation	NB	120.00	127.00	131.00	3.15%
	Discretionary	Concurrent 2nd application	NB	60.00	63.00	65.00	3.17%
Home Boarding	Discretionary	New Licence	NB	75.00	78.00	82.00	3.80%
	Discretionary	Renewal	NB	58.00	61.00	63.00	3.28%
Pet Shops	Discretionary	New Licence	NB	200.00	511.00	528.00	3.33%
	Discretionary	Renewal	NB	120.00	127.00	131.00	3.15%
	Discretionary	Variation	NB	120.00	127.00	131.00	3.15%
	Discretionary	Concurrent 2nd application	NB	60.00	63.00	65.00	3.17%
Riding Establishments	Discretionary	New Licence	NB	200.00	511.00	528.00	3.33%
	Discretionary	Renewal	NB	65.00	69.00	71.00	2.90%
	Discretionary	Variation	NB	65.00	69.00	71.00	2.90%
	Discretionary	Concurrent 2nd application	NB	30.00	32.00	33.00	3.13%
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	410.00	844.00	872.00	3.32%
	Discretionary	Renewal (2 year licence)	NB	281.00	578.00	597.00	3.29%
	Discretionary	Variation	NB	281.00	297.00	307.00	3.37%
	Discretionary	Concurrent 2nd application	NB	71.00	75.00	77.00	2.67%
Zoos	Discretionary	Consideration	NB	994.00	1,051.00	1,088.00	3.33%
	Discretionary	Licence (4 year licence)	NB	1,640.00	1,733.00	1,790.00	3.29%
	Discretionary	Renewal (5 year licence)	NB	2,450.00	2,500.00	2,666.00	3.31%
	Discretionary	Dispensation - 14(1)(a)	NB	400.00	423.00	437.00	3.31%
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	149.00	157.00	162.00	3.18%
	Discretionary	Additional practitioner/premises	NB	91.00	96.00	99.00	3.13%
	Discretionary	Minor variation	NB	26.00	26.00	27.00	3.85%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	287.00	303.00	313.00	3.30%
	Discretionary	Additional practitioner/premises	NB	91.00	96.00	99.00	3.13%
	Discretionary	Minor variation	NB	25.00	25.00	27.00	3.85%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	149.00	157.00	162.00	3.18%
	Discretionary	Additional practitioner/premises	NB	91.00	96.00	99.00	3.13%
	Discretionary	Minor variation	NB	25.00	25.00	27.00	3.85%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	287.00	303.00	313.00	3.30%
	Discretionary	Additional practitioner/premises	NB	91.00	96.00	99.00	3.13%
	Discretionary	Minor variation	NB	25.00	25.00	27.00	3.85%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	149.00	157.00	162.00	3.18%
	Discretionary	Additional practitioner/premises	NB	91.00	86.00	98.00	5.13%
	Discretionary	Minor variation	NB	25.00	26.00	27.00	3.85%
Hairstressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	2,832.80	2,964.00	3,095.00	3.37%
	Discretionary	Renewal	NB	517.00	546.00	565.00	3.48%
	Discretionary	Transfer	NB	517.00	546.00	565.00	3.48%
Street Trading and Consents							
Publicity Displays	Statutory			No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary	Yearly	NB	67.00	67.00	69.00	2.99%
Casual Street Trading Licence/Consent For One Off Event	Discretionary	Grant	NB	NA	NA	11.00	NA
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	23.00	23.00	24.00	4.35%
Street Trading Consent	Discretionary	Yearly	NB	67.00	67.00	69.00	2.95%
New Site Street Trading Consent - static	Discretionary	Grant	NB	0.00	300.00	300.00	0.00%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £150 (£50 extra for each additional site. i.e. £200 for 2 sites, £250 for 3 sites	NB			£150 per site plus £50 per additional site	NA
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	72.00	75.00	121.00	59.21%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	0.00	0.00	260.00	NA
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	148.00	156.00	190.00	21.79%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	62.00	56.00	130.00	136.36%
Great Chart - A28 Asford bound - Food	Discretionary	Monthly rents	NB	148.00	156.00	190.00	21.79%
Great Chart - A28 Asford bound - Non Food	Discretionary	Monthly rents	NB	62.00	56.00	130.00	136.36%
Hatfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	72.00	76.00	121.00	59.21%
Hatfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	148.00	156.00	255.00	63.46%
Hatfield - A20 Asford bound - Non Food	Discretionary	Monthly rents	NB	72.00	76.00	94.00	23.68%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	148.00	156.00	190.00	21.79%
Henwood	Discretionary	Monthly rents	NB	176.00	186.00	198.00	5.38%
Recreation Ground Road car parks	Discretionary	Monthly rents	NB	220.00	232.00	306.00	31.90%
Potters Corner Hothfield	Discretionary	Monthly rents	NB	148.00	156.00	158.00	0.00%
Brunswick Road	Discretionary	Monthly rents	NB	148.00	156.00	255.00	63.46%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	200.00	211.00	234.00	10.90%
Chilham Mill	Discretionary		NB	148.00	156.00	190.00	21.79%
Henwood Car park	Discretionary	Monthly rents	NB	408.00	431.00	433.00	0.46%
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	220.00	233.00	241.00	3.43%
	Discretionary	per non-operating day	NB	155.00	163.00	168.00	3.07%
Food Hygiene							
Level 2 course	Discretionary		EX	62.00	56.00	68.00	3.03%
Block booking - weekday per day	Discretionary		EX	425.00	450.00	466.00	3.33%
Block booking - weekday per person	Discretionary		EX	30.00	32.00	33.00	3.13%
Block booking - weekend per day	Discretionary		EX	665.00	705.00	726.00	3.27%
Block booking - weekend per person	Discretionary		EX	30.00	32.00	33.00	3.13%
Re-sit (at time of next course)	Discretionary		EX	16.00	17.00	18.00	5.88%
Re-sit (oral)	Discretionary		EX	38.00	40.00	41.00	2.50%
Food Safety Charges							
Food Surrender Certificate	Discretionary		NB	75.00	86.00	91.00	3.41%
Inspector (Voluntary Surrender) or plus tipping charge at cost	Discretionary	Per hour	NB	81.00	86.00	86.00	3.49%
Export Certificate for food manufacture	Discretionary		NB	125.00	145.00	150.00	3.45%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase/Decrease on 2012/13 %		
Miscellaneous									
Scrap Metal Dealer Registration Replacement certificates if not specifically set	Statutory			No fee payable					
	Discretionary		NB	11.00	11.50	12.00	4.35%		
Gambling Act									
New small casino	Statutory	New application	NB	6,285.00	6,285.00	6,285.00	0.00%		
		Annual fee	NB	3,675.00	3,675.00	3,675.00	0.00%		
		Variation	NB	2,580.00	2,580.00	2,580.00	0.00%		
		Transfer	NB	1,500.00	1,500.00	1,500.00	0.00%		
		Re-instatement	NB	1,260.00	1,260.00	1,260.00	0.00%		
		Provisional statement	NB	6,285.00	6,285.00	6,285.00	0.00%		
		Provisional statement holders	NB	2,240.00	2,240.00	2,240.00	0.00%		
		Copy licence	NB	25.00	25.00	25.00	0.00%		
		Notification of change	NB	50.00	50.00	50.00	0.00%		
		New application	NB	7,540.00	7,540.00	7,540.00	0.00%		
		Annual fee	NB	7,215.00	7,215.00	7,215.00	0.00%		
		Variation	NB	3,410.00	3,410.00	3,410.00	0.00%		
		Transfer	NB	1,780.00	1,760.00	1,760.00	0.00%		
		Re-instatement	NB	1,985.00	1,985.00	1,985.00	0.00%		
New large casino	Statutory Maximum	Provisional statement	NB	7,540.00	7,540.00	7,540.00	0.00%		
		Provisional statement holders	NB	3,700.00	3,700.00	3,700.00	0.00%		
		Copy licence	NB	25.00	25.00	25.00	0.00%		
		Notification of change	NB	50.00	50.00	50.00	0.00%		
		New application	NB	11,880.00	11,880.00	11,880.00	0.00%		
		Annual fee	NB	11,140.00	11,140.00	11,140.00	0.00%		
		Variation	NB	5,570.00	5,570.00	5,570.00	0.00%		
		Transfer	NB	4,055.00	4,055.00	4,055.00	0.00%		
		Re-instatement	NB	4,055.00	4,055.00	4,055.00	0.00%		
		Provisional statement	NB	11,880.00	11,880.00	11,880.00	0.00%		
		Provisional statement holders	NB	5,785.00	5,785.00	5,785.00	0.00%		
		Copy licence	NB	25.00	25.00	25.00	0.00%		
		Notification of change	NB	50.00	50.00	50.00	0.00%		
		Regional casino	Statutory Maximum	New application	NB	2,160.00	2,160.00	2,160.00	0.00%
Annual fee	NB			670.00	670.00	670.00	0.00%		
Variation	NB			1,475.00	1,475.00	1,475.00	0.00%		
Transfer	NB			820.00	820.00	820.00	0.00%		
Re-instatement	NB			820.00	820.00	820.00	0.00%		
Provisional statement	NB			2,160.00	2,160.00	2,160.00	0.00%		
Provisional statement holders	NB			890.00	890.00	890.00	0.00%		
Copy licence	NB			25.00	25.00	25.00	0.00%		
Notification of change	NB			50.00	50.00	50.00	0.00%		
Bingo club	Statutory Maximum			New application	NB	50.00	50.00	50.00	0.00%
				Annual fee	NB	670.00	670.00	670.00	0.00%
				Variation	NB	1,475.00	1,475.00	1,475.00	0.00%
				Transfer	NB	820.00	820.00	820.00	0.00%
				Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	2,160.00	2,160.00	2,160.00	0.00%		
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%		
		Copy licence	NB	25.00	25.00	25.00	0.00%		
		Notification of change	NB	50.00	50.00	50.00	0.00%		

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Betting Premises (excluding tracks)	Statutory	New application	NB	2,160.00	2,160.00	2,160.00	0.00%
		Annual fee	NB	430.00	430.00	430.00	0.00%
		Variation	NB	1,245.00	1,245.00	1,245.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	2,160.00	2,160.00	2,160.00	0.00%
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
		Tracks	Statutory Maximum	New application	NB	1,690.00	1,690.00
Annual fee	NB			670.00	670.00	670.00	0.00%
Variation	NB			1,130.00	1,130.00	1,130.00	0.00%
Transfer	NB			820.00	820.00	820.00	0.00%
Re-instatement	NB			820.00	820.00	820.00	0.00%
Provisional statement	NB			1,690.00	1,690.00	1,690.00	0.00%
Provisional statement holders	NB			890.00	890.00	890.00	0.00%
Copy licence	NB			25.00	25.00	25.00	0.00%
Notification of change	NB			50.00	50.00	50.00	0.00%
Family Entertainment Centres	Statutory Maximum			New application	NB	1,690.00	1,690.00
		Annual fee	NB	580.00	580.00	580.00	0.00%
		Variation	NB	760.00	760.00	760.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	1,690.00	1,690.00	1,690.00	0.00%
		Provisional statement holders	NB	735.00	735.00	735.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
		Adult Gaming Centre	Statutory Maximum	New application	NB	1,690.00	1,690.00
Annual fee	NB			670.00	670.00	670.00	0.00%
Variation	NB			670.00	670.00	670.00	0.00%
Transfer	NB			820.00	820.00	820.00	0.00%
Re-instatement	NB			820.00	820.00	820.00	0.00%
Provisional statement	NB			1,690.00	1,690.00	1,690.00	0.00%
Provisional statement holders	NB			890.00	890.00	890.00	0.00%
Copy licence	NB			25.00	25.00	25.00	0.00%
Notification of change	NB			25.00	25.00	25.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase/Decrease on 2012/13 %
Temporary Use Notices	Statutory	New application	NB	200.00	200.00	200.00	0.00%
	Maximum	Copy licence	NB	25.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine	Statutory	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
	Maximum	Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Notification	NB	50.00	50.00	50.00	0.00%
		Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
Club Machine Permits	Statutory	Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
	Maximum	Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory	Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
	Maximum	Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Grant	NB	300.00	300.00	300.00	0.00%
		Grant (Club Premises Certificate holder)	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	25.00	25.00	25.00	0.00%
		Change of name	NB	15.00	15.00	15.00	0.00%
		Copy of permit	NB	300.00	300.00	300.00	0.00%
Prize Gaming Permits	Statutory	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
	Maximum	Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	49.00	49.00	48.00	0.00%
Vehicle Licence	Discretionary	For 3 years	NB	NA	75.00	75.00	0.00%
	Discretionary	New	NB	250.00	250.00	250.00	0.00%
	Discretionary	Renewal	NB	NA	270.00	270.00	0.00%
Additional Hackney Carriage & Private Hire Drivers Licence	Discretionary		NB	16.00	20.00	20.00	0.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	73.00	73.00	73.00	0.00%
	Discretionary	4-10 Vehicles	NB	310.00	310.00	310.00	0.00%
	Discretionary	11-20 Vehicles	NB	620.00	620.00	620.00	0.00%
Drivers Badge (replacement)	Discretionary		NB	15.00	15.00	15.00	0.00%
Vehicle Plates or Brackets	Discretionary		NB	17.00	20.00	20.00	0.00%
Internal Vehicle Plate	Discretionary		NB	15.00	15.00	15.00	0.00%
Knowledge Test & Re-test	Discretionary		NB	30.00	30.00	30.00	0.00%
Fee for Returned (Spunped) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	25.00	20.00	20.00	0.00%
Transfer of vehicle licence (without plate or badge)	Discretionary		NB	20.00	20.00	20.00	0.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	NA	237.00	237.00	0.00%
Replacement Licence	Discretionary	Category 4-10 to 1-1-20	NB	NA	310.00	310.00	0.00%
CRB	Discretionary		NB	16.00	20.00	20.00	0.00%
	Set by Home Office		NB	44.00	44.00	44.00	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2013/14

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Season Tickets (Ashford)						
	Edinburgh Road Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	Flour Mills Car Park 1 month	VT	68.00	68.00	68.00	0.00%
	Flour Mills Car Park 3 months	VT	191.00	191.00	191.00	0.00%
	Flour Mills Car Park 6 months	VT	360.00	360.00	360.00	0.00%
	Flour Mills Car Park 12 months	VT	675.00	675.00	675.00	0.00%
	Town Centre 1 month	VT	76.00	76.00	76.00	0.00%
	Town Centre 3 Months	VT	215.00	215.00	215.00	0.00%
	Town Centre 6 Months	VT	405.00	405.00	405.00	0.00%
	Town Centre 12 Months	VT	760.00	760.00	760.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane Car Park 1 month	VT	76.00	76.00	76.00	0.00%
	Bridewell Lane Car Park 3 months	VT	215.00	215.00	215.00	0.00%
	Bridewell Lane Car Park 6 months	VT	405.00	405.00	405.00	0.00%
	Bridewell Lane Car Park 12 months	VT	760.00	760.00	760.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	*Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%
Residents Permits						
	Zone A Annual	EX	100.00	100.00	100.00	0.00%
	Zone B Annual	EX	40.00	40.00	40.00	0.00%
	Zone D Annual	EX	25.00	25.00	25.00	0.00%
	Zone E Annual	EX	25.00	25.00	25.00	0.00%
	Zone F Annual	EX	25.00	25.00	25.00	0.00%
	Zone G Annual	EX	25.00	25.00	25.00	0.00%
	Admin Charge for loss of permit	EX	5.00	5.00	5.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	Staff (decrementing) card per day	VT	1.00	1.00	1.00	0.00%
	Staff permit per month	VT	18.00	18.00	18.00	0.00%
	Admin Charge for loss of card/permit	VT	10.00	10.00	10.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers	VT	15.00	15.00	15.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per day	VT	5.00	5.00	5.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per week	VT	15.00	15.00	15.00	0.00%
	Bay Suspensions	VT	30.00	30.00	30.00	0.00%
	Replacement of lost cones per cone	VT	10.00	10.00	10.00	0.00%
	Locked Car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%
Car Park Charges (Asinford)						
	Civic Centre and Stour Centre car park minimum charge up to 2 hours	VT	0.80	0.80	0.80	0.00%
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.00	1.00	1.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	10.00	10.00	10.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	4.50	4.50	4.50	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.50	1.50	1.50	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Dover Place Car Park per hour	VT	1.00	1.00	1.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
	Dover Place Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Edinburgh Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Edinburgh Road Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Flour Mills Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Flour Mills Car Park charge over 4 hours	VT	4.00	4.00	4.00	0.00%
	Henwood Car Park per hour	VT	1.00	0.80	0.80	0.00%
	Henwood Car Park charge over 4 hours	VT	4.00	3.20	3.20	0.00%
	Station Road Ashford Car park per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Ashford Car park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Vicarage Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Vicarage Lane Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Recreation Ground Road Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour	VT	1.00	1.00	1.00	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour Coach charge	VT	1.50	1.50	1.50	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park per hour	VT	1.00	1.00	1.00	0.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.50	1.50	1.50	0.00%
	Tenterden Leisure Centre Car Park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
On Street Parking Charges						
	Charge per hour before 6pm	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking up to 1 hour	EX	1.00	1.00	1.00	0.00%
	Charge after 6pm for parking over one hour	EX	2.70	2.70	2.70	0.00%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator:

EX = Exempt from VAT

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2013/14

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
General Photocopying	Per sheet of photocopy (for the first 10 sheets) Further Copies	VT	0.32	0.34	0.35	2.94%
Fax	First Page Each page thereafter	VT	0.16	0.17	0.18	5.88%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only) Architects Plans (A3 & A4) Architects Plans (A2+)	VT	1.22	1.29	1.33	3.10%
Fact sheets	Major Development Proposals in Ashford (per page) All other fact sheets (per page)	VT	6.89	7.28	7.62	3.30%
Requests for Planning Information*		VT	1.49	1.57	1.62	3.18%
Requests for Building Control Information*		VT	0.32	0.34	0.35	2.94%
Inspection of approved Building Regulation Plans*		VT	47.74	50.46	52.13	3.31%
Gas and Pipeline Extracts*		VT	47.74	50.46	52.13	3.31%
Hard Copy Provision of Weekly List		VT	5.84	6.17	6.37	3.24%
Postage and Packing		VT	151.71	160.36	166.65	3.30%
		VT	0.32	0.34	0.35	2.94%

*Fee for additional work on information that is freely available on website)

DISCRETIONARY & STATUTORY FEES 2013/14

Sale of Documents and Room Hire

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Proposed Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %	
Minutes	Council and Committees - per annum	VT	155.26	169.85	175.46	3.30%	
	(excluding the Planning Committee) - per cycle	VT	31.40	34.35	35.48	3.29%	
	Cabinet only - per annum	VT	102.91	112.58	116.30	3.30%	
	- per cycle	VT	21.06	23.04	23.80	3.30%	
Agendas and Reports	Planning Committee only - per annum	VT	102.91	112.58	116.30	3.30%	
	- per cycle	VT	21.06	23.04	23.80	3.30%	
	A single committee and its Sub- Committee (excluding the Planning Committee) - per annum	VT	52.20	57.11	58.99	3.29%	
	- per cycle	VT	10.83	11.85	12.24	3.29%	
Other Publications	Council and Committees - per annum	VT	277.95	304.08	314.11	3.30%	
	(excluding the Planning Committee) - per cycle	VT	56.07	61.34	63.36	3.29%	
	Cabinet only - per annum	VT	519.83	568.69	587.46	3.30%	
	- per cycle	VT	22.28	24.37	25.17	3.28%	
	Planning Committee only - per annum	VT	519.83	568.69	587.46	3.30%	
	- per cycle	VT	22.28	24.37	25.17	3.28%	
	A single committee and its Sub- Committee (excluding the Planning Committee) - per annum	VT	56.07	61.34	63.36	3.29%	
	- per cycle	VT	11.67	12.77	13.19	3.25%	
	<i>NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages</i>						
	Annual Budget Book / Statement of Accounts - requested by individuals	VT	7.53	7.96	8.22	3.27%	
- requested by commercial bodies	VT	37.02	39.13	40.42	3.30%		
Council Year Book	VT	3.02	3.19	3.30	3.45%		
Copy of Lease, Order etc	VT	6.63	7.01	7.24	3.28%		
Copy of Byelaws - Statutory Fee	VT	0.22	0.23	0.24	4.35%		
Room Hire	Council Chamber - Up to 4 hours	VT	142.69	150.82	155.80	3.30%	
	- Full Day	VT	250.47	264.75	273.49	3.30%	
	- Evening after 5pm	VT	229.68	242.77	250.78	3.30%	
	Committee Rooms - Up to 4 hours	VT	74.79	79.05	81.66	3.30%	
- Full Day	VT	134.31	141.97	146.66	3.30%		
- Evening after 5pm	VT	129.27	136.64	141.15	3.30%		

VAT indicator:
VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2013/14

Sale of Documents and Room Hire

item	Description/Comments	VAT Indicator	Charge 2011/12 £	Proposed Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Minutes	Council and Committees (excluding the Planning Committee)	VT	155.26	169.85	175.46	3.30%
	Cabinet only	VT	31.40	34.35	35.48	3.29%
	- per annum	VT	102.91	112.58	116.30	3.30%
	- per cycle	VT	21.06	23.04	23.80	3.30%
	Planning Committee only	VT	102.91	112.58	116.30	3.30%
	- per annum	VT	21.06	23.04	23.80	3.30%
	- per cycle	VT	52.20	57.11	58.99	3.29%
	A single committee and its Sub- Committee (excluding the Planning Committee)	VT	10.83	11.85	12.24	3.29%
Agendas and Reports	Council and Committees (excluding the Planning Committee)	VT	277.95	304.08	314.11	3.30%
	Cabinet only	VT	56.07	61.34	63.36	3.29%
	- per annum	VT	519.83	568.69	587.46	3.30%
	- per cycle	VT	22.28	24.37	25.17	3.28%
	Planning Committee only	VT	519.83	568.69	587.46	3.30%
	- per annum	VT	22.28	24.37	25.17	3.28%
	- per cycle	VT	56.07	61.34	63.36	3.29%
	A single committee and its Sub- Committee (excluding the Planning Committee)	VT	11.67	12.77	13.19	3.29%
Other Publications	<i>NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages</i>					
	Annual Budget Book / Statement of Accounts					
	- requested by individuals	VT	7.53	7.96	8.22	3.27%
	- requested by commercial bodies	VT	37.02	39.13	40.42	3.30%
	Council Year Book	VT	3.02	3.19	3.30	3.45%
	Copy of Lease, Order etc	VT	6.63	7.01	7.24	3.28%
Room Hire	Copy of Byelaws - Statutory Fee	VT	0.22	0.23	0.24	4.35%
	Council Chamber	VT	142.69	150.82	155.80	3.30%
	- Up to 4 hours	VT	250.47	264.75	273.49	3.30%
	- Full Day	VT	229.68	242.77	250.78	3.30%
	- Evening after 5pm	VT	74.79	79.05	81.66	3.30%
	Committee Rooms	VT	134.31	141.97	146.66	3.30%
	- Up to 4 hours	VT	129.27	136.64	141.15	3.30%
	- Full Day	VT				
	- Evening after 5pm	VT				

VAT Indicator:

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2013/14

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase/Decrease on 2012/13 %
Cemetery Charges - Bybrook and Willersborough Cemeteries						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth (2) Double Grave Depth (3) Triple Grave Depth (4) Child up to and including 16 years <i>(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply</i>	EX	971.00	1,026.00	1,060.00	3.31%
	(5) Cremated Remains - Garden of Remembrance Willersborough	EX	348.00	368.00	380.00	3.26%
REOPENING OF EXISTING GRAVES/ OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth (2) Double Grave Depth (3) Cremated Remains <i>(consideration will be given in special circumstances</i>	EX	562.00	594.00	614.00	3.37%
Additional fee for Saturday interments		EX	462.00	488.00	504.00	3.28%
		EX	96.00	101.00	104.00	2.97%
<i>Non standard grave sizes may incur an additional charge</i>						
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)						
Cemetery Charges - Tenterden Cemetery						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and	(1) Single Grave Depth (2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge) (3) Child up to and including 16 years (4) Cremated Remains - Garden of Remembrance - Small Plot	EX	1,029.00	1,029.00	1,063.00	3.30%
		EX	1,470.00	1,470.00	1,519.00	3.33%
		EX		FREE		
		EX	291.00	308.00	318.00	3.25%

DISCRETIONARY & STATUTORY FEES 2013/14

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	410.00	433.00	447.00	3.23%
REOPENING OF EXISTING GRAVES/	(1) Single Grave Depth	EX	525.00	555.00	573.00	3.24%
OPENING OF PRE-PURCHASED	(2) Double Grave Depth	EX	620.00	655.00	677.00	3.36%
GRAVES	(3) Cremated Remains	EX	158.00	167.00	173.00	3.59%
Additional fee for Saturday interments	(consideration will be given in special circumstances)		By negotiation			

Non standard grave sizes may incur an additional charge

NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)

Cemetery Charges - All Cemeteries

PURCHASE OF RIGHT OF BURIAL FOR 30 YEARS	(1) One grave space	EX	442.00	467.00	482.00	3.21%
Applies to pre-purchase of graves and where burial rights were not purchased prior to introduction of composite	(2) One cremation plot - Willesborough	EX	246.00	260.00	269.00	3.46%
	- Tenterden - Small Plot	EX	115.00	122.00	126.00	3.28%
	- Tenterden - Large Plot	EX	245.00	260.00	269.00	3.46%
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	145.00	153.00	158.00	3.27%
	- Child to 16 years	EX	FREE			
	(2) Right to erect a kerbstone (including inscription to one person)	EX				
	- Adult	EX	208.00	220.00	227.00	3.18%
	- Child to 16 years	EX	FREE			

DISCRETIONARY & STATUTORY FEES 2013/14

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
	(3) Additional inscription (per person after first)	EX	48.00	51.00	53.00	3.92%
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	EX	35.00	37.00	38.00	2.70%
FAMILY MANAGED BURIALS	Additional administrative cost of this option	EX	144.00	152.00	157.00	3.29%
FAMILY HISTORY SEARCH	Per Name	EX	22.00	23.00	24.00	4.35%
	Over 4 Names	EX	69.00	73.00	75.00	2.74%
NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	135.00	143.00	148.00	3.50%
	(2) Cleaning of kerbstone (per annum)	NB	80.00	85.00	88.00	3.53%
	(3) Cleaning of headstone or memorial (per annum)	NB	134.00	142.00	147.00	3.52%

WOODLAND BURIALS

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
BYBROOK CEMETERY	Composite Woodland Burial Fee including coffin and tree *	EX	764.00	808.00	835.00	3.34%
	- one grave space	EX	1,440.00	1,522.00	1,572.00	3.29%
	- two adjacent grave spaces	EX	625.00	661.00	683.00	3.33%
	Woodland Burial Fee excluding coffin, but including tree	EX	1,167.00	1,234.00	1,275.00	3.32%
	- one grave	EX	537.00	568.00	587.00	3.35%
	- two adjacent graves	EX	76.00	80.00	83.00	3.75%
	Interment of cremated remains (in grave space) including casket and tree*					
	Selection of grave space					
	(* These fees may be prepaid)					
TENTERDEN CEMETERY	Composite Woodland Burial Fee including coffin and tree *	EX	821.00	868.00	897.00	3.34%
	- one grave space	EX	1,496.00	1,581.00	1,633.00	3.29%
	- two adjacent grave spaces	EX				
	Woodland Burial Fee excluding coffin, but including tree					

DISCRETIONARY & STATUTORY FEES 2013/14

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
	<ul style="list-style-type: none"> - one grave - two adjacent graves 	EX	681.00	720.00	744.00	3.33%
	Interment of cremated remains (in grave space) including casket and tree*	EX	1,226.00	1,296.00	1,339.00	3.32%
	Selection of grave space (* These fees may be prepaid)	EX	599.00	633.00	654.00	3.32%
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	112.00	118.00	122.00	3.39%
	- Tenterden	EX	169.00	179.00	185.00	3.35%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	FREE			
	Grave reservation	EX	151.00	160.00	165.00	3.13%
	Selection of grave space	EX	76.00	80.00	83.00	3.75%
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		EX	552.00	583.00	602.00	3.26%

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DISCRETIONARY & STATUTORY FEES 2013/14

Planning Services

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Pre-Application Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3 Level 2 will be charged for written advice on all minor developments Level 3 will be charged for meetings with officers (if the meeting is on site then travelling time will be included in the assessment)	VT	67.00	67.00	75.00	11.94%
Application for a Non-material Amendment Following a Grant of Planning Permission	Householder development All other developments	VT	133.00	133.00	150.00	12.78%
Compliance Check (Confirmation that a development has been built in accordance with the approved plans	per hour or part thereof Statutory Fee Statutory Fee	VT	335.00	335.00	400.00	19.40%
Research of Planning History	Payment will be refunded if the amendments are considered too significant and a fresh application is required. For domestic Development For a Domestic proposal that requires a site visit	NB	25.00	25.00	28.00	12.00%
Formal Complaint under High Hedges Legislation	To confirm whether or not permitted development rights have been removed from a dwelling (Copies of Decision Notices are charged extra)	NB	170.00	170.00	195.00	14.71%
		VT	67.00	69.00	75.00	8.70%
		VT	133.00	138.00	150.00	8.70%
		VT	34.00	35.00	40.00	14.29%
		VT	400.00	400.00	425.00	6.25%

All other Statutory charges apply

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DISCRETIONARY & STATUTORY FEES 2013/14

SPORTING CHARGES

Item	Description /Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
SPORTING HIRE CHARGES						
Football Grass Pitch at Spearpoint/Pitchside Adult	Per season	VT	420.00	430.00	444.00	3.26%
Football Grass Pitch at Spearpoint/Pitchside Junior	Per season	VT	224.00	230.00	238.00	3.48%
3G Pitchside Seasonal Full Pitch Hire Adult	Per season	VT	560.00	592.00	612.00	3.38%
3G Pitchside Seasonal Full Pitch Hire Junior	Per season	VT	392.00	400.00	413.00	3.25%
3G Pitchside Season Mini Soccer Pitch Hire Jun	Per season	VT	224.00	230.00	238.00	3.48%
3G Pitchside Training Full Pitch Junior Clubs (W)	Per Hour	VT	70.00	75.00	77.00	2.67%
3G Pitchside Training Full Pitch Junior Clubs (S)	Per Hour	VT	55.00	55.00	57.00	3.64%
3G Pitchside Training Full Pitch Adult & Com (W)	Per Hour	VT	90.00	95.00	98.00	3.16%
3G Pitchside Training Full Pitch Adult & Com (S)	Per Hour	VT	55.00	55.00	57.00	3.64%
3G Pitchside Training Half Pitch Junior Clubs (W)	Per Hour	VT	55.00	58.00	60.00	3.45%
3G Pitchside Training Half Pitch Junior Clubs (S)	Per Hour	VT	35.00	35.00	36.00	2.86%
3G Pitchside Training Half Pitch Adult & Com (W)	Per Hour	VT	60.00	63.00	65.00	3.17%
3G Pitchside Training Half Pitch Adult & Com (S)	Per Hour	VT	45.00	45.00	46.00	2.22%
3G Pitchside Training Third Pitch Junior Clubs (W)	Per Hour	VT	30.00	32.00	33.00	3.13%
3G Pitchside Training Third Pitch Junior Clubs (S)	Per Hour	VT	25.00	25.00	26.00	4.00%
3G Pitchside Training Third Pitch Adult & Com (W)	Per Hour	VT	37.50	40.00	41.00	2.50%
3G Pitchside Training Third Pitch Adult & Com (S)	Per Hour	VT	30.00	30.00	31.00	3.33%
All Training rates quoted are for casual use. Affiliated and constituted clubs making block bookings of minimum 10 weeks reduced by £5 per hire						
W = Winter - Sept 1 to Mar 31 S = Summer - Apr 1 to Aug 31						
Football Pitch Hire Sandyacres	At discretion of Leaseholder					
Courtside Large hard court	Per Hour	VT	31.00	30.00	31.00	3.33%
Courtside Small hard court	Per Hour	VT		15.00	15.00	
Courtside Netball show courts	Per Hour	VT	29.00	20.00	21.00	5.00%
Courtside All courts	Per Hour	VT	86.00	65.00	67.00	3.08%
Courtside contract court hire tennis	Per Hour	VT	6.25	6.50	7.00	7.69%
Courtside casual court hire tennis	Per Hour	VT	6.50	7.00	7.00	0.00%
Courtside casual court hire netball	Per Hour	VT	18.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

SPORTING CHARGES

Item	Description /Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Meeting Room hire	Per Hour	VT	18.00	18.00	19.00	5.56%
Meeting Room and kitchen hire	Per Hour	VT		25.00	26.00	
Table tennis	Per Hour	VT	4.50	5.00	5.00	0.00%

All price changes effective 1st September 2013 subject to approval.

SPORTING ACTIVITY CHARGES

Brazilian Soccer School:						
After School Club	Per Term	EX	36.00	38.00	39.00	3%
Evening/Saturday sessions	Per 6 week Term	EX	30.00	30.00	31.00	3%
Evening/Saturday sessions	Half Term	EX	31.00	33.00	34.00	3%
Membership	One off to include kit	EX	40.00	40.00	40.00	0%
Socatois: Sessions	Per 6 week Term	EX	30.00	30.00	31.00	3%
Membership	One off to include kit & skills booklets	EX	35.00	35.00	36.00	3%
Courtside: BSS Holiday courses	Per 3 hour course	EX	3.00	5.00	5.00	0%

All price changes effective 1st September 2013 subject to approval.

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DISCRETIONARY & STATUTORY FEES 2013/14

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Telecare/Lifeline						
Telecare Lifeline Installation	One Off Payment per client	VT	27.00	28.50	29.40	3.16%
Telecare Lifeline Installation (Equipment postal service)	One Off Payment per client	VT	16.00	16.90	17.50	3.55%
Telecare Lifeline Monitoring and Equipment Hire - existing	} Monthly Fee per client	VT	137.60	137.60	142.10	3.27%
Telecare Lifeline Monitoring and Equipment Hire including TES - new customers	} Annual Fee per client	VT	147.95	147.95	152.80	3.28%
Telecare Monitoring Fee only - for purchased equipment - from 01/04/11	Annual	VT	78.00	82.40	85.10	3.28%
Telecare Monitoring Fee only (no longer available to clients) - for purchased equipment - Prior to 1/04/11	Annual	VT	21.74	21.74	22.46	3.31%
TES Card	One Off Payment per client	VT	NA	12.36	12.36	0.00%
Supply of Second Pendant sensor	One off payment per client	VT	59.00	62.40	64.50	3.37%
Supply of Key safe - new style	One Off Payment per client	VT	62.94	66.50	68.70	3.31%
Supply of Key release Door Chain - new style	One Off Payment per client	VT	24.58	26.00	26.90	3.46%
Purchase Unit Equipment	Annual (Year 2 onwards)	VT	25.00	26.40	27.30	3.41%
Maintenance	Replacement of Equipment due to Damage/Non Return	VT	171.00	180.70	186.70	3.32%
Lone worker (external only)						
Lone worker Registration Fee	One off Payment per client	VT	14.00	14.80	15.30	3.38%
Lone worker Monitoring	Monthly Fee per client	VT	10.50	11.10	11.50	3.60%
Optyma Intruder Alarms						
Guardian Staff Safety	Monthly Fee	VT	61.00	64.50	66.60	3.26%
Optyma Social Alarms	Monthly Monitoring Fee per Client	VT	1.00	1.10	1.10	0.00%

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DISCRETIONARY & STATUTORY FEES 2013/14

Property Services

Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	246.00	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	164.00	173.00	179.00	3.47%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	246.00	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	164.00	173.00	179.00	3.47%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	246.00	at cost recovery	at cost recovery	n/a
Easements - administration		VT	110.00	116.00	120.00	3.45%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	246.00	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	110.00	116.00	120.00	3.45%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	164.00	173.00	179.00	3.47%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	110.00	116.00	120.00	3.45%

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LEGAL & ELECTORAL SERVICES

Legal Fees	Item	Description/Comments	VAT Indicator	Charge 2011/12 £	Charge 2012/13 £	Proposed Charge 2013/14 £	Increase / Decrease on 2012/13 %
	S9 Agreements	(including caution note on Register)	NB	230.00	275.00	284.00	3.27%
	S9 Transfers	Plus Land Registry Fees	NB	320.00	273.00	284.00	3.27%
	S106 agreements		NB	750.00	530.00	826.00	3.25%
	Grazing Licences		NB	85.00	100.00	106.00	3.00%
	Licences to Assign		NB	170.00	180.00	196.00	3.33%
	Sales of Easements	Up to £3,500 in value	NB	250.00	265.00	274.00	3.40%
	Sales or Easements	over £2,500 in value - Basic Fee of £300.00 plus 1% of sale price	NB	285.00	300.00	310.00	3.33%
	Eppingham Leases		NB	285.00	300.00	310.00	3.33%
	Eppingham Leases renewals		NB	185.00	200.00	207.00	3.51%
	Surrenders		NB	170.00	180.00	186.00	3.33%
	Land/rd consent etc		NB	60.00	75.00	77.00	2.67%
	Transfer of Equity (mortgage)		NB	185.00	185.00	201.00	3.08%
	Receptions		NB	85.00	100.00	103.00	3.00%
	Mortgages Enquiries		NB	75.00	85.00	89.00	3.53%
	Release of expired Statutory Charge		NB	85.00	90.00	93.00	3.33%
	Waiver (Improvement Grant)		NB	85.00	85.00	93.00	3.53%
	Notice of Charge		NB	52.00	55.00	57.00	3.64%
	Counterpart Leases		NB	46.00	55.00	57.00	3.64%
	Gross Transfer/conveyance		NB	30.00	45.00	48.00	2.22%
	Notice to Assign		NB	52.00	55.00	57.00	3.64%
	Wayleaves		NB	135.00	145.00	150.00	3.45%
		The above represent a minimum level of charge, not a fixed level of charge.					
		Where the value of the time worked on a matter exceeds the proposed charge stated above, the value of the time will be charged unless it is deemed by the Head of Legal Services to not be commercial or reasonable to charge the full cost.					
	Electoral Services						
	Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their info	VT	10.00	10.00	10.00	0.00%
	Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.00	1.05	1.30	23.81%
	Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.40	0.41	0.80	46.34%
		Statutory Charges (restricted availability for full register and overseas lists)					
	Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB		21.50	21.50	0.00%
	Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB		15.00	15.00	0.00%
	Overseas elections list	Data £20 plus £1.50 per 100 entries or part of 100	NB		21.50	21.50	0.00%
	Overseas elections list	Printed £10 plus £1.50 per 100 or part of 100	NB		11.50	11.50	0.00%

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DISCRETIONARY & STATUTORY FEES 2013/14

Other Charges						
Item	Description/Comments	VAT indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Land Charges						
Standard Search Fee	Domestic Properties	NB		At Cost Recovery		
Extra Questions	Non-Domestic Properties	NB				
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.	NB				
Street Administration						
Street Naming and numbering	1 Unit (£45)	NB	40.00	45.00	46.00	2.22%
	2-10 units (£38 per unit)	NB	38.00	38.00	39.00	2.63%
	Over 10 units (£34 per unit)	NB	34.00	34.00	35.00	2.94%
New Street Name		NB	100.00	106.00	109.00	2.83%
Rename Existing Street		NB	150.00	159.00	164.00	3.14%
Address Change	per property	NB	62.00	66.00	68.00	3.03%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT				
Exempl Letters		VT	34.00	36.00	37.00	2.78%
Waste Collection						
Bulk Collection	Base Charge	VT	22.54	22.54	22.00	-2.40%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	39.52	41.93	43.61	4.01%
Service Charge	Charge per week	NB	16.49	17.41	35.55	104.15%
Allotment Rents						
Rent		EX	4.00	4.20	4.30	2.38%
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	60.00	60.00	60.00	0.00%
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	0.00%
	Liability orders	NB	175.00	175.00	175.00	0.00%

DISCRETIONARY & STATUTORY FEES 2013/14

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Homelessness						
Copy of File		VT	12.00	12.70	13.10	3.15%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB		300.00 per notice	300.00 per notice	n/a
Charge to carry out inspections in respect of a UK entry application		NB		80.00	80.00	n/a
ABC Lettings						
Management charge Landlords one-off set up fee	Agreed with landlord	VT		10% -12.5% 250.00	10% -12.5% 250.00	0.00%
Tourist Information Service						
Ticket Sales - Charitable Organisations	Pet ticket VAT charged on commission	VT	5% + VAT	10%	10%	0.00%
Ticket Sales - Commercial	Pet ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	0.10	10%	10%	0.00%
Accommodation Booking Fees	10% 1st night serviced accommodation (absorbed by accommodation provider)	VT	10% 1st Night	10% 1st Night	10% 1st Night	0.00%
Accommodation Booking Fees	5% self catering (absorbed by accommodation provider)	VT	5% of stay	5% of stay	5% of stay	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	3.50	3.50	3.50	0.00%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.00	1.25	1.25	0.00%
Credit Card Payments	Charge per booking on Agency Sales	VT	1.50	1.50	1.50	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT

