

Budget Book 2023-24

**Budget Book
2023-24**

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2023/24

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ASHFORD BOROUGH COUNCIL

BUDGET 2023/24

Introduction

This Budget Book shows the Council's revenue estimates for 2023/24, the Capital Programme 2023/24 to 2025/26 and the Fees and Charges effective from 1 April 2023.

The 2023/24 budget has been built during a period of high inflation, rising interest rates, cost of living crisis and continued uncertainty over long term Government Funding, as the Governments fair funding and spending review has been further delayed.

The budget for 2023/24 includes a deficit of £1.45m which has been funded by utilising the Economic Growth and Risk Fund Reserve. Although the Council has sufficient reserves to fund this budget, it is not a prudent or sustainable long term solution. Within the budget there is an initial proposal for £1.42m of savings to reduce the budget deficit over the next few years to stop reliance on reserves.

This budget supports the Council's Corporate Plan, which was adopted in late 2021, developed to support the Borough growth, and supports the Government theme of build back stronger. The three priority themes for Ashford are: Green Pioneer, Caring Ashford, and Targeted Growth.

This is the second year that the budget incorporates Ashford's new responsibilities as a Port Health Authority, which is based at the Ashford Border Control Post, and represents a significant addition to the organisation although the function is run on a cost recovery basis.

In relation to funding, the Government has provided a further one year settlement and awarded Ashford a 3% funding guarantee grant, although this funding is below the inflation rate of 10.1% as at January 2023, resulting in real terms loss reduction in Government Grant.

The budget for the Housing Revenue Account has been set to support its 30 year business plan and its ambitious capital programme which will see it increasing the housing stock through new developments and the purchase of old housing stock from the open market. It has also started factoring in significant investment in retrofitting the existing stock to make the portfolio more carbon efficient. This is reflected within the Capital Programme section of this publication.

The budget for the Housing Revenue Account, also includes an average increase in rents of 7% in line with government guidance following a rent consultation exercise. Without the consultation and government intervention rents would have increased by 11.1%. While this supports social housing tenants it does place unfunded inflation costs upon the HRA.

This budget book also includes the NNDR1 form which is the estimate for business rate income for the coming year.

COUNCIL TAX STATISTICS

2022/23		2023/24				
No	COUNCIL TAX	No				
48,664	Tax Base	48,906				
£	Band D Rates:	£	% Increase			
177.50	Ashford Borough Council	182.50	2.82%			
1,287.99	Kent County Council	1,331.82	3.40%			
173.25	KCC Adult Social Care	202.41	16.83%			
228.15	Kent Police Authority	243.15	6.57%			
82.35	Kent and Medway Fire Authority	87.30	6.01%			
1,949.24		2,047.18	5.02%			
PRECEPTS						
8,637,851	Ashford Borough Council	8,925,340				
62,678,681	Kent County Council	65,133,989				
8,431,029	KCC Adult Social Care	9,899,063				
11,102,680	Kent Police Authority	11,891,494				
4,007,476	Kent and Medway Fire Authority	4,269,494				
2,489,539	Parish Councils	2,619,145				
97,347,257		102,738,525				
COMPARISON WITH PREVIOUS YEARS						
The table gives the make up of the Council Tax for Band D properties for previous years.						
	Ashford BC	Kent CC	KCC Adult Social Care	Kent Police	Kent Fire	TOTAL
2023/24	182.50	1,331.82	202.41	243.15	87.30	2,047.18
2022/23	177.50	1,287.99	173.25	228.15	82.35	1,949.24
2021/22	172.50	1,259.64	159.12	218.15	80.82	1,890.23
2020/21	167.50	1,232.64	118.62	203.15	79.29	1,801.20
2019/20	162.50	1,206.72	92.70	193.15	77.76	1,732.83
2018/19	157.50	1,169.64	68.04	169.15	75.51	1,639.84
2017/18	154.00	1,134.36	44.46	157.15	73.35	1,563.32
2016/17	150.00	1,111.77	21.78	152.15	72.00	1,507.70
2015/16	145.45	1,089.99	*	147.15	70.65	1,453.24
2014/15	145.45	1,068.66	*	144.28	69.30	1,427.69
PARISH PRECEPTS						
Council taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £5.32 (Crundale) to £167.97 (Tenterden). The total of all Parish Precepts is £2,619,145, an increase of 5.21% over 2022/23.						

**CALCULATION OF THE BUDGET REQUIREMENT
AND COUNCIL TAX AT BAND D**

	£	£
Gross Expenditure - General Fund	70,788,040	
Gross Expenditure - HRA	33,440,520	
Parish Precepts	<u>2,619,145</u>	106,847,705
Less Gross Income	(85,524,720)	(85,524,720)
NET EXPENDITURE		<u>21,322,985</u>
Government Grant	(614,500)	
New Homes Bonus	(1,662,000)	
Retained Business Rates	<u>(7,502,000)</u>	
Government Grant (S31 grants)		(9,778,500)
BUDGET REQUIREMENT		<u>11,544,485</u>
Less Parish Precepts		(2,619,145)
Council Tax Requirement		<u><u>8,925,340</u></u>
Council Tax Base		48,906
Band 'D' Council Tax		182.50
Average including Parishes		236.05

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATIONS BANDS

VALUATION BAND	A	B	C	D	E	F	G	H
The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply Basic Tax	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
ABC Council Tax at £182.50 Band D multiplied by item 1 above to give the Council Tax for the year in respect of valuation band	121.67	141.94	162.22	182.50	223.06	263.61	304.17	365.00
Precepts issued to the Council								
1. Kent County Council	887.88	1,035.86	1,183.84	1,331.82	1,627.78	1,923.74	2,219.70	2,663.64
2. KCC Adult Social Care	134.94	157.43	179.92	202.41	247.39	292.37	337.35	404.82
3. Kent Police Authority	162.10	189.12	216.13	243.15	297.18	351.22	405.25	486.30
4. Kent and Medway Fire Rescue Authority (provisional figure).	58.20	67.90	77.60	87.30	106.70	126.10	145.50	174.60
The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2023/24	1,364.79	1,592.25	1,819.71	2,047.18	2,502.11	2,957.04	3,411.97	4,094.36

PARISH EXPENDITURE AND PRECEPTS 2023/24

Local tax base 2023/24	Parish	Precept 2022/2023 Charged to taxpayers	2022/23 Local Tax at Band D	Precept 2023/24 Charged to Taxpayers	Percentage Change in Precept	Local tax (at Band D) 2023/24	Percentage change at Band D	Total paid to Parish 2023/2024
		£	£	£		£		£
641	Aldington & Bonnington	43,467	67.60	55,675.00	28%	86.86	28%	55,675
383	Appledore	26,000	71.43	26,000.00	0%	67.89	-5%	26,000
762	Bethersden	42,000	54.90	40,000.00	-5%	52.49	-4%	40,000
1,310	Biddenden	57,171	47.33	62,887.55	10%	48.01	1%	62,888
158	Bilsington	6,727	43.68	7,535.00	12%	47.69	9%	7,535
1,084	Boughton Aluph and Eastwell	26,280	24.38	36,074.00	37%	33.28	37%	36,074
625	Brabourne	40,000	64.52	34,000.00	-15%	54.40	-16%	34,000
156	Brook	11,500	75.16	12,500.00	9%	80.13	7%	12,500
534	Challock	23,000	41.97	24,000.00	4%	44.94	7%	24,000
1,374	Charing	163,140	116.20	181,085.00	11%	131.79	13%	181,085
784	Chilham	52,670	68.14	52,670.00	0%	67.18	-1%	52,670
94	Crundale (PM)	500	5.38	500.00	0%	5.32	-1%	500
536	Egerton	31,077	58.42	43,056.00	39%	80.33	38%	43,056
180	Godmersham	6,700	36.81	7,035.00	5%	39.08	6%	7,035
2,761	Great Chart with Singleton	299,738	108.05	326,412.00	9%	118.22	9%	326,412
116	Hastingleigh	4,500	38.46	4,500.00	0%	38.79	1%	4,500
751	High Halden	33,054	39.63	33,054.00	0%	44.01	11%	33,054
273	Hothfield	13,500	49.27	15,500.00	15%	56.78	15%	15,500
109	Kenardington	6,245	56.26	6,500.00	4%	59.63	6%	6,500
3,775	Kennington	106,500	28.32	106,870.00	0%	28.31	0%	106,870
4,651	Kingsnorth	262,401	56.76	263,990.76	1%	56.76	0%	263,991
135	Little Chart	6,222	45.42	6,222.00	0%	46.09	1%	6,222
523	Mersham	28,000	43.01	23,350.00	-17%	44.65	4%	23,350
116	Molash	4,250	35.42	4,250.00	0%	36.64	3%	4,250
109	Newenden	5,301	48.63	10,000.00	89%	91.74	89%	10,000
637	Orlestone	20,272	32.44	20,272.00	0%	31.82	-2%	20,272
504	Pluckley	47,595	95.38	49,023.00	3%	97.27	2%	49,023
714	Rolvenden	32,482	45.24	33,786.00	4%	47.32	5%	33,786
342	Ruckinge	10,500	30.35	11,000.00	5%	32.16	6%	11,000
863	Sevington	15,000	26.60	13,560.54	-10%	15.71	-41%	13,561
579	Shadoxhurst	20,670	35.70	21,910.20	6%	37.84	6%	21,910
723	Smarden	39,235	55.73	47,082.20	20%	65.12	17%	47,082
379	Smeeth	23,738	63.47	23,738.00	0%	62.63	-1%	23,738
1,268	South Willesborough & Newtown	70,530	56.97	72,240.00	2%	56.97	0%	72,240
784	Stanhope	17,800	22.45	17,800.00	0%	22.70	1%	17,800
213	Stone	5,500	25.70	5,750.00	5%	27.00	5%	5,750
3,891	Tenterden (TC)	649,229	167.98	653,580.00	1%	167.97	0%	653,580
166	Warehome	5,000	30.30	5,250.00	5%	31.63	4%	5,250
513	Westwell	27,190	52.90	28,550.00	5%	55.65	5%	28,550
560	Wittersham	34,850	62.57	35,000.00	0%	62.50	0%	35,000
873	Woodchurch	25,420	29.08	45,207.00	78%	51.78	78%	45,207
1,082	Wye with Hinxhill	144,585	132.40	151,730.00	5%	140.23	6%	151,730
36,031		2,489,539	2,290.41	2,619,145.25				2,619,145

NATIONAL NON-DOMESTIC RATES RETURN - NDR1
2023-24

PART 1A: NON-DOMESTIC RATING INCOME

This section of the form uses entries from other parts to calculate the forecast net business rates income for the authority in 2023-24. Note that you still need to enter data for line 5 and line 9a, but otherwise it is all calculated. Also please note that Parts 1B and 1C are below.

COLLECTABLE RATES

	£
1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments	48,118,862

TRANSITIONAL PROTECTION PAYMENTS

2. Sums due to the authority	5,189,022
3. Sums due from the authority	0

COST OF COLLECTION (See Note A)

4. Cost of collection formula	203,915
5. Legal costs	0
6. Allowance for cost of collection	203,915

SPECIAL AUTHORITY DEDUCTIONS

7. City of London Offset : Not applicable for your authority	0
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DISREGARDED AMOUNTS

8. Amounts retained in respect of Designated Areas	0
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9. Amounts retained in respect of Renewable Energy Schemes (see Note B)	63,500
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of which:

9a. sums retained by billing authority	63,500
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9b. sums retained by major precepting authority	0
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10. Amounts retained in respect of Shale Oil and Gas Sites Schemes (see Note C)	0
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NON-DOMESTIC RATING INCOME

11. Line 1 plus line 2, minus lines 3, 6 to 9 and 10	53,040,469
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NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2023-24

Local Authority : Ashford

Ver 1.1

PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of 2023-24 to:

- i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
- ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
- iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 Central Government	Column 2 Ashford	Column 3 Kent County Council	Column 4 Kent Fire Authority	Column 5 Total
Retained NDR shares					
12. % of non-domestic rating income to be allocated to each authority in 2023-24	£ 50%	£ 40%	£ 9%	£ 1%	£ 100%
Non-Domestic Rating Income for 2023-24					
13. Non-domestic rating income from rates retention scheme	26,520,234	21,216,188	4,773,642	530,405	53,040,469
14.(less) deductions from central share	0				0
15 TOTAL:	26,520,234	21,216,188	4,773,642	530,405	53,040,469
Other Income for 2023-24					
16. add: cost of collection allowance		203,915			203,915
17. add: amounts retained in respect of Designated Areas		0			0
18. add: amounts retained in respect of renewable energy schemes		63,500	0		63,500
19. add: amounts retained in respect of Shale oil and gas sites schemes		0	0	0	0
20. add: qualifying relief in Designated Areas		0	0	0	0
21. add: City of London Offset		0			0
22. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund					
23. Surplus/Deficit at end of 2022-23 (+ve = surplus, -ve = deficit) (including adjustment for three year spread)	£ 462,990	£ 370,392	£ 83,338	£ 9,260	£ 925,980
TOTAL FOR THE YEAR					
24. Total amount due to authorities	£ 26,983,224	£ 21,853,995	£ 4,856,980	£ 539,665	£ 54,233,864

NATIONAL NON-DOMESTIC RATES RETURN - NDR1
2023-24

Local Authority : Ashford

Ver 1.1

PART 1C: SECTION 31 GRANT (See Note D)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 to 2016 and 2022 Autumn Statements, 2020 and 2021 spending reviews, and 2017 (March and November), 2018 (October) and 2021 (October) Budgets

	Column 2 Ashford	Column 3 Kent County Council	Column 4 Kent Fire Authority	Column 5 Total
Adjustment Factor: 1.17				
Multiplier Cap				
25. Cost of cap on 2014-15, 2015-16 and post-2018-19 and freezing of 2021-22, 2022-23 and 2023-24 small business rates multipliers	£ 3,624,797	£ 813,145	£ 90,350	£ 4,528,292
Small Business Rate Relief				
26. Cost of doubling SBRR & threshold changes for 2023-24	1,518,701	341,708	37,968	1,898,377
26a. Additional compensation for loss of supplementary multiplier income	81,324	18,298	2,033	101,655
27. Cost to authorities of maintaining relief on "first" property	1,790	403	45	2,238
Rural Rate Relief				
28. Cost to authorities of providing 100% rural rate relief	6,619	1,489	165	8,273
Supporting Small Business Scheme				
29. Cost to authorities of providing relief	514,949	115,864	12,874	643,687
Designated Areas qualifying relief in 100% business rates retention areas				
30. Cost to authorities of providing relief	0	0	0	0
Local newspaper relief				
31. Cost to authorities of providing relief	0	0	0	0
Public lavatories relief				
32. Cost to authorities of providing relief	2,319	522	58	2,899
Retail, Hospitality and Leisure relief				
33. Cost to authorities of providing relief	2,261,099	508,747	56,527	2,826,373
Freeports relief				
34. Cost to authorities of providing relief	0	0	0	0
Low-carbon heat networks relief				
35. Cost to authorities of providing relief	0	0	0	0
TOTAL FOR THE YEAR				
36. Amount of Section 31 grant due to authorities to compensate for reliefs	£ 8,011,598	£ 1,800,176	£ 200,020	£ 10,011,794

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 36, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 36)

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2023-24

Ver 1.1

Local Authority : Ashford

PART 2: RELIEFS AND NET RATES PAYABLE

This section of the form is for you to enter the gross rates value and the amount of various business rates reliefs forecast for 2023-24. This will then calculate the forecast net rates payable. These values also populate the section 31 payment calculations in Part 1.

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas) Complete this column	Column 2 Designated areas Do not complete this column	Column 3 TOTAL (All BA Area) Do not complete this column
	£		£
GROSS RATES PAYABLE (All data should be entered as +ve unless specified otherwise) - see Note E			
1. Rateable Value at <input type="text" value="11/01/2023"/>	<input type="text" value="143,946,331"/>	<input type="text"/>	<input type="text" value="143,946,331"/>
2. Small business rating multiplier for 2023-24 (pence) <input type="text" value="49.9"/>			
3. Gross rates 2023-24 (RV x multiplier)	<input type="text" value="71,829,219"/>	<input type="text"/>	
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)	<input type="text" value="800,000"/>	<input type="text"/>	
5. Forecast gross rates payable in 2023-24	<input type="text" value="72,629,219"/>	<input type="text"/>	<input type="text" value="72,629,219"/>
TRANSITIONAL ARRANGEMENTS (See Note F)			
6. Revenue foregone because increases in rates have been deferred (Show as -ve)	<input type="text" value="-5,133,022"/>	<input type="text"/>	<input type="text" value="-5,133,022"/>
7. Changes as a result of estimated growth / decline in cost of transitional arrangements (+ = decline, - = increase)	<input type="text" value="-56,000"/>	<input type="text"/>	
8. Forecast net cost of transitional arrangements	<input type="text" value="-5,189,022"/>	<input type="text"/>	<input type="text" value="-5,189,022"/>
TRANSITIONAL PROTECTION PAYMENTS (See Note F(a))			
9. Sum due to/(from) authority	<input type="text" value="5,189,022"/>	<input type="text"/>	<input type="text" value="5,189,022"/>

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2023-24

Ver 1.1

Local Authority : Ashford

PART 2: RELIEFS AND NET RATES PAYABLE

This section of the form is for you to enter the gross rates value and the amount of various business rates reliefs forecast for 2023-24. This will then calculate the forecast net rates payable. These values also populate the section 31 payment calculations in Part 1.

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated areas	Column 3 TOTAL (All BA Area)
MANDATORY RELIEFS (See Note G) (All data should be entered as -ve unless specified otherwise)			
Small Business Rate Relief			
10. Forecast of relief to be provided in 2023-24	-4,767,619		-4,767,619
11. of which: relief on existing properties where a 2nd property is occupied	-3,824		-3,824
12. Additional yield from the small business supplement (Show as +ve)	1,280,422		1,280,422
13. Net cost of small business rate relief (line 10 + line 12)	-3,487,197		-3,487,197
Charitable occupation			
14. Forecast of relief to be provided in 2023-24	-4,519,499		-4,519,499
Community Amateur Sports Clubs (CASCs)			
15. Forecast of relief to be provided in 2023-24	-95,258		-95,258
Rural rate relief			
16. Forecast of relief to be provided in 2023-24	-21,640		-21,640
Public Lavatories relief (see note H)			
17. Forecast of relief to be provided in 2023-24	-4,954		-4,954
18. Forecast of mandatory reliefs to be provided in 2023-24 (Sum of lines 13 to 17)	-8,128,548		
19. Changes as a result of estimated growth/decline in mandatory relief (+ = decline, - = increase)	-250,000		
20. Total forecast mandatory reliefs to be provided in 2023-24	-8,378,548		-8,378,548
UNOCCUPIED PROPERTY (See Note J) (All data should be entered as -ve unless sp			
Partially occupied hereditaments			
21. Forecast of 'relief' to be provided in 2023-24	-12,000		-12,000
Empty premises			
22. Forecast of 'relief' to be provided in 2023-24	-1,267,995		-1,267,995
23. Forecast of unoccupied property 'relief' to be provided in 2023-24 (Line 21 + line 22)	-1,279,995		
24. Changes as a result of estimated growth/decline in unoccupied property 'relief' (+ = decline, - = increase)	-1,000,000		
25. Total forecast unoccupied property 'relief' to be provided in 2023-24	-2,279,995		-2,279,995

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2023-24

Ver 1.1

Local Authority : Ashford

PART 2: RELIEFS AND NET RATES PAYABLE

This section of the form is for you to enter the gross rates value and the amount of various business rates reliefs forecast for 2023-24. This will then calculate the forecast net rates payable. These values also populate the section 31 payment calculations in Part 1.

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated areas	Column 3 TOTAL (All BA Area)
DISCRETIONARY RELIEFS (See Note K) (All data should be entered as -ve unless specified otherwise)			
Charitable occupation			
26. Forecast of relief to be provided in 2023-24	-173,770		-173,770
Non-profit making bodies			
27. Forecast of relief to be provided in 2023-24	-79,162		-79,162
Community Amateur Sports Clubs (CASCs)			
28. Forecast of relief to be provided in 2023-24	-14,227		-14,227
Rural shops etc			
29. Forecast of relief to be provided in 2023-24	0		0
Small rural businesses			
30. Forecast of relief to be provided in 2023-24	-42,905		-42,905
Other ratepayers (refer to guidance for further details)			
31. Forecast of relief to be provided in 2023-24	0		0
<i>of which:</i>	<i>of which:</i>		
32. Relief given to Case A hereditaments			
33. Relief given to Case B hereditaments	0		
34. Relief given to Freeports (see Note L)			
35. Forecast of discretionary relief to be provided in 2023-24 (Sum of lines 26 to 31)	-310,064		-310,064
36. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	-20,000		
37. Total forecast discretionary relief to be provided in 2023-24	-330,064		-330,064

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1
2023-24

Ver 1.1

Local Authority : Ashford

PART 2: RELIEFS AND NET RATES PAYABLE

This section of the form is for you to enter the gross rates value and the amount of various business rates reliefs forecast for 2023-24. This will then calculate the forecast net rates payable. These values also populate the section 31 payment calculations in Part 1.

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated areas	Column 3 TOTAL (All BA Area)
DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT (See Note M) (All data should be entered as -ve unless specified otherwise)			
Rural Rate Relief			
38. Forecast of relief to be provided in 2023-24	-14,138		-14,138
Supporting Small Business Scheme			
39. Forecast of relief to be provided in 2023-24	-1,100,000		-1,100,000
Local newspaper relief			
40. Forecast of relief to be provided in 2023-24	0		0
Retail, Hospitality and Leisure relief			
41. Forecast of relief to be provided in 2023-24	-4,830,000		-4,830,000
Low-carbon heat networks relief			
42. Forecast of relief to be provided in 2023-24	0		0
43. Forecast of discretionary reliefs funded through S31 grant to be provided in 2023-24 (Sum of lines 38 to 42)			
44. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)			
45. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2023-24	-6,444,138		-6,444,138
NET RATES PAYABLE			
46. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	£ 50,007,452		£ 50,007,452

NATIONAL NON-DOMESTIC RATES RETURN - NDR1
2023-24

Ver 1.1

Local Authority : Ashford

PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS

Enter accounting adjustments in this section, which calculations will deduct from the net rates calculated from entries in Part 2.

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated Areas	Column 3 TOTAL (All BA Area)
	Complete this column	Do not complete this column	Do not complete this column
1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs	50,007,452	0	50,007,452
(LESS) LOSSES (Data should be entered as -ve)			
2. Estimated bad debts in respect of 2023-24 rates payable		0	-423,300
3. Estimated repayments in respect of 2023-24 rates payable		0	-1,465,290
COLLECTABLE RATES			
4. Net Rates payable less losses		0	48,118,862
DISREGARDED AMOUNTS (Data should be entered as +ve)			
5. Renewable Energy (see Note B)		0	63,500
6. Shale oil and gas sites scheme (see Note C)	0	0	0
7. Transitional Protection Payment		0	
8. Baseline		0	
		0	0
10. Designated Areas Qualifying Relief: Not applicable	0	0	0
11. Designated Areas Qualifying Relief	0	0	0
	0		0
		0	0

Local Authority : Ashford

PART 4: ESTIMATED COLLECTION FUND BALANCE

This section estimates the collection fund closing balance for the current year (*not* the forecast year otherwise referred to in this form). Please refer to guidance notes for details. Note that you can edit the blue-bordered cells, but you will be asked to provide a comment explaining why they are changed from the prepopulated figures.

	£	£
OPENING BALANCE		
1. Opening Balance (From Collection Fund Statement)		-13,285,060
BUSINESS RATES CREDITS AND CHARGES		
2. Business rates credited and charged to the Collection Fund in 2022-23 (enter as +ve)	49,075,323	
3. Sums written off in excess of the allowance for non-collection (enter as -ve)	0	
4. Changes to the allowance for non-collection	-289,362	
5. Amounts charged against the provision for alteration of lists and appeals following RV list changes (enter as +ve)	487,537	
6. Changes to the provision for alteration of lists and appeals	-2,157,823	
7. Total business rates credits and charges (Total lines 2 to 6)		47,115,675
OTHER RATES RETENTION SCHEME CREDITS (enter as +ve)		
8. Transitional protection payments received, or to be received in 2022-23	0	
9. Transfers/payments to the Collection Fund for end-year reconciliations	16,055	
10. Transfers/payments into the Collection Fund in 2022-23 in respect of a previous year's deficit	16,771,151	
11. Total Other Credits (Total lines 8 to 10)		16,787,206
OTHER RATES RETENTION SCHEME CHARGES (enter as -ve)		
12. Transitional protection payments made, or to be made, in 2022-23	-54,315	
13. Payments made, or to be made, to the Secretary of State in respect of the central share in 2022-23	-24,663,076	
14. Payments made, or to be made to, major precepting authorities in respect of business rates income in 2022-23	-4,932,616	
15. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2022-23	-19,730,462	
16. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2022-23	-311,372	
17. Transfers/payments from the Collection Fund for end-year reconciliations	0	
18. Transfers/payments made from the Collection Fund in 2022-23 in respect of a previous year's surplus	0	
19. Total Other Charges (Total lines 12 to 18)		-49,691,841
ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2022-23 - Surplus (positive), Deficit (Negative)		
20. Opening balance plus total credits, less total charges (Total lines 1, 7, 11,19)		925,980

REVENUE BUDGET				
SERVICE SUMMARY				
Actuals 2021/22 £	Budget 2022/23 £	Projected Outturn 2022/23 £	Service	Budget 2023/24 £
2,401,462	2,330,930	2,185,675	Finance and IT	3,097,440
459,471	630,340	611,330	HR, Customer Services, Comms and Digitalis	660,810
1,230,828	1,258,790	1,658,174	Housing	1,531,120
1,100,645	761,160	940,876	Safety Wellbeing and Port	1,379,940
6,519,565	5,266,170	5,792,898	Environment, Property and Recreation	6,757,090
2,782,453	2,356,110	2,682,144	Planning and Development	2,636,170
568,344	935,400	1,388,660	Corporate Management Costs	833,600
656,187	629,790	675,321	Head of Economic Development	776,190
1,387,271	1,442,240	1,421,519	Head of Performance and Policy	1,677,140
413,879	410,510	326,940	Solicitor to The Council and Monitoring Office	413,560
17,520,105	16,021,440	17,683,537	Service Expenditure	19,763,060
(2,620,776)	(2,153,740)	(1,653,740)	Capital Charges & Net Interest	(734,500)
139,740	0	0	Revenue Funding of Capital Expenditure	0
275,964	282,000	282,000	Levies	325,000
601,292	1,944,200	1,856,320	Contribution to/(from) Balances	(649,720)
15,916,325	16,093,900	18,168,117	ABC Budget Requirement	18,703,840
(2,592,133)	(485,000)	(485,000)	Income Government Grant	(614,500)
(3,699,900)	(4,685,000)	(4,685,000)	Retained Business Rates	(7,502,000)
(1,908,222)	(1,886,050)	(1,886,050)	New Homes Bonus	(1,662,000)
(7,755,310)	(9,037,850)	(9,037,850)	Council Tax	(8,925,340)
(39,242)	0	2,074,217		0

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE							
	Finance and IT	HR, Customer Services, Comms and Digitalisation	Housing	Safety Wellbeing and Port	Environment, Property and Recreation	Planning and Development	Corporate Management Costs
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	5,292,610	1,707,290	2,260,210	5,553,790	3,221,450	3,570,370	527,300
Premises	-	5,000	2,262,750	870,190	4,289,210	150	2,000
Supplies and Services	26,190,120	203,620	2,176,840	810,910	6,735,160	326,570	378,360
Transport	38,000	7,450	117,340	76,100	346,760	123,360	29,260
TOTAL EXPENDITURE	31,520,730	1,923,360	6,817,140	7,310,990	14,592,580	4,020,450	936,920
INCOME							
Grants	(24,695,040)	-	(3,182,080)	(3,765,650)	(474,170)	(78,940)	-
Fees & Charges	(1,687,250)	(76,230)	(2,963,450)	(3,202,780)	(8,299,420)	(2,046,690)	-
TOTAL INCOME	(26,382,290)	(76,230)	(6,145,530)	(6,968,430)	(8,773,590)	(2,125,630)	-
NET CONTROLLABLE EXPENDITURE	5,138,440	1,847,130	671,610	342,560	5,818,990	1,894,820	936,920
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	1,382,760	443,600	538,750	2,709,610	2,601,640	1,450,670	1,520,050
Capital Charges	20,100	124,800	30,000	222,900	2,149,560	32,100	-
Recharged to other Accounts	(3,369,860)	(1,754,720)	(570,500)	(1,895,130)	(3,667,950)	(679,410)	(1,623,370)
Transfer to/from Reserves	(74,000)	-	861,260	-	(145,150)	(62,010)	-
TOTAL NON-CONTROLLABLE ITEMS	(2,041,000)	(1,186,320)	859,510	1,037,380	938,100	741,350	(103,320)
NET EXPENDITURE	3,097,440	660,810	1,531,120	1,379,940	6,757,090	2,636,170	833,600

	Head of Economic Development	Head of Performance and Policy	Solicitor to The Council and Monitoring Officer	General Fund	Capital Charges and Net interest	HRA	Total
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	527,630	669,280	1,113,130	-	-	3,347,990	27,791,050
Premises	-	1,000	-	-	-	5,585,110	13,015,410
Supplies and Services	146,980	881,850	153,360	325,000	5,086,800	1,140,160	44,555,730
Transport	18,680	23,630	35,750	-	-	157,080	973,410
TOTAL EXPENDITURE	693,290	1,575,760	1,302,240	325,000	5,086,800	10,230,340	86,335,600
INCOME							
Grants	-	(22,140)	-	(18,703,840)	-	(2,999,850)	(53,921,710)
Fees & Charges	(3,900)	-	(202,240)	-	(3,677,000)	(30,440,670)	(52,599,630)
TOTAL INCOME	(3,900)	(22,140)	(202,240)	(18,703,840)	(3,677,000)	(33,440,520)	(106,521,340)
NET CONTROLLABLE EXPENDITURE	689,390	1,553,620	1,100,000	(18,378,840)	1,409,800	(23,210,180)	(20,185,740)
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	81,700	546,230	270,140	-	-	2,996,940	14,542,090
Capital Charges	5,100	-	-	-	(2,144,300)	21,576,540	22,016,800
Recharged to other Accounts	-	(352,860)	(1,011,830)	-	-	(218,700)	(15,144,330)
Transfer to/from Reserves	-	(69,850)	55,250	(649,720)	-	-	(84,220)
TOTAL NON-CONTROLLABLE ITEMS	86,800	123,520	(686,440)	(649,720)	(2,144,300)	24,354,780	21,330,340
NET EXPENDITURE	776,190	1,677,140	413,560	(19,028,560)	(734,500)	1,144,600	1,144,600

Analysis of Revenue Reserves (non ring-fenced)	Balance at 31 March 2022	2022/23 Movement		Balance at 31 March 2023	2023/24 Movement		Balance at 31 March 2024
	£	£	£	£	£	£	£
Un-earmarked General Fund Reserve	2,562,000		250,000	2,812,000			2,812,000
Earmarked Reserves		From Reserve	To Reserve		From Reserve	To Reserve	
Recovery Project Reserve (now including Victoria Park)	1,093,000	(1,093,000)	0	0	0	0	0
Climate Change Delivery Fund	2,000,000	(80,000)	0	1,920,000	(1,080,000)	0	840,000
Improvement Delivery Fund	3,000,000	(1,300,000)	1,886,050	3,586,050	0	0	3,586,050
Economic Growth and Risk Fund	8,345,000	(2,638,940)	800,000	6,506,060	(1,450,000)	200,000	5,256,060
Fund Future Expenditure (Risk, Legislation, Transformation)	6,104,000	(334,500)	0	5,769,500	0	0	5,769,500
Provide for Maintenance of Assets	4,932,000	(750,000)	600,000	4,782,000	(500,000)	600,000	4,882,000
Provision for Discretionary Spend	25,474,000	(6,196,440)	3,286,050	22,563,610	(3,030,000)	800,000	20,333,610
Required by Statute Reserves and other ring-fenced amounts	1,911,000	0	0	1,911,000	0	0	1,911,000
Section 31 grants and relief reserves (ring-fenced)	0	(5,800,000)	0	(5,800,000)	0	0	(5,800,000)
Not Allocated Developer Contributions	85,000	0	0	85,000	0	0	85,000
S106 Unapplied Grants	4,243,000	0	0	4,243,000	0	0	4,243,000
Commuted Sums Unapplied Grants	605,000	0	0	605,000	0	0	605,000
Spg6 Unapplied Grants	765,000	0	0	765,000	0	0	765,000
CSS10 S106 reserves	273,000	0	0	273,000	0	0	273,000
Developer Contributions	5,971,000	0	0	5,971,000	0	0	5,971,000
Amount ring-fenced, held under statute	7,882,000	(5,800,000)	0	2,082,000	0	0	2,082,000
Total General Fund Reserve	35,918,000	(11,996,440)	3,286,050	27,207,610	(3,030,000)	800,000	24,977,610

REVENUE BUDGET				
Finance and IT				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
(131,434)	74,680	(37,690)	Accountancy	46,860
730,063	836,890	824,980	Benefits Administration	942,560
229,225	169,950	180,580	Investigations & Enforcement	210,660
77,245	327,130	334,340	Council Tax Collection	410,220
653,291	(275,000)	(275,000)	Housing Benefits Payments	(250,000)
(106,125)	(78,620)	(72,860)	NDR Collection	(69,110)
823,281	1,250,480	1,250,480	Non-Distributed Costs	1,374,120
91,475	80,790	68,210	Exchequer	97,980
8,108	50	13,050	Telephony	20
11,443	1,900	1,560	Debtors/Debt Recovery	(6,290)
90,392	26,650	(16,410)	ICT	32,470
(75,502)	(83,970)	(85,565)	Contracts & Procurement	307,950
2,401,462	2,330,930	2,185,675	SERVICE EXPENDITURE	3,097,440

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE							
Finance and IT							
	Accountancy	Benefits Administration	Investigations & Enforcement	Council Tax Collection	Housing Benefits Payments	NNDR Collection	Non-Distributed Costs
EXPENDITURE							
Employees	537,290	800,250	249,980	532,460	-	11,120	1,673,000
Premises	-	-	-	-	-	-	-
Supplies and Services	112,830	181,850	33,850	191,380	24,700,000	80,350	-
Transport	7,300	10,340	8,210	3,750	-	60	-
TOTAL EXPENDITURE	657,420	992,440	292,040	727,590	24,700,000	91,530	1,673,000
INCOME							
Grants	-	(400,000)	(40,040)	(350,000)	(23,725,000)	(180,000)	-
Fees & Charges	(21,500)	(1,000)	(47,000)	(360,000)	(1,225,000)	(25,000)	-
TOTAL INCOME	(21,500)	(401,000)	(87,040)	(710,000)	(24,950,000)	(205,000)	-
NET CONTROLLABLE EXPENDITURE	635,920	591,440	205,000	17,590	(250,000)	(113,470)	1,673,000
NON CONTROLLABLE ITEMS							
Support Services	158,250	351,120	51,160	392,630	-	44,360	29,640
Capital Charges	-	-	-	-	-	-	(800)
Recharges	(747,310)	-	(45,500)	-	-	-	(327,720)
Transfers to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(589,060)	351,120	5,660	392,630	-	44,360	(298,880)
NET EXPENDITURE	46,860	942,560	210,660	410,220	(250,000)	(69,110)	1,374,120

	Exchequer	Debtors/Debt Recovery	ICT	Telephony	Contracts & Procurement	Total
EXPENDITURE						
Employees	232,460	66,040	877,220	-	312,790	5,292,610
Premises	-	-	-	-	-	-
Supplies and Services	221,000	1,800	594,390	70,100	2,570	26,190,120
Transport	-	-	6,100	-	2,240	38,000
TOTAL EXPENDITURE	453,460	67,840	1,477,710	70,100	317,600	31,520,730
INCOME						
Grants	-	-	-	-	-	(24,695,040)
Fees & Charges	-	-	(7,750)	-	-	(1,687,250)
TOTAL INCOME	-	-	(7,750)	-	-	(26,382,290)
NET CONTROLLABLE EXPENDITURE	453,460	67,840	1,469,960	70,100	317,600	5,138,440
NON CONTROLLABLE ITEMS						
Support Services	84,390	52,090	155,520	1,040	62,560	1,382,760
Capital Charges	-	-	20,900	-	-	20,100
Recharges	(439,870)	(126,220)	(1,539,910)	(71,120)	(72,210)	(3,369,860)
Transfers to/from Reserves	-	-	(74,000)	-	-	(74,000)
TOTAL NON-CONTROLLABLE ITEMS	(355,480)	(74,130)	(1,437,490)	(70,080)	(9,650)	(2,041,000)
NET EXPENDITURE	97,980	(6,290)	32,470	20	307,950	3,097,440

REVENUE BUDGET				
SERVICE		Accountancy		
SERVICE DESCRIPTION		Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Service Lead for Finance		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	ESTIMATE 2023/24 £
442,552	495,010	382,640	EXPENDITURE	
-	-	-	Employees	537,290
84,304	115,620	115,620	Premises	-
6,237	7,300	7,300	Supplies and Services	112,830
			Transport	7,300
533,093	617,930	505,560	TOTAL EXPENDITURE	657,420
			INCOME	
(3,729)	-	-	Grants	-
(125,448)	(21,500)	(21,500)	Fees and Charges	(21,500)
403,916	596,430	484,060	NET CONTROLLABLE EXPENDITURE	635,920
			RECHARGES & CAPITAL CHARGES	
195,350	116,370	116,370	Support Services	158,250
-	-	-	Capital Charges	-
(730,700)	(638,120)	(638,120)	Recharges	(747,310)
-	-	-	Transfers to/from Reserves	-
(131,434)	74,680	(37,690)	NET EXPENDITURE (Including Recharges and Capital Charges)	46,860
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		74,680	COMMENTS	
Employees		(112,370)	In year salary savings	
Outturn 2022/23 (P6 Forecast)		(37,690)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		74,680	COMMENTS	
Employees		42,280	Pay award/Increments/new graduate post	
Supplies and Services		(2,790)		
Support Services		41,880		
Recharges		(109,190)		
Base Budget 2023/24		46,860		

REVENUE BUDGET				
SERVICE		Benefits Administration		
SERVICE DESCRIPTION		Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions		
SERVICE MANAGER		Assistant Director HR, Customer Services Communications and Digitalisation		
BUDGET MANAGER		Service Lead Customers, Revenue & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
658,391	754,610	751,990	EXPENDITURE	
-	-	-	Employees	800,250
134,683	157,000	168,710	Premises	-
8,511	11,340	11,340	Supplies and Services	181,850
			Transport	10,340
801,585	922,950	932,040	TOTAL EXPENDITURE	992,440
(404,722)	(400,000)	(421,000)	INCOME	
-	(1,000)	(1,000)	Grants	(400,000)
			Fees and Charges	(1,000)
396,863	521,950	510,040	NET CONTROLLABLE EXPENDITURE	591,440
333,200	314,940	314,940	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	351,120
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
730,063	836,890	824,980	NET EXPENDITURE (Including Recharges and Capital Charges)	942,560
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		836,890	COMMENTS	
Employees		(2,620)		
Supplies and Services		11,710	Additional postage costs regarding energy rebate payments	
Grants		(21,000)	Additional grants regarding energy rebates	
Outturn 2022/23 (P6 Forecast)		824,980		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		836,890	COMMENTS	
Employees		45,640	Pay Award/Increments	
Supplies and Services		9,850	Increase in costs of postage	
Supplies and Services		15,000	Additional software costs	
Transport		(1,000)		
Support Services		36,180		
Base Budget 2023/24		942,560		

REVENUE BUDGET				
SERVICE		Investigations & Enforcement		
SERVICE DESCRIPTION		To deliver and promote an anti fraud and corruption culture throughout the authority through awareness and training in order to deter, prevent and detect incidents of fraud		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Investigation Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
237,557	225,220	235,850	EXPENDITURE	
-	-	-	Employees	249,980
91,332	33,850	33,850	Premises	-
9,478	8,210	8,210	Supplies and Services	33,850
			Transport	8,210
338,368	267,280	277,910	TOTAL EXPENDITURE	292,040
			INCOME	
(40,040)	(40,040)	(40,040)	Grants	(40,040)
(68,493)	(36,000)	(36,000)	Fees and Charges	(47,000)
229,835	191,240	201,870	NET CONTROLLABLE EXPENDITURE	205,000
			RECHARGES & CAPITAL CHARGES	
37,390	24,210	24,210	Support Services	51,160
-	-	-	Capital Charges	-
(38,000)	(45,500)	(45,500)	Recharges	(45,500)
-	-	-	Transfers to/from Reserves	-
229,225	169,950	180,580	NET EXPENDITURE (Including Recharges and Capital Charges)	210,660
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		169,950	COMMENTS	
Employees		10,630	In year salary pressure	
Outturn 2022/23 (P6 Forecast)		180,580		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		169,950	COMMENTS	
Employees		24,760	Pay Award/Increments	
Fees and Charges		(11,000)	Increased income from Thanet & Dover Contracts	
Support Services		26,950		
Base Budget 2023/24		210,660		

REVENUE BUDGET				
SERVICE		Council Tax Collection		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		Assistant Director HR, Customer Services Communications and Digitalisation		
BUDGET MANAGER		Service Lead Customers, Revenue & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
449,583	481,690	494,540	EXPENDITURE	
150	-	-	Employees	532,460
155,919	186,380	201,380	Premises	-
2,791	3,750	3,750	Supplies and Services	191,380
			Transport	3,750
608,443	671,820	699,670	TOTAL EXPENDITURE	727,590
			INCOME	
(470,303)	(344,960)	(365,600)	Grants	(350,000)
(449,515)	(360,000)	(360,000)	Fees and Charges	(360,000)
(311,375)	(33,140)	(25,930)	NET CONTROLLABLE EXPENDITURE	17,590
			RECHARGES & CAPITAL CHARGES	
388,620	360,270	360,270	Support Services	392,630
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
77,245	327,130	334,340	NET EXPENDITURE (Including Recharges and Capital Charges)	410,220
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		327,130	COMMENTS	
Employees		12,850	In year salary pressure	
Supplies and Services		15,000	Professional fees regarding council tax recovery	
Grants		(20,640)	Increase in government grants	
Outturn 2022/23 (P6 Forecast)		334,340		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		327,130	COMMENTS	
Employees		50,770	Pay Award/Increments	
Supplies and Services		5,000	Other pressures	
Grants		(5,040)	Increase in government grants	
Support Services		32,360		
Base Budget 2023/24		410,220		

REVENUE BUDGET				
SERVICE		Housing Benefits Payments		
SERVICE DESCRIPTION		Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits		
SERVICE MANAGER		Assistant Director HR, Customer Services Communications and Digitalisation		
BUDGET MANAGER		Service Lead Customers, Revenue & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
24,739,933	26,250,000	26,250,000	Premises	24,700,000
-	-	-	Supplies and Services	-
-	-	-	Transport	-
24,739,933	26,250,000	26,250,000	TOTAL EXPENDITURE	24,700,000
(24,094,855)	(25,275,000)	(25,275,000)	INCOME	(23,725,000)
8,213	(1,250,000)	(1,250,000)	Grants	(1,225,000)
653,291	(275,000)	(275,000)	Fees and Charges	(250,000)
			NET CONTROLLABLE EXPENDITURE	
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
653,291	(275,000)	(275,000)	NET EXPENDITURE (Including Recharges and Capital Charges)	(250,000)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(275,000)	COMMENTS	
Outturn 2022/23 (P6 Forecast)		(275,000)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(275,000)	COMMENTS	
Fees and Charges		25,000	Decrease in collection of HB overpayments	
Base Budget 2023/24		(250,000)		

REVENUE BUDGET				
SERVICE		NNDR Collection		
SERVICE DESCRIPTION		Collection on behalf of Central Government of the National Non-Domestic Rates provided by Canterbury City Council		
SERVICE MANAGER		Assistant Director HR, Customer Services Communications and Digitalisation		
BUDGET MANAGER		Service Lead Customers, Revenue & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
9,751	10,590	10,700	EXPENDITURE	
-	-	-	Employees	11,120
60,849	76,200	81,850	Premises	-
67	60	60	Supplies and Services	80,350
			Transport	60
70,668	86,850	92,610	TOTAL EXPENDITURE	91,530
(180,000)	(180,000)	(180,000)	INCOME	
(39,513)	(25,000)	(25,000)	Grants	(180,000)
			Fees and Charges	(25,000)
(148,845)	(118,150)	(112,390)	NET CONTROLLABLE EXPENDITURE	(113,470)
42,720	39,530	39,530	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	44,360
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(106,125)	(78,620)	(72,860)	NET EXPENDITURE (Including Recharges and Capital Charges)	(69,110)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(78,620)	COMMENTS	
Employees		110		
Supplies and Services		5,650		
Outturn 2022/23 (P6 Forecast)		(72,860)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(78,620)	COMMENTS	
Employees		530		
Supplies and Services		4,150		
Support Services		4,830		
Base Budget 2023/24		(69,110)		

REVENUE BUDGET				
SERVICE		Non-Distributed Costs		
SERVICE DESCRIPTION		Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Service Lead for Finance		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
1,581,128	1,682,000	1,682,000	EXPENDITURE	1,673,000
7,099	-	-	Employees	-
(64,284)	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,523,943	1,682,000	1,682,000	TOTAL EXPENDITURE	1,673,000
(1,500)	-	-	INCOME	-
(128,692)	-	-	Grants	-
-	-	-	Fees and Charges	-
1,393,751	1,682,000	1,682,000	NET CONTROLLABLE EXPENDITURE	1,673,000
35,130	29,380	29,380	RECHARGES & CAPITAL CHARGES	29,640
(605,600)	(460,900)	(460,900)	Support Services	(327,720)
823,281	1,250,480	1,250,480	NET EXPENDITURE (Including Recharges and Capital Charges)	1,374,120
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,250,480	COMMENTS	
Outturn 2022/23 (P6 Forecast)		1,250,480		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,250,480	COMMENTS	
Employees	(9,000)			
Support Services	260			
Recharges	133,180	Reduction in recharges mainly to Ashford Port Health		
Base Budget 2023/24		1,374,920		

REVENUE BUDGET				
SERVICE		Exchequer		
SERVICE DESCRIPTION		Provision for Creditors, income management functions, includes bank charges and treasury management fee. The costs are fully recharged to services.		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Exchequer Manager		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	ESTIMATE 2023/24 £
179,772	214,990	202,410	EXPENDITURE	
-	-	-	Employees	232,460
205,583	171,100	171,100	Premises	-
-	-	-	Supplies and Services	221,000
-	-	-	Transport	-
385,355	386,090	373,510	TOTAL EXPENDITURE	453,460
-	-	-	INCOME	
(150)	-	-	Grants	-
-	-	-	Fees and Charges	-
385,205	386,090	373,510	NET CONTROLLABLE EXPENDITURE	453,460
80,070	68,870	68,870	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	84,390
(373,800)	(374,170)	(374,170)	Capital Charges	-
-	-	-	Recharges	(439,870)
-	-	-	Transfers to/from Reserves	-
91,475	80,790	68,210	NET EXPENDITURE (Including Recharges and Capital Charges)	97,980
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		80,790	COMMENTS	
Employees		(12,580)	In year salary savings	
Outturn 2022/23 (P6 Forecast)		68,210		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		80,790	COMMENTS	
Employees		17,470	Pay Award/Increments	
Supplies and Services		50,000	Increase in collection transaction fees	
Supplies and Services		(100)		
Support Services		15,520		
Recharges		(65,700)		
Base Budget 2023/24		97,980		

REVENUE BUDGET				
SERVICE		Debtors/Debt Recovery		
SERVICE DESCRIPTION		Collection of sundry debtors due to ABC		
SERVICE MANAGER		Assistant Director HR, Customer Services Communications and Digitalisation		
BUDGET MANAGER		Service Lead Customers, Revenue & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
60,576	62,960	62,620	EXPENDITURE	
-	-	-	Employees	66,040
7,032	1,800	1,800	Premises	-
5	-	-	Supplies and Services	1,800
			Transport	-
67,613	64,760	64,420	TOTAL EXPENDITURE	67,840
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
67,613	64,760	64,420	NET CONTROLLABLE EXPENDITURE	67,840
48,990	43,740	43,740	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	52,090
(105,160)	(106,600)	(106,600)	Capital Charges	-
-	-	-	Recharges	(126,220)
			Transfers to/from Reserves	-
11,443	1,900	1,560	NET EXPENDITURE (Including Recharges and Capital Charges)	(6,290)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,900	COMMENTS	
Employees		(340)		
Outturn 2022/23 (P6 Forecast)		1,560		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,900	COMMENTS	
Employees		3,080	Pay Award/Increments	
Support Services		8,350		
Recharges		(19,620)		
Base Budget 2023/24		(6,290)		

REVENUE BUDGET				
SERVICE		ICT		
SERVICE DESCRIPTION		Provision of IT support to all services and to lead in the development of new applications, including GIS. Also includes Print Room and Multi Functional Devices.		
SERVICE MANAGER		Service Lead - IT & Digital		
BUDGET MANAGER		Service Lead - IT & Digital		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	£		£
833,605	949,970	896,340	EXPENDITURE	
621,576	523,370	535,940	Employees	877,220
3,797	3,050	3,050	Supplies and Services	594,390
			Transport	6,100
1,458,979	1,476,390	1,435,330	TOTAL EXPENDITURE	1,477,710
			INCOME	
-	-	-	Grants	-
(6,567)	(4,750)	(6,750)	Fees and Charges	(7,750)
1,452,412	1,471,640	1,428,580	NET CONTROLLABLE EXPENDITURE	1,469,960
			RECHARGES & CAPITAL CHARGES	
142,700	133,320	133,320	Support Services	155,520
5,040	-	-	Capital Charges	20,900
(1,460,350)	(1,578,310)	(1,578,310)	Recharges	(1,539,910)
(49,410)	-	-	Transfers to/from Reserves	(74,000)
90,392	26,650	(16,410)	NET EXPENDITURE (Including Recharges and Capital Charges)	32,470
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		26,650	COMMENTS	
Employees		(53,630)	In year salary savings due to staff employed for Ashford Port Health	
Supplies and Services		12,570	Computer software and terminals maintenance costs	
Fees and Charges		(2,000)		
Outturn 2022/23 (P6 Forecast)		(16,410)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		26,650	COMMENTS	
Employees		28,260	Pay award/Increments	
Employees		(227,000)	Reduction in Ashford Port Health staff	
Employees		90,000	2 Posts transferred from Customer contact Centre	
Employees		35,990	1 post transferred from Comms	
Supplies and Services		(2,980)		
Supplies and Services		74,000	Abavus software costs to be funded from reserves	
Capital Charges		20,900		
Recharges		38,400		
Transfers to/from Reserves		(74,000)	Funding of Abavus software costs	
Base Budget 2023/24		10,220		

REVENUE BUDGET				
SERVICE		Telephony		
SERVICE DESCRIPTION		All the organisations telephone are charged here then re-charged to individual services		
SERVICE MANAGER		Service Lead - IT & Digital		
BUDGET MANAGER		Service Lead - IT & Digital		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
79,051	70,100	83,100	Premises	-
-	-	-	Supplies and Services	70,100
-	-	-	Transport	-
79,051	70,100	83,100	TOTAL EXPENDITURE	70,100
-	-	-	INCOME	-
-	-	-	Fees and Charges	-
78,078	70,100	83,100	NET CONTROLLABLE EXPENDITURE	70,100
840	980	980	RECHARGES & CAPITAL CHARGES	
(70,810)	(71,030)	(71,030)	Support Services	1,040
-	-	-	Recharges	(71,120)
-	-	-	Transfers to/from Reserves	-
8,108	50	13,050	NET EXPENDITURE (Including Recharges and Capital Charges)	20
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		50	COMMENTS	
Supplies and Services		13,000	One off costs for direct routing and migration of MS Teams	
Outturn 2022/23 (P6 Forecast)		13,050		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		50	COMMENTS	
Support Services		60		
Recharges		(90)		
Base Budget 2023/24		20		

REVENUE BUDGET				
SERVICE		Contracts & Procurement		
SERVICE DESCRIPTION		Provision of comprehensive and expert procurement and contract advice and support to Managers and Officers in order to maximize on-going efficiencies and savings through robust procurement and contract practices. Provision of contract monitoring of PFI Contract. Provision of Business Support to Services within the Council.		
SERVICE MANAGER		Procurement & Contracts Manager		
BUDGET MANAGER		Procurement & Contracts Manager		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	ESTIMATE 2023/24 £
170,575	292,370	288,620	EXPENDITURE	
-	-	-	Employees	312,790
5,366	1,890	2,775	Premises	-
1,272	100	1,300	Supplies and Services	2,570
			Transport	2,240
177,212	294,360	292,695	TOTAL EXPENDITURE	317,600
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
177,212	294,360	292,695	NET CONTROLLABLE EXPENDITURE	317,600
69,202	45,030	68,680	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	62,560
(321,916)	(423,360)	(446,940)	Capital Charges	-
-	-	-	Recharges	(72,210)
			Transfers to/from Reserves	-
(75,502)	(83,970)	(85,565)	NET EXPENDITURE (Including Recharges and Capital Charges)	307,950
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(83,970)	COMMENTS	
Employees		(3,750)		
Premises				
Supplies and Services		885		
Transport		1,200		
Support Services		23,650		
Recharges		(23,580)		
Transfers to/from Reserves				
Outturn 2022/23 (P6 Forecast)		(85,565)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(83,970)	COMMENTS	
Employees		20,420	Pay award/Increments	
Supplies and Services		680		
Transport		2,140		
Support Services		17,530	Change in allocation methodology	
Recharges		351,150	Change in allocation methodology	
Base Budget 2023/24		307,950		

REVENUE BUDGET				
HR, Customer Services and Communications				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
(24,163)	18,710	6,250	Visitor & Call Centre	10
9,867	158,100	149,130	Human Resources	142,760
473,767	453,530	455,950	Communications & Marketing	518,040
459,471	630,340	611,330	SERVICE EXPENDITURE	660,810

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
HR, Customer Services and Communications

	Visitor & Call Centre	Human Resources	Comms	Total
EXPENDITURE				
Employees	564,300	784,820	358,170	1,707,290
Premises	5,000	-	-	5,000
Supplies and Services	29,700	70,920	103,000	203,620
Transport	4,300	3,150	-	7,450
TOTAL EXPENDITURE	603,300	858,890	461,170	1,923,360
INCOME				
Grants	-	-	-	-
Fees & Charges	-	(54,230)	(22,000)	(76,230)
TOTAL INCOME	-	(54,230)	(22,000)	(76,230)
NET CONTROLLABLE EXPENDITURE	603,300	804,660	439,170	1,847,130
NON CONTROLLABLE ITEMS				
Support Services	193,050	148,680	101,870	443,600
Capital Charges	124,800	-	-	124,800
Recharges	(921,140)	(810,580)	(23,000)	(1,754,720)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(603,290)	(661,900)	78,870	(1,186,320)
NET EXPENDITURE	10	142,760	518,040	660,810

REVENUE BUDGET				
SERVICE		Visitor & Call Centre		
SERVICE DESCRIPTION		The provision of the customer contact and call centres.		
SERVICE MANAGER		Assistant Director HR, Customer Services, Communications and Digitalisation		
BUDGET MANAGER		Service lead for Customer Revenues & Benefits		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
572,033	618,180	605,240	EXPENDITURE	
-	5,000	5,000	Employees	564,300
25,943	28,050	46,530	Premises	5,000
3,892	5,300	5,300	Supplies and Services	29,700
			Transport	4,300
601,867	656,530	662,070	TOTAL EXPENDITURE	603,300
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
601,867	656,530	662,070	NET CONTROLLABLE EXPENDITURE	603,300
			RECHARGES & CAPITAL CHARGES	
173,830	150,490	150,490	Support Services	193,050
67,410	129,700	129,700	Capital Charges	124,800
(867,270)	(918,010)	(918,010)	Recharges	(921,140)
-	-	(18,000)	Transfers to/from Reserves	-
(24,163)	18,710	6,250	NET EXPENDITURE (Including Recharges and Capital Charges)	10
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		18,710	COMMENTS	
Employees		(12,940)		
Supplies & Services		480		
Supplies & Services		18,000	Customer Services E-mail automation - funded from Reserves	
Transfers to/from Reserves		(18,000)	From Digital Transformation reserve re e mail automation	
Outturn 2022/23 (P6 Forecast)		6,250		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		18,710	COMMENTS	
Employees		(80,000)	Transfer of 2 posts to ICT re digitalisation	
Employees		26,120	Pay Award/Increments	
Supplies & Services		1,650		
Support Services		42,560		
Transport		(1,000)		
Capital Charges		(4,900)		
Recharges		(3,130)		
Base Budget 2023/24		10		

REVENUE BUDGET				
SERVICE	Human Resources			
SERVICE DESCRIPTION	The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.			
SERVICE MANAGER	Assistant Director HR, Customer Services, Communications and Digitalisation			
BUDGET MANAGER	Assistant Director HR, Customer Services, Communications and Digitalisation			
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
564,864	729,060	695,090	EXPENDITURE	
-	-	-	Employees	784,820
80,531	68,000	114,000	Premises	-
9,953	3,150	3,150	Supplies and Services	70,920
			Transport	3,150
655,348	800,210	812,240	TOTAL EXPENDITURE	858,890
-	-	-	INCOME	
(55,821)	(54,230)	(75,230)	Grants	-
			Fees and Charges	(54,230)
599,527	745,980	737,010	NET CONTROLLABLE EXPENDITURE	804,660
150,630	93,780	93,780	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	148,680
(740,290)	(681,660)	(681,660)	Capital Charges	-
-	-	-	Recharges	(810,580)
			Transfers to/from Reserves	-
9,867	158,100	149,130	NET EXPENDITURE (Including Recharges and Capital Charges)	142,760
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23	158,100		COMMENTS	
Employees	(33,970)		In Year salary saving	
Supplies & Services	46,000		One off 1st year costs for I Trent upgrade	
Fees & Charges	(21,000)		Folkestone & Hythe contribution re above costs	
Outturn 2022/23 (P6 Forecast)	149,130			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23	158,100		COMMENTS	
Employees	43,260		Pay Award/Increments/regradings	
Employees	12,500		Increased hours for Senior Payroll Officer Post	
Supplies and Services	2,920			
Support Services	54,900			
Recharges	(128,920)			
Base Budget 2023/24	142,760			

REVENUE BUDGET					
SERVICE		Communications & Marketing			
SERVICE DESCRIPTION		To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for web design and content management, media management, marketing, and publications (hard copy and on-line)			
SERVICE MANAGER		Assistant Director HR, Customer Services, Communications and Digitalisation			
BUDGET MANAGER		Communications and Marketing Manager			
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	ESTIMATE 2023/24 £	
369,225	360,150	366,770	EXPENDITURE		
-	-	-	Employees	358,170	
83,121	69,000	86,300	Premises	-	
5,182	5,130	5,130	Supplies and Services	103,000	
			Transport	-	
457,527	434,280	458,200	TOTAL EXPENDITURE	461,170	
			INCOME		
-	-	-	Grants	-	
(17,320)	(14,000)	(35,500)	Fees and Charges	(22,000)	
440,207	420,280	422,700	NET CONTROLLABLE EXPENDITURE	439,170	
			RECHARGES & CAPITAL CHARGES		
64,620	56,250	56,250	Support Services	101,870	
-	-	-	Capital Charges	-	
(31,060)	(23,000)	(23,000)	Recharges	(23,000)	
-	-	-	Transfers to/from Reserves	-	
473,767	453,530	455,950	NET EXPENDITURE (Including Recharges and Capital Charges)	518,040	
ANALYSIS OF OUTTURN VARIATIONS					
Base Budget 2022/23		453,530	COMMENTS		
Employees	6,620				
Supplies & Services	17,300				
Fees & Charges	(21,500)		Increased postage and printing costs of One Voice		
Outturn 2022/23 (P6 Forecast)		455,950	Commercial income for external work		
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2022/23		453,530	COMMENTS		
Employees	34,010				
Employees	(35,990)				Pay Award/Increments
Supplies and Services	34,000				Transfer of post to ICT
Transport	(5,130)				Increase in postage and printing costs of one voice
Income	(8,000)				
Support Services	45,620				
Fees & Charges	(8,000)				
Base Budget 2023/24		518,040			

REVENUE BUDGET				
Housing General Fund				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
49,715	(30,360)	(21,860)	Project Delivery Team	130
869,713	963,460	1,368,094	Housing Options	1,209,820
-	1,980	-	Refugee Project	-
181,419	184,590	180,120	Private Sector Housing	197,290
104,529	121,790	115,280	Housing Strategy and Enabling	90,170
25,452	17,330	16,540	Gypsy Site - Chilmington	33,710
1,230,828	1,258,790	1,658,174	SERVICE EXPENDITURE	1,531,120

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Housing General Fund

	Project Delivery Team	Housing Options	Refugee Project	Private Sector Housing	Housing Strategy and Enabling	Gypsy Site - Chilmington	Total
EXPENDITURE							
Employees	477,790	1,233,300	324,360	151,250	52,960	20,550	2,260,210
Premises	-	1,895,980	291,770	-	-	75,000	2,262,750
Supplies and Services	10,000	1,528,010	607,150	13,450	15,700	2,530	2,176,840
Transport	20,970	36,990	49,420	5,970	2,660	1,330	117,340
TOTAL EXPENDITURE	508,760	4,694,280	1,272,700	170,670	71,320	99,410	6,817,140
INCOME							
Grants	-	(1,010,680)	(2,171,400)	-	-	-	(3,182,080)
Fees & Charges	-	(2,856,330)	-	(26,560)	-	(80,560)	(2,963,450)
TOTAL INCOME	-	(3,867,010)	(2,171,400)	(26,560)	-	(80,560)	(6,145,530)
NET CONTROLLABLE EXPENDITURE	508,760	827,270	(898,700)	144,110	71,320	18,850	671,610
NON CONTROLLABLE ITEMS							
Support Services	61,870	359,450	37,440	53,180	18,850	7,960	538,750
Capital Charges	-	23,100	-	-	-	6,900	30,000
Recharges	(570,500)	-	-	-	-	-	(570,500)
Transfers to/from Reserves	-	-	861,260	-	-	-	861,260
TOTAL NON-CONTROLLABLE ITEMS	(508,630)	382,550	898,700	53,180	18,850	14,860	859,510
NET EXPENDITURE	130	1,209,820	-	197,290	90,170	33,710	1,531,120

REVENUE BUDGET				
SERVICE		Project Delivery Team		
SERVICE DESCRIPTION		Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets. Includes the statutory service for Land Drainage.		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Development & Regeneration Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
373,083	390,860	396,210	EXPENDITURE	
-	-	-	Employees	477,790
5,027	6,960	10,010	Premises	-
16,764	11,720	11,820	Supplies and Services	10,000
			Transport	20,970
394,875	409,540	418,040	TOTAL EXPENDITURE	508,760
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
394,875	409,540	418,040	NET CONTROLLABLE EXPENDITURE	508,760
77,560	71,140	71,140	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	61,870
(422,720)	(511,040)	(511,040)	Capital Charges	-
-	-	-	Recharges	(570,500)
			Transfers to/from Reserves	-
49,715	(30,360)	(21,860)	NET EXPENDITURE (Including Recharges and Capital Charges)	130
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(30,360)	COMMENTS	
Employees		5,350	Pay awards	
Supplies and Services		3,050		
Outturn 2022/23 (P6 Forecast)		(21,860)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(30,360)	COMMENTS	
Employees		30,930	Pay increments	
Employees		56,000	Savings target not deliverable	
Supplies and Services		3,040		
Transport		9,250		
Support Services		(9,270)		
Recharges		(59,460)		
Base Budget 2023/24		130		

REVENUE BUDGET				
SERVICE		Housing Options		
SERVICE DESCRIPTION		The administration of the homeless service including B & B, Christchurch House, Christchurch Lodge, providing housing advice and maintenance of the housing register Lettings, ABC Lettings		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Options Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
			EXPENDITURE	
877,675	1,033,650	1,029,350	Employees	1,233,300
1,678,555	1,734,960	1,769,974	Premises	1,895,980
1,832,620	1,302,600	1,940,510	Supplies and Services	1,528,010
29,036	35,030	35,030	Transport	36,990
4,417,886	4,106,240	4,774,864	TOTAL EXPENDITURE	4,694,280
			INCOME	
(1,224,104)	(883,170)	(1,011,020)	Grants	(1,010,680)
(2,611,928)	(2,536,280)	(2,672,420)	Fees and Charges	(2,856,330)
581,853	686,790	1,091,424	NET CONTROLLABLE EXPENDITURE	827,270
			RECHARGES & CAPITAL CHARGES	
279,840	320,270	320,270	Support Services	359,450
8,020	14,000	14,000	Capital Charges	23,100
-	-	-	Recharges	-
-	(57,600)	(57,600)	Transfers to/from Reserves	-
869,713	963,460	1,368,094	NET EXPENDITURE (Including Recharges and	1,209,820
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		963,460	COMMENTS	
Employees		(103,750)	In year salary savings	
Employees		99,450	Savings target not deliverable - deferred to late 23/24	
Premises		19,000	Increased costs at Christchurch properties	
Premises		16,014	Building maintenance for Rough Sleeper Accommodation Programme (RSAP) properties	
Supplies and Services		98,000	Increase in prevention measures covered by Rough Sleeper Initiative (RSI) grant	
Supplies and Services		(44,210)	Reduction of private sector leasing rents paid out	
Supplies and Services		570,000	Increase in temporary accommodation costs	
Supplies and Services		14,120	Other pressures across department	
Grants		(83,000)	Additional RSI grant received	
Grants		(44,850)	New Burden grant funding relating to Domestic Abuse	
Fees and Charges		44,210	Reduction of private sector leasing rents receivable	
Fees and Charges		(180,350)	Increase in housing benefits from temporary accommodation	
Outturn 2022/23 (P6 Forecast)		1,368,094		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		963,460	COMMENTS	
Employees		88,920	Pay award and increments	
Employees		110,730	Savings target not deliverable - deferred to late 23/24	
Premises		160,000	Increase in ABC Lettings rents payable	
Premises		1,020		
Supplies and Services		274,220	Increase in temporary accommodation costs	
Supplies and Services		(41,520)	Decrease in private sector leasing rents payable	
Supplies and Services		(7,290)	Other savings across department	
Transport		1,960		
Grants		(29,510)	Increase in RSAP grant funding	
Grants		(98,000)	Increase in RSI grant funding	
Fees and Charges		(134,030)	Increase in rent housing benefits from temporary accommodation	
Fees and Charges		(176,000)	Increase in ABC Lettings rents receivable and management fee income	
Fees and Charges		(77,140)	Increase in rent housing benefits from RSAP properties	
Fees and Charges		41,520	Decrease in private sector leasing rents receivable	
Fees and Charges		(8,000)	Increase recovery of rechargeable works from ABC Letting properties	
Fees and Charges		33,600	Domestic Abuse new burdens grant not to be received	
Support Services		39,180		
Capital Charges		9,100		
Transfers to/from Reserves		57,600	Post no longer funded from reserves	
Base Budget 2023/24		1,209,820		

REVENUE BUDGET				
SERVICE		Refugee Project		
SERVICE DESCRIPTION		The administration of refugee programmes funded by central government.		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Operations Manager Income and Customers		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
248,763	152,920	295,280	EXPENDITURE	
97,543	78,650	248,990	Employees	324,360
333,370	419,800	659,760	Premises	291,770
32,787	25,730	61,850	Supplies and Services	607,150
			Transport	49,420
712,464	677,100	1,265,880	TOTAL EXPENDITURE	1,272,700
(1,389,336)	(1,012,410)	(3,465,190)	INCOME	
-	-	-	Grants	(2,171,400)
			Fees and Charges	-
(676,872)	(335,310)	(2,199,310)	NET CONTROLLABLE EXPENDITURE	(898,700)
-	-	-	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	37,440
-	-	-	Capital Charges	-
-	-	-	Recharges	-
676,872	337,290	2,199,310	Transfers to/from Reserves	861,260
-	1,980	-	NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,980	COMMENTS	
Employees		142,360	Salary pressure for new staff members	
Premises		170,340	Contributions to rent to aid resettlement and accommodation for Ukrainian war refugees	
Supplies and Services		239,960	Training and education cost across schemes	
Transport		36,120	Transport for Afghan Refugees	
Supplies and Services		(2,452,780)	Increase in government grants for Ukrainian project and Afghan resettlement	
Transfers to/from Reserves		1,862,020	Contribution to reserves to fund future years support	
Outturn 2022/23 (P6 Forecast)		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,980	COMMENTS	
Employees		171,440	Salary pressure for new staff members	
Premises		213,120	Contributions to rent to aid resettlement and accommodation for Ukrainian war refugees	
Supplies and Services		187,350	Training and education cost across schemes	
Transport		23,690	Transport for Afghan Refugees	
Grants		(1,158,990)	Increase in government grants across schemes	
Support Services		37,440	Support services from other departments	
Transfers to/from Reserves		523,970	Contribution to reserves to fund future years support	
Base Budget 2023/24		-		

REVENUE BUDGET				
SERVICE		Private Sector Housing		
SERVICE DESCRIPTION		To improve the quality of Private Sector Housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Private Sector Housing Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
165,074	157,320	156,370	EXPENDITURE	151,250
136	-	510	Employees	-
12,733	16,470	13,440	Premises	13,450
9,679	6,810	6,810	Supplies and Services	5,970
187,622	180,600	177,130	Transport	170,670
			TOTAL EXPENDITURE	
(26,000)	-	-	INCOME	-
(23,403)	(25,140)	(26,140)	Grants	(26,560)
138,219	155,460	150,990	Fees and Charges	144,110
			NET CONTROLLABLE EXPENDITURE	
43,200	29,130	29,130	RECHARGES & CAPITAL CHARGES	53,180
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
181,419	184,590	180,120	NET EXPENDITURE (Including Recharges and Capital Charges)	197,290
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		184,590	COMMENTS	
Employees		(950)		
Premises		510		
Supplies and Services		(3,030)	Reduction in evictions, summons and legal cost provision	
Fees and Charges		(1,000)	Increase in HMO license fees	
Outturn 2022/23 (P6 Forecast)		180,120		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		184,590	COMMENTS	
Employees		12,190	Pay increments	
Employees		(18,260)	'Technical Support Officer' post has been merged with another post	
Supplies and Services		(3,020)	Reduction in evictions, summons and legal cost provision	
Transport		(840)		
Fees and Charges		(1,420)	Increase in HMO license fees	
Support Services		24,050		
Base Budget 2023/24		197,290		

REVENUE BUDGET				
SERVICE		Housing Strategy and Enabling		
SERVICE DESCRIPTION		To encourage the provision of affordable housing outside of the HRA		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Development Partnership Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
75,719	79,890	79,570	EXPENDITURE	
-	-	-	Employees	52,960
5,371	15,700	9,700	Premises	-
3,739	4,120	3,930	Supplies and Services	15,700
			Transport	2,660
84,829	99,710	93,200	TOTAL EXPENDITURE	71,320
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
84,829	99,710	93,200	NET CONTROLLABLE EXPENDITURE	71,320
19,700	22,080	22,080	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	18,850
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
104,529	121,790	115,280	NET EXPENDITURE (Including Recharges and Capital Charges)	90,170
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		121,790	COMMENTS	
Employees		(320)	Fewer local needs surveys actioned than anticipated	
Supplies and Services		(6,000)		
Transport		(190)		
Outturn 2022/23 (P6 Forecast)		115,280		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		121,790	COMMENTS	
Employees		(26,930)	Salary reapporioned between HRA	
Transport		(1,460)		
Support Services		(3,230)		
Base Budget 2023/24		90,170		

REVENUE BUDGET				
SERVICE		Gypsy Site - Chilmington		
SERVICE DESCRIPTION		Provision of 16 pitches at the Travellers site at Chilmington		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Operations Manager, Income and Neighbourhoods		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
12,128	20,730	9,650	EXPENDITURE	
70,322	60,000	70,000	Employees	20,550
8,698	2,020	2,310	Premises	75,000
812	1,040	1,040	Supplies and Services	2,530
			Transport	1,330
91,960	83,790	83,000	TOTAL EXPENDITURE	99,410
-	-	-	INCOME	
(80,688)	(77,690)	(77,690)	Grants	-
			Fees and Charges	(80,560)
11,272	6,100	5,310	NET CONTROLLABLE EXPENDITURE	18,850
6,530	5,030	5,030	RECHARGES & CAPITAL CHARGES	
7,650	6,200	6,200	Support Services	7,960
-	-	-	Capital Charges	6,900
-	-	-	Recharges	-
			Transfers to/from Reserves	-
25,452	17,330	16,540	NET EXPENDITURE (Including Recharges and Capital Charges)	33,710
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		17,330	COMMENTS	
Employees		(11,080)	In year salary savings	
Premises		10,000	Increase in electricity costs	
Premises		290		
Outturn 2022/23 (P6 Forecast)		16,540		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		17,330	COMMENTS	
Employees		(180)		
Premises		15,000	Increase in electricity costs	
Supplies and Services		510		
Transport		290		
Fees and Charges		(2,870)	Increase in rents and service charge income	
Support Services		2,930		
Capital Charges		700		
Base Budget 2023/24		33,710		

REVENUE BUDGET				
Safety, Wellbeing and Port Services				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
0	-	(120,000)	Ashford Port Health	-
(455)	(10)	(10)	Insurance	(10)
(162,265)	(574,450)	(412,310)	Parking & Engineering	(372,180)
534,879	547,930	632,351	Environmental Health	688,870
728,486	787,690	840,845	Community Safety,AMC,Licencing	1,063,260
1,100,645	761,160	940,876	SERVICE EXPENDITURE	1,379,940

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE						
Safety, Wellbeing and Port Services						
	Ashford Port Health	Insurance	Parking & Engineering	Environmental Health	Community Safety, AMC, Licencing	Total
EXPENDITURE						
Employees	3,037,290	-	605,590	1,120,180	790,730	5,553,790
Premises	-	-	832,790	10,850	26,550	870,190
Supplies and Services	162,000	-	392,300	56,690	199,920	810,910
Transport	9,150	-	15,740	35,600	15,610	76,100
TOTAL EXPENDITURE	3,208,440	-	1,846,420	1,223,320	1,032,810	7,310,990
INCOME						
Grants	(3,724,050)	-	-	-	(41,600)	(3,765,650)
Fees & Charges	(120,000)	-	(2,658,500)	(25,600)	(398,680)	(3,202,780)
TOTAL INCOME	(3,844,050)	-	(2,658,500)	(25,600)	(440,280)	(6,968,430)
NET CONTROLLABLE EXPENDITURE	(635,610)	-	(812,080)	1,197,720	592,530	342,560
NON CONTROLLABLE ITEMS						
Support Services	616,110	85,170	375,400	987,260	645,670	2,709,610
Capital Charges	19,500	-	64,500	-	138,900	222,900
Recharges	-	(85,180)	-	(1,496,110)	(313,840)	(1,895,130)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	635,610	(10)	439,900	(508,850)	470,730	1,037,380
NET EXPENDITURE	-	(10)	(372,180)	688,870	1,063,260	1,379,940

REVENUE BUDGET				
SERVICE		Ashford Port Health		
SERVICE DESCRIPTION		This service is responsible for port health procedures for Sanitary and Phytosanitary (SPS) controls from the 1 April 2021 in relation to imports of, products of animal origin (POA) and high risk food not of animal origin (HRFNOA), arriving through the Eurotunnel. However currently this service is delayed by central government until late 2023.		
SERVICE MANAGER		Director of Health and Wellbeing		
BUDGET MANAGER		Port Health Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
3,168,933	4,596,520	3,041,920	EXPENDITURE	
364	-	-	Employees	3,037,290
1,238,067	1,625,210	799,590	Premises	-
14,311	9,150	18,130	Supplies and Services	162,000
			Transport	9,150
4,421,675	6,230,880	3,859,640	TOTAL EXPENDITURE	3,208,440
(2,257,090)	(2,136,620)	(4,936,450)	INCOME	
(119,547)	(6,671,070)	(120,000)	Grants	(3,724,050)
			Fees and Charges	(120,000)
2,045,038	(2,576,810)	(1,196,810)	NET CONTROLLABLE EXPENDITURE	(635,610)
768,002	1,075,610	1,075,610	RECHARGES & CAPITAL CHARGES	
-	1,200	1,200	Support Services	616,110
-	-	-	Capital Charges	19,500
(2,813,040)	1,500,000	-	Recharges	-
			Transfers to/from Reserves	-
0	-	(120,000)	NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		-	COMMENTS	
Employees	(1,554,600)	(1,554,600)	Full establishment not yet in place	
Supplies & Services	(590,000)	(590,000)	Reduction in veterinary cost as service not operational	
Supplies & Services	(100,050)	(100,050)	Reduction in computer software licences	
Supplies & Services	(135,570)	(135,570)	Reduction in consumables	
Transport	8,980	8,980		
Grants	(2,799,830)	(2,799,830)	Government grant to fund scheme until operational	
Fees & Charges	6,551,070	6,551,070	Income not received due to delays in becoming operational	
Transfers to/from Reserves	(1,500,000)	(1,500,000)	Government grant reserve contribution not made	
Outturn 2022/23 (P6 Forecast)	(120,000)	(120,000)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		-	COMMENTS	
Employees	(1,559,230)	(1,559,230)	Pay savings due to new structure	
Supplies & Services	(209,160)	(209,160)	Reduction in consumables	
Supplies & Services	(1,120,000)	(1,120,000)	Veterinary contract no longer needed as vets will now be employed directly under new structure	
Supplies & Services	(134,050)	(134,050)	Reduction in computer software licences	
Grants	(1,587,430)	(1,587,430)	Government grant support until operational	
Fees & Charges	6,551,070	6,551,070	Revised income forecast for part year operation	
Support Services	(459,500)	(459,500)		
Capital Charges	18,300	18,300		
Transfers to/from reserves	(1,500,000)	(1,500,000)	Government grant reserve contribution not made	
Base Budget 2023/24	-	-		

REVENUE BUDGET				
SERVICE		Insurance		
SERVICE DESCRIPTION		Insurance premium account recharged across departments and insurance admin expenses.		
SERVICE MANAGER		Assistant Director Safety and Wellbeing		
BUDGET MANAGER		Community Safety and Wellbeing Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
5	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
5	-	-	TOTAL EXPENDITURE	-
-	-	-	INCOME	-
-	-	-	Grants	-
5	-	-	NET CONTROLLABLE EXPENDITURE	-
61,930	100,910	100,910	RECHARGES & CAPITAL CHARGES	85,170
-	-	-	Support Services	-
(62,390)	(100,920)	(100,920)	Capital Charges	(85,180)
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(455)	(10)	(10)	NET EXPENDITURE (Including Recharges and Capital Charges)	(10)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(10)	COMMENTS	
Outturn 2022/23 (P6 Forecast)		(10)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(10)	COMMENTS	
Support Services		(15,740)		
Recharges		15,740		
Base Budget 2023/24		(10)		

REVENUE BUDGET				
SERVICE		Parking & Engineering		
SERVICE DESCRIPTION		Provision, maintenance and enforcement of On-Street, Off Street Parking, Abandoned Vehicles and Engineering Services.		
SERVICE MANAGER		Assistant Director Safety and Wellbeing		
BUDGET MANAGER		Community Safety and Wellbeing Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	£		£
512,504	510,860	535,300	EXPENDITURE	
614,267	748,010	851,170	Employees	605,590
402,691	342,910	409,460	Premises	832,790
15,452	16,940	16,320	Supplies and Services	392,300
			Transport	15,740
1,544,914	1,618,720	1,812,250	TOTAL EXPENDITURE	1,846,420
-	-	-	INCOME	
(2,296,429)	(2,604,010)	(2,664,600)	Grants	-
			Fees and Charges	(2,658,500)
(751,515)	(985,290)	(852,350)	NET CONTROLLABLE EXPENDITURE	(812,080)
571,100	391,640	391,640	RECHARGES & CAPITAL CHARGES	
18,150	19,200	48,400	Support Services	375,400
-	-	-	Capital Charges	64,500
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(162,265)	(574,450)	(412,310)	NET EXPENDITURE (Including Recharges and Capital Charges)	(372,180)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(574,450)	COMMENTS	
Employees		(50,560)	Vacancy salary savings	
Employees		75,000	Savings target not deliverable - cashless parking	
Premises		31,160	Service charge increase on Park Mall car park	
Premises		12,000	Electrical work on NCP car park	
Premises		60,000	Increase in electricity for car parks and street lighting	
Supplies and Services		35,000	Commission charges for parking fee income	
Supplies and Services		31,550	Other small operational increases	
Transport		(620)		
Fees and Charges		(60,590)	Uplift in parking income	
Capital Charges		29,200		
Outturn 2022/23 (P6 Forecast)		(412,310)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(574,450)	COMMENTS	
Employees		19,730	Incremental salary increase	
Employees		75,000	Savings target not deliverable - cashless parking	
Premises		24,780	Service charge increase on Park Mall car park	
Premises		60,000	Increase in electricity for car parks and street lighting	
Supplies and Services		35,000	Commission charges for cashless parking fees	
Supplies and Services		14,390	Other small operational increases	
Transport		(1,200)		
Fees and Charges		(54,490)	Uplift in parking income	
Support Services		(16,240)		
Capital Charges		45,300		
Base Budget 2023/24		(372,180)		

REVENUE BUDGET				
SERVICE		Environmental Health		
SERVICE DESCRIPTION		Responsible for the statutory requirements for food safety, infectious disease control, environmental protection & health and safety (including corporate health & safety)		
SERVICE MANAGER		Assistant Director Safety and Wellbeing		
BUDGET MANAGER		Community Safety and Wellbeing Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
941,902	993,140	1,076,466	EXPENDITURE	
11,851	9,600	10,800	Employees	1,120,180
102,288	54,110	62,255	Premises	10,850
37,188	39,650	38,550	Supplies and Services	56,690
			Transport	35,600
1,093,228	1,096,500	1,188,071	TOTAL EXPENDITURE	1,223,320
(55,212)	-	(1,500)	INCOME	
(23,267)	(18,300)	(23,950)	Grants	-
			Fees and Charges	(25,600)
1,014,749	1,078,200	1,162,621	NET CONTROLLABLE EXPENDITURE	1,197,720
786,770	756,190	756,190	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	987,260
(1,266,640)	(1,286,460)	(1,286,460)	Capital Charges	-
-	-	-	Recharges	(1,496,110)
			Transfers to/from Reserves	-
534,879	547,930	632,351	NET EXPENDITURE (Including Recharges and Capital Charges)	688,870
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		547,930	COMMENTS	
Employees		48,496	Agency staff and pay regradings following review	
Employees		34,830	Savings target not deliverable	
Premises		1,200		
Supplies and Services		8,145	Other pressures across department	
Transport		(1,100)		
Grants		(1,500)		
Fees and Charges		(5,650)	Increase in licence fee income	
Outturn 2022/23 (P6 Forecast)		632,351		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		547,930	COMMENTS	
Employees		92,210	Pay increments and pay regrades following review	
Employees		34,830	Savings target not deliverable	
Premises		1,250		
Supplies and Services		3,580	Other pressures across department	
Transport		(4,050)		
Fees and Charges		(7,300)	Increase in licence fee income	
Support Services		231,070		
Recharges		(209,650)		
Base Budget 2023/24		689,870		

REVENUE BUDGET				
SERVICE		Community Safety,AMC,Licencing		
SERVICE DESCRIPTION		Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage, the Monitoring Centre, Community Safety and Emergency Planning.		
SERVICE MANAGER		Assistant Director Safety and Wellbeing		
BUDGET MANAGER		Community Safety and Wellbeing Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
713,033	702,880	747,060	EXPENDITURE	
9,661	11,670	37,270	Employees	790,730
184,392	196,620	186,120	Premises	26,550
8,595	14,090	15,990	Supplies and Services	199,920
			Transport	15,610
915,681	925,260	986,440	TOTAL EXPENDITURE	1,032,810
(47,231)	(40,600)	(46,060)	INCOME	
(372,813)	(392,700)	(395,265)	Grants	(41,600)
			Fees and Charges	(398,680)
495,636	491,960	545,115	NET CONTROLLABLE EXPENDITURE	592,530
498,200	547,470	547,470	RECHARGES & CAPITAL CHARGES	
36,270	62,100	62,100	Support Services	645,670
(301,620)	(313,840)	(313,840)	Capital Charges	138,900
-	-	-	Recharges	(313,840)
			Transfers to/from Reserves	-
728,486	787,690	840,845	NET EXPENDITURE (Including Recharges and Capital Charges)	1,063,260
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		787,690	COMMENTS	
Employees		44,180	Regrading of salaries across department	
Premises		12,000	Increase CCTV maintenance cost	
Premises		13,600	Cameras purchased funded by Safer Street fund in 21/22	
Supplies and Services		(10,500)	Reduction in telecare maintenance contract	
Transport		1,900		
Grants		(5,460)	Increase in crime reduction grant from PCC	
Fees and Charges		(2,565)	Increase in permits & licences fees	
Outturn 2022/23 (P6 Forecast)		840,845		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		787,690	COMMENTS	
Employees		87,850	Regrading of salaries across department	
Premises		14,880	Increase CCTV maintenance cost	
Supplies and Services		3,300		
Transport		1,520		
Grants		(1,000)		
Fees and Charges		(5,980)	Increase in permits & licences fees	
Support Services		98,200		
Capital Charges		76,800		
Base Budget 2023/24		1,063,260		

REVENUE BUDGET				
Environment, Property and Recreation				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
(49,029)	(20,150)	91,491	Facilities Management	73,740
321,745	50,910	57,624	Property Building Services	28,660
75,166	172,720	203,475	Commercial Projects	187,180
92,704	125,590	(31,230)	Street Scene	95,170
3,207,322	3,155,960	3,601,840	Refuse,Recycling,Street Clean	5,109,090
1,764,521	2,018,720	2,069,445	Grounds Maintenance	2,054,530
(1,775,730)	(2,069,470)	(1,916,201)	Estates	(2,078,210)
2,882,866	1,831,890	1,716,454	Recreation	1,286,930
6,519,565	5,266,170	5,792,898	SERVICE EXPENDITURE	6,757,090

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Environment, Property and Recreation

	Facilities Management	Property Building Services	Commercial Projects	Street Scene	Refuse, Recycling, Street Clean	Grounds Maintenance	Estates	Recreation	Total
EXPENDITURE									
Employees	89,640	304,650	251,120	401,900	78,880	1,511,060	310,080	274,120	3,221,450
Premises	672,010	440,610	48,730	37,250	17,000	416,330	2,503,550	153,730	4,289,210
Supplies and Services	32,220	64,740	50,000	24,700	6,110,780	341,400	105,620	5,700	6,735,160
Transport	6,240	13,770	9,760	19,330	9,250	260,730	14,870	12,810	346,760
TOTAL EXPENDITURE	800,110	823,770	359,610	483,180	6,215,910	2,529,520	2,934,120	446,360	14,592,580
INCOME									
Grants	(12,000)	-	-	-	(272,000)	(190,170)	-	-	(474,170)
Fees & Charges	(278,860)	(14,830)	-	(159,700)	(1,108,000)	(334,680)	(5,844,730)	(558,620)	(8,299,420)
TOTAL INCOME	(290,860)	(14,830)	-	(159,700)	(1,380,000)	(524,850)	(5,844,730)	(558,620)	(8,773,590)
NET CONTROLLABLE EXPENDITURE	509,250	808,940	359,610	323,480	4,835,910	2,004,670	(2,910,610)	(112,260)	5,818,990
NON CONTROLLABLE ITEMS									
Support Services	473,630	109,870	24,420	454,170	582,530	161,660	572,630	222,730	2,601,640
Capital Charges	121,700	3,900	-	-	-	98,100	749,400	1,176,460	2,149,560
Recharges	(1,035,590)	(874,050)	(196,850)	(682,480)	(160,300)	(223,400)	(495,280)	-	(3,667,950)
Transfers to/from Reserves	4,750	(20,000)	-	-	(149,050)	13,500	5,650	-	(145,150)
TOTAL NON-CONTROLLABLE ITEMS	(435,510)	(780,280)	(172,430)	(228,310)	273,180	49,860	832,400	1,399,190	938,100
NET EXPENDITURE	73,740	28,660	187,180	95,170	5,109,090	2,054,530	(2,078,210)	1,286,930	6,757,090

REVENUE BUDGET				
SERVICE		Facilities Management		
SERVICE DESCRIPTION		Management of Council's Office Accommodation, Tenterden Gateway and Courtside and Pitchside		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Property Building Services and Facilities Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
			EXPENDITURE	
146,736	109,100	110,300	Employees	89,640
560,110	661,110	730,871	Premises	672,010
118,020	19,000	40,340	Supplies and Services	32,220
3,260	4,160	4,160	Transport	6,240
828,127	793,370	885,671	TOTAL EXPENDITURE	800,110
			INCOME	
(13,580)	(12,000)	(12,000)	Grants	(12,000)
(300,912)	(269,980)	(230,640)	Fees and Charges	(278,860)
513,634	511,390	643,031	NET CONTROLLABLE EXPENDITURE	509,250
			RECHARGES & CAPITAL CHARGES	
164,640	185,630	185,630	Support Services	473,630
119,870	134,300	134,300	Capital Charges	121,700
(744,420)	(856,220)	(856,220)	Recharges	(1,035,590)
(102,753)	4,750	(15,250)	Transfers to/from Reserves	4,750
(49,029)	(20,150)	91,491	NET EXPENDITURE (Including Recharges and Capital Charges)	73,740
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(20,150)	COMMENTS	
Employees		1,200		
Premises		35,000	Increased cleaning costs at Courtside	
Premises		20,000	Office adaptations funded from reserves	
Premises		14,761	General increases in running costs of Civic Centre	
Supplies and Services		21,340	Increased security at Courtside	
Fees and Charges		39,340	Loss of pitch hire income as 3G pitch unusable and Courtside closure	
Transfers to/from Reserves		(20,000)	Funding of office adaptations	
Outturn 2022/23 (P6 Forecast)		91,491		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(20,150)	COMMENTS	
Employees		(19,460)	Salary saving	
Premises		10,900	Increased utilities at Civic Centre	
Supplies and Services		13,220	Increased security at Courtside	
Transport		2,080		
Fees and Charges		(8,880)		
Support Services		288,000		
Capital Charges		(12,600)		
Recharges		(179,370)		
Base Budget 2023/24		73,740		

REVENUE BUDGET				
SERVICE		Property Building Services		
SERVICE DESCRIPTION		Management, maintenance and compliancy all the non-residential property assets		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Property Building Services and Facilities Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
			EXPENDITURE	
231,563	211,560	238,630	Employees	304,650
623,470	405,220	373,090	Premises	440,610
61,294	114,920	148,614	Supplies and Services	64,740
11,527	8,180	-	Transport	13,770
927,854	739,880	760,334	TOTAL EXPENDITURE	823,770
			INCOME	
-	-	-	Grants	-
(9,572)	(13,480)	(13,740)	Fees and Charges	(14,830)
918,282	726,400	746,594	NET CONTROLLABLE EXPENDITURE	808,940
			RECHARGES & CAPITAL CHARGES	
151,151	164,540	124,790	Support Services	109,870
4,490	9,700	4,500	Capital Charges	3,900
(752,177)	(849,730)	(818,260)	Recharges	(874,050)
-	-	-	Transfers to/from Reserves	(20,000)
321,745	50,910	57,624	NET EXPENDITURE (Including Recharges and Capital Charges)	28,660
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		50,910	COMMENTS	
Employees		27,070	Allocation of Assistant Director post and part post compliance officer to remain following restructure	
Premises		(32,130)	Increased maintenance of assets funded from reserves	
Supplies and Services		33,694	Increased property inspections	
Transport		(8,180)		
Fees and Charges		(260)		
Support Services		(39,750)		
Capital Charges		(5,200)		
Recharges		31,470		
Transfer to/from Reserves		-	Reserve funding for maintenance and repairs of property assets	
Outturn 2022/23 (P6 Forecast)		57,624		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		50,910	COMMENTS	
Employees		38,400	Compliance part of post will continue to sit with Property Building Services and allocation of Assistant Director post following restructure	
Employees		52,200	Savings undeliverable as public conveniences not closed	
Employees		2,490		
Premises		35,390	Increased general building maintenance of assets due to inflation	
Supplies and Services		(50,180)		
Transport		5,590		
Fees and Charges		(1,350)		
Support Services		(54,670)		
Capital Charges		(5,800)		
Recharges		(24,320)		
Transfer to/from Reserves		(20,000)	Funding from Climate Change Reserve for EPC evaluations on Property portfolio	
Base Budget 2023/24		28,660		

REVENUE BUDGET				
SERVICE		Commercial Projects		
SERVICE DESCRIPTION		Responsible for the delivery of key corporate projects with values up to several million pounds, delivered within budget, to programme and to the required quality standard. Adopt a commercial approach to project delivery that improves local places whilst generating sustainable income.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Commercial Development and Regeneration Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
5,978	216,570	120,300	EXPENDITURE	
44,439	43,100	45,150	Employees	251,120
74,928	50,000	35,000	Premises	48,730
365	3,050	3,025	Supplies and Services	50,000
			Transport	9,760
125,710	312,720	203,475	TOTAL EXPENDITURE	359,610
-	-	-	INCOME	
(54)	-	-	Grants	-
			Fees and Charges	-
125,655	312,720	203,475	NET CONTROLLABLE EXPENDITURE	359,610
14,050	-	-	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	24,420
(64,539)	(140,000)	-	Capital Charges	-
-	-	-	Recharges	(196,850)
			Transfers to/from Reserves	-
75,166	172,720	203,475	NET EXPENDITURE (Including Recharges and Capital Charges)	187,180
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		172,720	COMMENTS	
Employees		(96,270)	Transfer of post following restructure and post only part filled in year	
Premises		2,050		
Supplies and Services		(15,000)	Saving in professional fees	
Transport		(25)		
Recharges		140,000		
Outturn 2022/23 (P6 Forecast)		203,475		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		172,720	COMMENTS	
Employees		34,550	Increased salary costs following restructure	
Premises		5,630		
Transport		6,710		
Support Services		24,420		
Recharges		(56,850)		
Base Budget 2023/24		187,180		

REVENUE BUDGET				
SERVICE		Street Scene		
SERVICE DESCRIPTION		Street Scene services include the provision of public conveniences including the community toilet scheme, canine control, allotment management and cemetery services		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Environmental Operations Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
422,255	439,070	273,610	EXPENDITURE	
21,727	28,360	34,650	Employees	401,900
28,184	23,160	25,510	Premises	37,250
22,349	22,080	22,080	Supplies and Services	24,700
			Transport	19,330
494,516	512,670	355,850	TOTAL EXPENDITURE	483,180
-	-	-	INCOME	
(188,811)	(168,700)	(168,700)	Grants	-
			Fees and Charges	(159,700)
305,704	343,970	187,150	NET CONTROLLABLE EXPENDITURE	323,480
491,230	462,350	462,350	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	454,170
(704,230)	(680,730)	(680,730)	Capital Charges	-
-	-	-	Recharges	(682,480)
			Transfers to/from Reserves	-
92,704	125,590	(31,230)	NET EXPENDITURE (Including Recharges and Capital Charges)	95,170
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		125,590	COMMENTS	
Employees		(165,460)	Transferred Director allocation and 2 posts merged and transferred following restructure	
Premises		6,290		
Supplies and Services		2,350		
Outturn 2022/23 (P6 Forecast)		(31,230)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		125,590	COMMENTS	
Employees		(70,500)	Transferred Director allocation and 2 posts merged and transferred following restructure	
Employees		33,330	Assistant Director post allocation and increments	
Premises		8,890		
Supplies and Services		1,540		
Transport		(2,750)		
Fees and Charges		9,000	Reduction in woodland burial income	
Support Services		(8,180)		
Recharges		(1,750)		
Base Budget 2023/24		95,170		

REVENUE BUDGET				
SERVICE		Refuse, Recycling, Street Clean		
SERVICE DESCRIPTION		Monitoring and management of the Council's refuse, recycling and street cleansing contract with Biffa, delivered through the Mid Kent Waste Partnership with Swale, Maidstone and Kent County Councils.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Environmental Contracts and Enforcement Manager		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	ESTIMATE 2023/24 £
56,704	77,910	77,910	EXPENDITURE	
1,143	17,000	17,000	Employees	78,880
4,189,865	4,195,770	4,641,650	Premises	17,000
2,029	7,580	7,580	Supplies and Services	6,110,780
			Transport	9,250
4,249,741	4,298,260	4,744,140	TOTAL EXPENDITURE	6,215,910
			INCOME	
(299,057)	(272,000)	(272,000)	Grants	(272,000)
(1,047,892)	(1,095,000)	(1,095,000)	Fees and Charges	(1,108,000)
2,902,792	2,931,260	3,377,140	NET CONTROLLABLE EXPENDITURE	4,835,910
			RECHARGES & CAPITAL CHARGES	
524,050	529,080	529,080	Support Services	582,530
-	-	-	Capital Charges	-
(160,300)	(160,300)	(160,300)	Recharges	(160,300)
(59,220)	(144,080)	(144,080)	Transfers to/from Reserves	(149,050)
3,207,322	3,155,960	3,601,840	NET EXPENDITURE (Including Recharges and Capital Charges)	5,109,090
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		3,155,960	COMMENTS	
Supplies and Services		383,360	Inflationary increase in core contract	
Supplies and Services		52,000	Increase in spend for recycling containers	
Supplies and Services		10,000	Increased professional fees	
Supplies and Services		520		
Outturn 2022/23 (P6 Forecast)		3,601,840		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		3,155,960	COMMENTS	
Employees		970		
Supplies and Services		1,884,080	Increased core contract	
Supplies and Services		10,000	Increased professional fees	
Supplies and Services		12,000	Increased spend on recycling containers offset against increase in revenue for bins	
Supplies and Services		8,930	General inflationary increases	
Transport		1,670		
Fees and Charges		(13,000)	Increased income from recycling bins income	
Support Services		53,450		
Transfers to/from Reserves		(4,970)		
Base Budget 2023/24		5,109,090		

REVENUE BUDGET				
SERVICE		Grounds Maintenance		
SERVICE DESCRIPTION		Provision of the Council's in house grounds maintenance service which includes, health and safety inspections of and repairs to council play areas, lifebelt inspections, priority culvert inspections and repairs, maintenance of trees, hedges, paths and fences on and around public land, grass cutting of sports pitches, public amenity land and highways verges, maintenance of borough gateways.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Grounds Maintenance Operations Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
1,374,970	1,472,250	1,359,222	EXPENDITURE	
379,825	333,280	405,280	Employees	1,511,060
210,784	225,950	233,853	Premises	416,330
192,359	198,590	288,490	Supplies and Services	341,400
			Transport	260,730
2,157,937	2,230,070	2,286,845	TOTAL EXPENDITURE	2,529,520
			INCOME	
(68,894)	(89,780)	(89,780)	Grants	(190,170)
(399,372)	(371,050)	(371,740)	Fees and Charges	(334,680)
1,689,671	1,769,240	1,825,325	NET CONTROLLABLE EXPENDITURE	2,004,670
			RECHARGES & CAPITAL CHARGES	
276,000	279,180	293,560	Support Services	161,660
94,150	100,200	100,200	Capital Charges	98,100
(193,400)	(193,400)	(193,400)	Recharges	(223,400)
(101,900)	63,500	43,760	Transfers to/from Reserves	13,500
1,764,521	2,018,720	2,069,445	NET EXPENDITURE (Including Recharges and Capital Charges)	2,054,530
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		2,018,720	COMMENTS	
Employees		(113,028)	In year salary savings	
Premises		35,000	Increased trees and hedges plant and maintenance	
Premises		25,000	Increased unscheduled works and skip hire costs	
Premises		12,000	Increase in bedding plants	
Supplies and Services		7,903	Increased other consumables and materials	
Transport		89,900	Increased hired vehicles and running costs	
Fees and Charges		(690)		
Support Services		14,380		
Transfers to/from Reserves		(19,740)	Funding for tree planting and Queen's Jubilee	
Outturn 2022/23 (P6 Forecast)		2,069,445		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		2,018,720	COMMENTS	
Employees		(51,050)	Tree officer post saving	
Employees		(33,700)	Salary saving to offset against increase in trees and hedges	
Employees		123,560	Additional post, increased hours of existing post and pay increments	
Premises		35,000	Increased trees and hedges plant and maintenance	
Premises		31,500	Cleaning and malicious damage at Victoria Park Pavilion	
Premises		16,550	Increased skip hire costs and other general increases	
Supplies and Services		125,000	Increased promotions & exhibitions at Victoria Park	
Supplies and Services		(9,550)	Reduction in general expenditure	
Transport		62,140	Increased hired vehicles and running costs	
Grants		(100,390)	Funding for Victoria Park and Pavilion	
Fees and Charges		36,370	Reduction in commercial works income	
Support Services		(117,520)		
Capital Charges		(2,100)		
Recharges		(30,000)		
Transfer to Reserves		(67,000)	Reduction in commercial works transferred to reserve	
Transfer to Reserves		51,050	Deletion of tree officer post funding	
Transfer from Reserves		(34,050)	Victoria Park funding from reserve	
Base Budget 2023/24		2,054,530		

REVENUE BUDGET				
SERVICE		Estates		
SERVICE DESCRIPTION		To provide Estates Management services of non-operational non-residential properties and land. To undertake and negotiate new lettings, licences, lease renewals, rent reviews, to deal with subletting's, assignments, landlord consent for alterations, deed of variations. To inspect properties to ensure covenants are adhered to such as repair and maintenance and to deal with encroachments.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Estates Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	£		£
280,687	291,030	375,592	EXPENDITURE	
2,549,558	2,293,010	2,594,245	Employees	310,080
354,959	168,370	166,479	Premises	2,503,550
11,123	5,610	16,930	Supplies and Services	105,620
			Transport	14,870
3,196,328	2,758,020	3,153,246	TOTAL EXPENDITURE	2,934,120
-	-	-	INCOME	
(5,659,330)	(5,508,850)	(5,676,997)	Grants	-
			Fees and Charges	(5,844,730)
(2,463,002)	(2,750,830)	(2,523,751)	NET CONTROLLABLE EXPENDITURE	(2,910,610)
442,169	430,970	439,040	RECHARGES & CAPITAL CHARGES	
801,390	694,900	665,700	Support Services	572,630
(556,287)	(450,550)	(503,230)	Capital Charges	749,400
-	6,040	6,040	Recharges	(495,280)
			Transfers to/from Reserves	5,650
(1,775,730)	(2,069,470)	(1,916,201)	NET EXPENDITURE (Including Recharges and Capital Charges)	(2,078,210)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(2,069,470)	COMMENTS	
Employees		84,562	Increase of post following restructure	
Premises		263,060	Increased service charges on Property portfolio	
Premises		38,175	Increased premises costs on Property portfolio	
Supplies and Services		(1,891)		
Transport		11,320		
Fees and Charges		(168,147)	Increased rental and service charge income on Property portfolio	
Support Services		8,070		
Capital Charges		(29,200)		
Recharges		(52,680)		
Outturn 2022/23 (P6 Forecast)		(1,916,201)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(2,069,470)	COMMENTS	
Employees		19,050	Allocation of Assistant Director post following restructure and increments	
Premises		263,060	Increased service charges on Property portfolio	
Premises		(52,520)	Various savings on Property portfolio	
Supplies and Services		(59,000)	Various savings on professional fees	
Supplies and Services		(3,750)	Various savings on supplies and services	
Transport		9,260		
Fees and Charges		(335,880)	Increased rental and service charge income on Property portfolio	
Support Services		141,660		
Capital Charges		54,500		
Recharges		(44,730)		
Transfers to/from Reserves		(390)		
Base Budget 2023/24		(2,078,210)		

REVENUE BUDGET				
SERVICE		Recreation		
SERVICE DESCRIPTION		Management function of the Recreation Services Team, including administration.		
SERVICE MANAGER		Assistant Director of Environment, Property & Recreation		
BUDGET MANAGER		Cultural Projects Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
291,057	443,350	304,745	EXPENDITURE	
97,542	128,100	139,935	Employees	274,120
1,196,272	30,070	548,239	Premises	153,730
11,215	19,520	19,520	Supplies and Services	5,700
			Transport	12,810
1,596,087	621,040	1,012,439	TOTAL EXPENDITURE	446,360
			INCOME	
-	-	-	Grants	-
(30,771)	(467,270)	(474,105)	Fees and Charges	(558,620)
1,565,316	153,770	538,334	NET CONTROLLABLE EXPENDITURE	(112,260)
			RECHARGES & CAPITAL CHARGES	
546,530	449,750	449,750	Support Services	222,730
771,020	1,228,370	1,228,370	Capital Charges	1,176,460
-	-	-	Recharges	-
-	-	(500,000)	Transfers to/from Reserves	-
2,882,866	1,831,890	1,716,454	NET EXPENDITURE (Including Recharges and Capital Charges)	1,286,930
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,831,890	COMMENTS	
Employees		(138,605)	In year salary savings due to restructure	
Premises		11,835	Increased utilities recharged to Freedom	
Supplies and Services		518,169	Support for Leisure Centre	
Fees and Charges		(6,835)		
Transfers to/from Reserves		(500,000)	Contribution from reserve for supporting the Leisure Centre	
Outturn 2022/23 (P6 Forecast)		1,716,454		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,831,890	COMMENTS	
Employees		(169,230)	Salary savings due to the restructure	
Premises		25,630	Increase in insurance	
Supplies and Services		(24,370)	Reduction in other professional and consultancy services	
Transport		(6,710)		
Fees and Charges		(91,350)	Additional income from Leisure Centre	
Support Services		(227,020)		
Capital Charges		(51,910)		
Base Budget 2023/24		1,286,930		

REVENUE BUDGET				
Planning and Development				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
60,289	114,890	95,206	Building Control	143,080
1,634,251	1,025,180	1,452,815	Development Manager	1,280,760
(1,764)	3,060	4,039	Local Land Charges	-
13,988	12,550	13,836	Planning Administration	(16,700)
1,075,688	1,200,430	1,116,248	Strategic Planning	1,229,030
2,782,453	2,356,110	2,682,144	SERVICE EXPENDITURE	2,636,170

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE Planning and Development						
	Building Control	Development Manager	Local Land Charges	Planning Administration	Strategic Planning	Total
EXPENDITURE						
Employees	424,500	1,476,740	192,810	410,070	1,066,250	3,570,370
Premises	-	-	-	-	150	150
Supplies and Services	12,900	188,110	12,550	13,360	99,650	326,570
Transport	10,230	74,840	-	-	38,290	123,360
TOTAL EXPENDITURE	447,630	1,739,690	205,360	423,430	1,204,340	4,020,450
INCOME						
Grants	-	-	-	-	(78,940)	(78,940)
Fees & Charges	(429,500)	(1,340,000)	(224,250)	(3,400)	(49,540)	(2,046,690)
TOTAL INCOME	(429,500)	(1,340,000)	(224,250)	(3,400)	(128,480)	(2,125,630)
NET CONTROLLABLE EXPENDITURE	18,130	399,690	(18,890)	420,030	1,075,860	1,894,820
NON CONTROLLABLE ITEMS						
Support Services	124,950	951,110	80,900	98,190	195,520	1,450,670
Capital Charges	-	-	-	32,100	-	32,100
Recharges	-	(70,040)	-	(567,020)	(42,350)	(679,410)
Transfers to/from Reserves	-	-	(62,010)	-	-	(62,010)
TOTAL NON-CONTROLLABLE ITEMS	124,950	881,070	18,890	(436,730)	153,170	741,350
NET EXPENDITURE	143,080	1,280,760	-	(16,700)	1,229,030	2,636,170

REVENUE BUDGET				
SERVICE		Building Control		
SERVICE DESCRIPTION		Building Regulation Chargeable, Statutory Building Control and Discretionary Services		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Building Control & Quality Place Making Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
252,173	401,120	276,514	EXPENDITURE	
-	-	-	Employees	424,500
9,123	18,840	23,762	Premises	-
13,092	19,890	19,890	Supplies and Services	12,900
			Transport	10,230
274,388	439,850	320,166	TOTAL EXPENDITURE	447,630
			INCOME	
-	-	-	Grants	-
(317,840)	(432,000)	(332,000)	Fees and Charges	(429,500)
(43,451)	7,850	(11,834)	NET CONTROLLABLE EXPENDITURE	18,130
			RECHARGES & CAPITAL CHARGES	
103,740	107,040	107,040	Support Services	124,950
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
60,289	114,890	95,206	NET EXPENDITURE (Including Recharges and Capital Charges)	143,080
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		114,890	COMMENTS	
Employees		(124,606)	In year salary savings	
Supplies and Services		4,922		
Fees and Charges		100,000	Reduction in forecasted income	
Outturn 2022/23 (P6 Forecast)		95,206		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		114,890	COMMENTS	
Employees		23,380	Pay Awards/Increments	
Supplies and Services		(5,940)		
Transport		(9,660)		
Fees and Charges		2,500		
Support Services		17,910		
Base Budget 2023/24		143,080		

REVENUE BUDGET				
SERVICE		Development Manager		
SERVICE DESCRIPTION		This services includes the Strategic Sites Design Team which look at Major Sites, in addition to the general Development Control Team which deals with Processing Planning Applications, Planning Enforcement and Conservation		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Head of Development, Strategic Sites and Design / Business Support Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
1,459,137	1,221,840	1,552,279	EXPENDITURE	
700	500	-	Employees	1,476,740
668,790	290,390	361,586	Premises	-
52,985	68,450	68,450	Supplies and Services	188,110
			Transport	74,840
2,181,611	1,581,180	1,982,315	TOTAL EXPENDITURE	1,739,690
(10,047)	-	-	INCOME	
(1,248,213)	(1,331,000)	(1,304,500)	Grants	-
			Fees and Charges	(1,340,000)
923,351	250,180	677,815	NET CONTROLLABLE EXPENDITURE	399,690
775,660	841,700	841,700	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	951,110
(64,760)	(66,700)	(66,700)	Capital Charges	-
-	-	-	Recharges	(70,040)
			Transfers to/from Reserves	-
1,634,251	1,025,180	1,452,815	NET EXPENDITURE (Including Recharges and Capital Charges)	1,280,760
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,025,180	COMMENTS	
Employees		160,000	Saving target not deliverable	
Employees		170,439	Net increase in agency staff costs to cover vacancies	
Premises		(500)		
Supplies and Services		71,196	Increase in Counsel fees	
Fees and Charges		26,500	Pre-application advice income not achievable this year	
Outturn 2022/23 (P6 Forecast)		1,452,815		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,025,180	COMMENTS	
Employees		169,000	Pay Awards/Increments	
Employees		85,900	Two posts transferred from Strategic Planning	
Premises		(500)		
Supplies and Services		(102,280)	Reallocation of software costs to other services and reduction in Planning Consultants	
Transport		6,390		
Fees and Charges		(9,000)		
Support Services		109,410		
Recharges		(3,340)		
Base Budget 2023/24		1,280,760		

REVENUE BUDGET				
SERVICE		Local Land Charges		
SERVICE DESCRIPTION		Provision of IT support to all services and to lead in the development of new applications, including GIS		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Business Support Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
138,781	133,990	149,806	EXPENDITURE	
-	-	-	Employees	192,810
25,714	36,150	31,813	Premises	-
-	-	-	Supplies and Services	12,550
-	-	-	Transport	-
164,494	170,140	181,619	TOTAL EXPENDITURE	205,360
-	-	-	INCOME	
(207,397)	(214,000)	(224,500)	Grants	-
(42,903)	(43,860)	(42,881)	Fees and Charges	(224,250)
			NET CONTROLLABLE EXPENDITURE	(18,890)
71,430	65,120	65,120	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	80,900
-	-	-	Capital Charges	-
(30,290)	(18,200)	(18,200)	Recharges	-
(1,764)	3,060	4,039	Transfers to/from Reserves	(62,010)
			NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		3,060	COMMENTS	
Employees		15,816	Increase in recharge from Planning Admin	
Supplies and Services		(4,337)		
Fees and Charges		(10,500)	Increase in forecasted income	
Outturn 2022/23 (P6 Forecast)		4,039		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		3,060	COMMENTS	
Employees		58,820	Pay increments/Increase in recharge from Planning Admin	
Supplies and Services		(23,600)	Savings in computer software	
Fees and Charges		(10,250)	Increase in Land Charges income	
Support Services		15,780		
Transfers to/from Reserves		(43,810)	Reserve funding to cover pressure in budget	
Base Budget 2023/24		-		
NOTES				
Any surplus or deficit at year end is moved to or from the Land Charges reserve				

REVENUE BUDGET				
SERVICE		Planning Administration		
SERVICE DESCRIPTION		Holding account for the costs of the administration for the Planning and Building Control Service.		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Business Support Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
415,786	433,860	435,146	EXPENDITURE	
187	-	-	Employees	410,070
35,703	2,000	24,955	Premises	-
-	-	-	Supplies and Services	13,360
-	-	-	Transport	-
451,676	435,860	460,101	TOTAL EXPENDITURE	423,430
-	-	-	INCOME	-
(61,897)	(18,000)	(40,955)	Grants	-
389,778	417,860	419,146	Fees and Charges	(3,400)
			NET CONTROLLABLE EXPENDITURE	420,030
71,580	57,660	57,660	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	98,190
(447,370)	(462,970)	(462,970)	Capital Charges	32,100
-	-	-	Recharges	(567,020)
-	-	-	Transfers to/from Reserves	-
13,988	12,550	13,836	NET EXPENDITURE (Including Recharges and Capital Charges)	(16,700)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		12,550	COMMENTS	
Employees		1,286		
Outturn 2022/23 (P6 Forecast)		13,836		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		12,550	COMMENTS	
Employees		(23,790)	Recharge to Land Charges	
Supplies and Services		11,360	Software licenses	
Fees and Charges		14,600	Income transferred to Land Charges	
Support Services		40,530		
Capital Charges		32,100		
Recharges		(104,050)		
Base Budget 2023/24		(16,700)		
NOTES				
Supplies and Services, and Fees and Charges vary from budget due to an arrangement where the Council engages 3rd parties to complete surveys to support planning applications which are then recharged to the applicant, the nature of this work is unpredictable and therefore not budgeted for.				

REVENUE BUDGET				
SERVICE		Strategic Planning		
SERVICE DESCRIPTION		Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals, including the South of Ashford Garden Community (SAGC).		
SERVICE MANAGER		Assistant Director Planning and Development		
BUDGET MANAGER		Policy Manager / Business Support Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
899,309	1,066,060	1,016,578	EXPENDITURE	
482	500	500	Employees	1,066,250
137,804	61,660	62,292	Premises	150
38,628	49,760	51,560	Supplies and Services	99,650
			Transport	38,290
1,076,221	1,177,980	1,130,930	TOTAL EXPENDITURE	1,204,340
			INCOME	
(97,000)	(60,980)	(66,705)	Grants	(78,940)
(49,254)	(48,000)	(79,407)	Fees and Charges	(49,540)
929,968	1,069,000	984,818	NET CONTROLLABLE EXPENDITURE	1,075,860
			RECHARGES & CAPITAL CHARGES	
184,880	171,760	171,760	Support Services	195,520
-	-	-	Capital Charges	-
(39,160)	(40,330)	(40,330)	Recharges	(42,350)
-	-	-	Transfers to/from Reserves	-
1,075,688	1,200,430	1,116,248	NET EXPENDITURE (Including Recharges and Capital Charges)	1,229,030
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,200,430	COMMENTS	
Employees		(49,482)	In year salary savings	
Supplies and Services		632		
Transport		1,800		
Grants		(5,725)		
Fees and Charges		(31,407)	S106 contribution	
Outturn 2022/23 (P6 Forecast)		1,116,248		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,200,430	COMMENTS	
Employees		72,480	Pay Awards/Increments	
Employees		(85,900)	Two posts transferred to Development Management	
Employees		13,610	Two new Fix term posts	
Premises		(350)		
Supplies and Services		37,990	Consultants	
Transport		(11,470)	Cash alternative for staff	
Grants		(17,960)	Increase in grant from Homes England to cover cost of 0.4 FTE post	
Fees and Charges		(1,540)		
Support Services		23,760		
Recharges		(2,020)		
Base Budget 2023/24		1,229,030		

REVENUE BUDGET				
Corporate Management Costs				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
(52,407)	70	70	Audit Partnership	(30)
552,797	848,040	1,302,530	Strategic Corporate Costs	833,630
67,954	87,290	86,060	Office of the Leader	-
568,344	935,400	1,388,660	SERVICE EXPENDITURE	833,600

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Corporate Management Costs

	Audit Partnership	Strategic Corporate Costs	Office of the Leader	Total
EXPENDITURE				
Employees	-	527,300	-	527,300
Premises	-	2,000	-	2,000
Supplies and Services	168,000	210,360	-	378,360
Transport	-	29,260	-	29,260
TOTAL EXPENDITURE	168,000	768,920	-	936,920
INCOME				
Grants	-	-	-	-
Fees & Charges	-	-	-	-
TOTAL INCOME	-	-	-	-
NET CONTROLLABLE EXPENDITURE	168,000	768,920	-	936,920
NON CONTROLLABLE ITEMS				
Support Services	980	1,519,070	-	1,520,050
Capital Charges	-	-	-	-
Recharges	(169,010)	(1,454,360)	-	(1,623,370)
Transfers to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(168,030)	64,710	-	(103,320)
NET EXPENDITURE	(30)	833,630	-	833,600

REVENUE BUDGET				
SERVICE		Audit Partnership		
SERVICE DESCRIPTION		The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost is fully allocated to services.		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Service Lead for Finance		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
135,130	168,000	168,000	Premises	-
-	-	-	Supplies and Services	168,000
-	-	-	Transport	-
135,130	168,000	168,000	TOTAL EXPENDITURE	168,000
-	-	-	INCOME	-
(19,517)	-	-	Grants	-
-	-	-	Fees and Charges	-
115,613	168,000	168,000	NET CONTROLLABLE EXPENDITURE	168,000
1,220	740	740	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	980
(169,240)	(168,670)	(168,670)	Capital Charges	-
-	-	-	Recharges	(169,010)
-	-	-	Transfers to/from Reserves	-
(52,407)	70	70	NET EXPENDITURE (Including Recharges and Capital Charges)	(30)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		70	COMMENTS	
Outturn 2022/23 (P6 Forecast)		70		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		70	COMMENTS	
Support Services		240		
Recharges		(340)		
Base Budget 2023/24		(30)		

REVENUE BUDGET				
SERVICE		Strategic Corporate Costs		
SERVICE DESCRIPTION		Provision of Corporate and Management Team costs, staff representation and an allocation for staff costs charged to projects. Vacancy savings are also vireo here as they occur during the year.		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Service Lead for Finance		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
523,865	114,960	718,580	EXPENDITURE	
1,011	2,000	2,000	Employees	527,300
136,401	112,620	192,620	Premises	2,000
16,455	6,900	6,900	Supplies and Services	210,360
			Transport	29,260
677,732	236,480	920,100	TOTAL EXPENDITURE	768,920
(33,099)	-	-	INCOME	
(54)	-	(250,000)	Grants	-
			Fees and Charges	-
644,579	236,480	670,100	NET CONTROLLABLE EXPENDITURE	768,920
1,204,358	1,518,440	1,513,440	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	1,519,070
(1,506,459)	(906,890)	(881,010)	Capital Charges	-
210,320	-	-	Recharges	(1,454,360)
			Transfers to/from Reserves	-
552,797	848,030	1,302,530	NET EXPENDITURE (Including Recharges and Capital Charges)	833,630
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		848,030	COMMENTS	
Employees		5,850		
Employees		259,000	3 new Director posts	
Employees		88,000	One post transferred from Legal	
Employees		250,770	Corporate savings targets delivered across wider organisation	
Supplies and Services		80,000	Counsels Fees	
Fees and Charges		(250,000)	Income from legal	
Support Services		(5,000)		
Recharges		25,880		
Outturn 2022/23 (P6 Forecast)		1,302,530		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		848,030	COMMENTS	
Employees		(37,030)	Saving on Head of Strategic Projects post - reduction in hours	
Employees		455,000	5 new posts	
Employees		91,480	Transfer from Legal	
Employees		22,890	Pay Award/Increment	
Employees		(120,000)	Savings from Commercialisation	
Supplies and Services		97,740	Increase in proposed External Audit Fees	
Transport		22,360	Leased cars/Cash Alternative	
Support Services		630		
Recharges		(547,470)	Change in allocation methodology	
Base Budget 2023/24		833,630		

REVENUE BUDGET				
SERVICE		Office of the Leader		
SERVICE DESCRIPTION		Admin costs for supporting the Leader.		
SERVICE MANAGER		Service Lead for Finance		
BUDGET MANAGER		Service Lead for Finance		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
57,811	78,710	77,480	EXPENDITURE	
-	-	-	Employees	-
43,593	48,210	48,210	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
101,404	126,920	125,690	TOTAL EXPENDITURE	-
-	-	-	INCOME	-
-	-	-	Grants	-
-	-	-	Fees and Charges	-
101,404	126,920	125,690	NET CONTROLLABLE EXPENDITURE	-
-	8,580	8,580	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
(33,450)	(48,210)	(48,210)	Transfers to/from Reserves	-
67,954	87,290	86,060	NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		87,290	COMMENTS	
Employees		(1,230)		
Outturn 2022/23 (P6 Forecast)		86,060		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		87,290	COMMENTS	
Employees		(78,710)	Removal of both posts	
Supplies and Services		(48,210)	Savings on Land commission exercise finished in 22/23	
Support Services		(8,580)	No recharges as cost centre closed down	
Transfers to/from Reserves		48,210	Savings on Land commission exercise finished in 22/23	
Base Budget 2023/24		-		

REVENUE BUDGET				
Economic Development				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
471,034	467,200	514,571	Economic Development	600,180
185,153	162,590	160,750	Tourism & Heritage	176,010
656,187	629,790	675,321	SERVICE EXPENDITURE	776,190

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Economic Development

	Economic Development	Tourism & Heritage	Total
EXPENDITURE			
Employees	404,330	123,300	527,630
Premises	-	-	-
Supplies and Services	123,300	23,680	146,980
Transport	13,300	5,380	18,680
TOTAL EXPENDITURE	540,930	152,360	693,290
INCOME			
Grants	-	-	-
Fees & Charges	-	(3,900)	(3,900)
TOTAL INCOME	-	(3,900)	(3,900)
NET CONTROLLABLE EXPENDITURE	540,930	148,460	689,390
NON CONTROLLABLE ITEMS			
Support Services	59,250	22,450	81,700
Capital Charges	-	5,100	5,100
Recharges	-	-	-
Transfers to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	59,250	27,550	86,800
NET EXPENDITURE	600,180	176,010	776,190

REVENUE BUDGET				
Head of Economic Development		Economic Development		
SERVICE DESCRIPTION		Planning and supporting growth in the area for both local and incoming business.		
SERVICE MANAGER		Head of Economic Development		
BUDGET MANAGER		Head of Economic Development		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
282,266	290,490	337,860	EXPENDITURE	
3,980	-	-	Employees	404,330
1,966,536	113,050	113,050	Premises	-
8,436	9,280	9,280	Supplies and Services	123,300
			Transport	13,300
2,261,218	412,820	460,190	TOTAL EXPENDITURE	540,930
(1,851,015)	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
410,204	412,820	460,190	NET CONTROLLABLE EXPENDITURE	540,930
90,830	54,380	54,380	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	59,250
-	-	-	Capital Charges	-
(30,000)	-	-	Recharges	-
			Transfers to/from Reserves	-
471,034	467,200	514,570	NET EXPENDITURE (Including Recharges and Capital Charges)	600,180
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		467,200	COMMENTS	
Employees		(14,960)	In year Salary Savings	
Employees		62,330	Transfer of Arts & Cultural Industries Post	
Outturn 2022/23 (P6 Forecast)		514,570		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		467,200	COMMENTS	
Employees		29,040	Pay Award/Increments	
Employees		19,000	Regradings following restructure	
Employees		65,800	Transfer of Arts & Cultural Industries Post	
Supplies & Services		50,000	Transfer of Festive lighting budget	
Supplies & Services		(15,000)	Removal of budget to support the campaign to reintroduce Eurostar to Ashford International Station	
		(10,000)	Removal of part of Business Support Budget	
		(11,000)	Town centre consultant services	
Supplies & Services		(3,750)		
Transport		4,020		
Support Services		4,870		
Base Budget 2023/24		600,180		

REVENUE BUDGET				
Head of Economic Development		Tourism & Heritage		
SERVICE DESCRIPTION		This budget covers twinning costs,museum grants and heritage work.		
SERVICE MANAGER		Head of Economic Development		
BUDGET MANAGER		Conservation & Heritage Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
111,122	116,810	114,970	EXPENDITURE	
-	-	-	Employees	123,300
33,181	22,870	22,870	Premises	-
5,409	5,380	5,380	Supplies and Services	23,680
			Transport	5,380
149,711	145,060	143,220	TOTAL EXPENDITURE	152,360
-	-	-	INCOME	
(4,194)	(3,900)	(3,900)	Grants	-
			Fees and Charges	(3,900)
145,517	141,160	139,320	NET CONTROLLABLE EXPENDITURE	148,460
44,050	17,030	17,030	RECHARGES & CAPITAL CHARGES	
4,390	4,400	4,400	Support Services	22,450
-	-	-	Capital Charges	5,100
(8,804)	-	-	Recharges	-
			Transfers to/from Reserves	-
185,153	162,590	160,750	NET EXPENDITURE (Including Recharges and Capital Charges)	176,010
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2021/22		162,590	COMMENTS	
Employees		(1,840)		
Outturn 2021/22 (P6 Forecast)		160,750		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		162,590	COMMENTS	
Employees		6,490	Pay Award/Increments	
Supplies and Services		810		
Support Services		5,420		
Capital Charges		700		
Base Budget 2023/24		176,010		

REVENUE BUDGET				
Performance and Policy				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
-	1,890	(161)	Climate Change	108,570
247,834	242,690	181,420	Policy and Performance	246,750
745,065	787,170	828,430	Democratic Representation	914,240
59,322	64,630	65,970	Mayor	61,970
335,051	345,860	345,860	Single Grants Gateway	345,610
1,387,271	1,442,240	1,421,519	SERVICE EXPENDITURE	1,677,140

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE Performance and Policy						
	Climate Change	Policy and Performance	Democratic Representation	Mayor	Single Grants Gateway	Total
EXPENDITURE						
Employees	116,650	306,120	224,360	22,150	-	669,280
Premises	-	-	1,000	-	-	1,000
Supplies and Services	20,000	10,430	464,660	19,010	367,750	881,850
Transport	3,050	5,130	3,350	12,100	-	23,630
TOTAL EXPENDITURE	139,700	321,680	693,370	53,260	367,750	1,575,760
INCOME						
Grants	-	-	-	-	(22,140)	(22,140)
Fees & Charges	-	-	-	-	-	-
TOTAL INCOME	-	-	-	-	(22,140)	(22,140)
NET CONTROLLABLE EXPENDITURE	139,700	321,680	693,370	53,260	345,610	1,553,620
NON CONTROLLABLE ITEMS						
Support Services	108,570	48,450	380,500	8,710	-	546,230
Capital Charges	-	-	-	-	-	-
Recharges	(69,850)	(123,380)	(159,630)	-	-	(352,860)
Transfers to/from Reserves	(69,850)	-	-	-	-	(69,850)
TOTAL NON-CONTROLLABLE ITEMS	(31,130)	(74,930)	220,870	8,710	-	123,520
NET EXPENDITURE	108,570	246,750	914,240	61,970	345,610	1,677,140

REVENUE BUDGET				
SERVICE		Climate Change		
SERVICE DESCRIPTION		Climate Action Team is coordinating the council's efforts in the delivery of the carbon reduction action plan.		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Head of Performance and Policy		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED 2022/23 £	DETAIL	ESTIMATE 2023/24 £
-	-	(1)	EXPENDITURE	
-	-	-	Employees	116,650
-	-	-	Premises	-
-	-	11,400	Supplies and Services	20,000
-	1,860	1,860	Transport	3,050
-	1,860	13,259	TOTAL EXPENDITURE	139,700
-	-	(11,400)	INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
-	1,860	1,859	NET CONTROLLABLE EXPENDITURE	139,700
-	40	19,680	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	108,570
-	-	-	Capital Charges	-
-	(10)	(21,700)	Recharges	(69,850)
-	-	-	Transfers to/from Reserves	(69,850)
-	1,890	(161)	NET EXPENDITURE (Including Recharges and Capital Charges)	108,570
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		1,890	COMMENTS	
Employees		(1)		
Supplies and services		11,400	Consultants	
Support Services		19,640		
Recharges		(21,690)		
Grant		(11,400)		
Outturn 2022/23 (P6 Forecast)		(161)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		1,890	COMMENTS	
Employees		116,650	2 posts Salary	
Supplies & Services		5,000	Data Analysis for analysing carbon footprint	
Supplies & Services		15,000	Promotions & Exhibitions	
Transport		1,190		
Support Services		108,530	Recharge from Strategic Management	
Recharges		(69,840)	Charge to HRA	
Transfers to/From Reserves		(69,850)	Contribution from Climate Change Reserve	
Base Budget 2023/24		108,570		

REVENUE BUDGET				
SERVICE		Policy and Performance		
SERVICE DESCRIPTION		Responsible for development and oversight of business planning, corporate strategy, policy and performance management, programme management, Overview and Scrutiny, data protection, freedom of information & equalities.		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Head of Performance and Policy		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED 2022/23 £	DETAIL	ESTIMATE 2023/24 £
272,718	309,850	242,580	EXPENDITURE	
-	-	-	Employees	306,120
18,115	14,870	20,870	Premises	-
5,011	5,490	5,490	Supplies and Services	10,430
			Transport	5,130
295,844	330,210	268,940	TOTAL EXPENDITURE	321,680
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
295,844	330,210	268,940	NET CONTROLLABLE EXPENDITURE	321,680
40,840	42,210	42,210	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	48,450
(88,850)	(129,730)	(129,730)	Capital Charges	-
-	-	-	Recharges	(123,380)
			Transfers to/from Reserves	-
247,834	242,690	181,420	NET EXPENDITURE (Including Recharges and Capital Charges)	246,750
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		242,690	COMMENTS	
Employees		(92,000)	Saving re previous Head of Service	
Employees		20,000	Regrading & increase in hours	
Employees		4,730		
Supplies and services		6,000		
Outturn 2022/23 (P6 Forecast)		181,420		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		242,690	COMMENTS	
Employees		49,370	Pay Award/Increments/Regrading and increase in hours	
Employees		(92,000)	Saving re previous Head of Service	
Employees		38,900	Transfer of grant officer post to Policy	
Supplies & Services		(4,440)		
Transport		(360)		
Support Services		6,240		
Recharges		6,350		
Base Budget 2023/24		246,750		

REVENUE BUDGET				
SERVICE		Democratic Representation		
SERVICE DESCRIPTION		Member support and administration of the council's committees		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Member Services Manager		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED 2022/23 £	DETAIL	ESTIMATE 2023/24 £
184,510	214,120	248,560	EXPENDITURE	
7,540	-	4,320	Employees	224,360
421,735	441,770	444,270	Premises	1,000
3,290	3,350	3,350	Supplies and Services	464,660
			Transport	3,350
617,075	659,240	700,500	TOTAL EXPENDITURE	693,370
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
617,075	659,240	700,500	NET CONTROLLABLE EXPENDITURE	693,370
266,180	266,140	266,140	RECHARGES & CAPITAL CHARGES	
1,340	-	-	Support Services	380,500
(139,530)	(138,210)	(138,210)	Capital Charges	-
-	-	-	Recharges	(159,630)
			Transfers to/from Reserves	-
745,065	787,170	828,430	NET EXPENDITURE (Including Recharges and Capital Charges)	914,240
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		787,170	COMMENTS	
Employees		34,440	Transfer of member of staff from culture	
Premises		4,320		
Supplies & Services		2,500		
Outturn 2022/23 (P6 Forecast)		828,430		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		787,170	COMMENTS	
Employees		21,240	Pay Award/Increments	
Employees		(11,000)	Reduction in Hours	
Premises		1,000		
Supplies and Services		22,890	Members Allowances	
Support Services		114,360		
Recharges		(21,420)		
Base Budget 2023/24		914,240		

REVENUE BUDGET				
SERVICE		Mayor		
SERVICE DESCRIPTION		Mayoral Costs		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Member Services Manager		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED 2022/23 £	DETAIL	ESTIMATE 2023/24 £
22,651	21,920	23,260	EXPENDITURE	
-	-	-	Employees	22,150
22,656	18,730	18,730	Premises	-
10,799	12,100	12,100	Supplies and Services	19,010
			Transport	12,100
56,106	52,750	54,090	TOTAL EXPENDITURE	53,260
			INCOME	
-	-	-	Grants	-
(8,714)	-	-	Fees and Charges	-
47,392	52,750	54,090	NET CONTROLLABLE EXPENDITURE	53,260
			RECHARGES & CAPITAL CHARGES	
11,930	11,880	11,880	Support Services	8,710
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
59,322	64,630	65,970	NET EXPENDITURE (Including Recharges and Capital Charges)	61,970
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		64,630	COMMENTS	
Employees		1,340		
Outturn 2022/23 (P6 Forecast)		65,970		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		64,630	COMMENTS	
Employees		230	Pay Award/Increments	
Supplies and Services		280		
Support Services		(3,170)		
Base Budget 2023/24		61,970		

REVENUE BUDGET				
SERVICE		Single Grants Gateway		
SERVICE DESCRIPTION		Council grants to support voluntary and community sector organisations in the borough. This also includes a budget for Member Grants.		
SERVICE MANAGER		Head of Performance and Policy		
BUDGET MANAGER		Funding & Partnership Officer		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED 2022/23 £	DETAIL	ESTIMATE 2023/24 £
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
426,021	368,000	368,000	Premises	-
-	-	-	Supplies and Services	367,750
-	-	-	Transport	-
426,021	368,000	368,000	TOTAL EXPENDITURE	367,750
(90,970)	(22,140)	(22,140)	INCOME	(22,140)
-	-	-	Grants	-
-	-	-	Fees and Charges	-
335,051	345,860	345,860	NET CONTROLLABLE EXPENDITURE	345,610
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
335,051	345,860	345,860	NET EXPENDITURE (Including Recharges and Capital Charges)	345,610
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		345,860	COMMENTS	
Outturn 2022/23 (P6 Forecast)		345,860		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		345,860	COMMENTS	
Supplies and Services		(250)		
Base Budget 2023/24		345,610		

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE				
Solicitor To The Council And Monitoring Officer				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		
£	£	2022/23		2023/24
		£		£
401,321	417,240	408,390	Electoral Services	457,630
12,558	(6,730)	(81,450)	Legal	(44,070)
413,879	410,510	326,940	SERVICE EXPENDITURE	413,560

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Solicitor To The Council And Monitoring Officer

	Electoral Services	Legal	Total
EXPENDITURE			
Employees	218,900	894,230	1,113,130
Premises	-	-	-
Supplies and Services	88,610	64,750	153,360
Transport	3,850	31,900	35,750
TOTAL EXPENDITURE	311,360	990,880	1,302,240
INCOME			
Grants	-	-	-
Fees & Charges	(2,240)	(200,000)	(202,240)
TOTAL INCOME	(2,240)	(200,000)	(202,240)
NET CONTROLLABLE EXPENDITURE	309,120	790,880	1,100,000
NON CONTROLLABLE ITEMS			
Support Services	93,260	176,880	270,140
Capital Charges	-	-	-
Recharges	-	(1,011,830)	(1,011,830)
Transfers to/from Reserves	55,250	-	55,250
TOTAL NON-CONTROLLABLE ITEMS	148,510	(834,950)	(686,440)
NET EXPENDITURE	457,630	(44,070)	413,560

REVENUE BUDGET				
SERVICE		Electoral Services		
SERVICE DESCRIPTION		The administration of the elections and the maintenance of the electoral role. The cost of the KCC and the parliamentary elections are recovered		
SERVICE MANAGER		Solicitor to the Council and Monitoring Officer		
BUDGET MANAGER		Electoral Services Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
196,279	201,600	193,760	EXPENDITURE	
814	-	-	Employees	218,900
95,974	88,610	87,600	Premises	-
3,050	3,850	3,850	Supplies and Services	88,610
			Transport	3,850
296,117	294,060	285,210	TOTAL EXPENDITURE	311,360
			INCOME	
-	-	-	Grants	-
(3,846)	(2,240)	(2,240)	Fees and Charges	(2,240)
292,271	291,820	282,970	NET CONTROLLABLE EXPENDITURE	309,120
			RECHARGES & CAPITAL CHARGES	
109,050	70,170	70,170	Support Services	93,260
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	55,250	55,250	Transfers to/from Reserves	55,250
401,321	417,240	408,390	NET EXPENDITURE (Including Recharges and Capital Charges)	457,630
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		417,240	COMMENTS	
Employees		(7,840)	In year salary saving	
Supplies & Services		(1,010)		
Outturn 2022/23 (P6 Forecast)		408,390		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		417,240	COMMENTS	
Employees		17,300	Pay Award/Increments	
Support Services		23,090		
Base Budget 2023/24		457,630		

REVENUE BUDGET				
SERVICE		Legal		
SERVICE DESCRIPTION		Providing Legal services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer Duties		
SERVICE MANAGER		Solicitor to the Council and Monitoring Officer		
BUDGET MANAGER		Solicitor to the Council and Monitoring Officer		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
790,301	960,280	891,060	EXPENDITURE	
-	-	-	Employees	894,230
90,836	64,750	74,750	Premises	-
17,562	31,900	31,900	Supplies and Services	64,750
			Transport	31,900
898,699	1,056,930	997,710	TOTAL EXPENDITURE	990,880
			INCOME	
-	-	(15,500)	Grants	-
(197,221)	(155,250)	(155,250)	Fees and Charges	(200,000)
701,478	901,680	826,960	NET CONTROLLABLE EXPENDITURE	790,880
			RECHARGES & CAPITAL CHARGES	
130,100	111,230	111,230	Support Services	176,880
-	-	-	Capital Charges	-
(819,020)	(1,019,640)	(1,019,640)	Recharges	(1,011,830)
-	-	-	Transfers to/from Reserves	-
12,558	(6,730)	(81,450)	NET EXPENDITURE (Including Recharges and Capital Charges)	(44,070)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		(6,730)	COMMENTS	
Employees		(88,000)	Transfer of post to Corporate management	
Employees		18,780	Savings Target not met	
Supplies & Services		10,000	Legal Advice re monitoring officer issues	
Grants		(15,500)	Grant from Kent Housing Group for work done	
Outturn 2022/23 (P6 Forecast)		(81,450)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		(6,730)	COMMENTS	
Employees		56,160	Pay Award/Increments	
Employees		(91,480)	Transfer of post to Corporate management	
Employees		30,000	Savings target	
Employees		(60,730)	Regulatory Lawyer post for Ashford Port Health work no longer funded	
Fees & Charges		(24,750)	Assume 15.7% increase	
Fees & Charges		(20,000)	Additional income as part of 200k savings	
Support Services		65,650		
Recharges		7,810		
Base Budget 2023/24		(44,070)		

REVENUE BUDGET				
SERVICE		Net Interest and Capital Charges		
SERVICE DESCRIPTION		Includes the Income earned on investments and interest payable on borrowing, the reversal of Capital Charges (contra entries) is also shown		
SERVICE MANAGER		Service Lead Finance		
BUDGET MANAGER		Service Lead Finance		
ACTUAL 2021/22 £	BUDGET 2022/23 £	PROJECTED OUTTURN 2022/23 £	DETAIL	BUDGET 2023/24 £
-	-	-	EXPENDITURE	0
(415,304)	(201,270)	(201,270)	Leasing	(955,670)
-	-	-	Item 8 Credit	-
(132)	10,000	10,000	Debt Mgt Charges to HRA	110,980
353,211	1,136,230	1,136,230	Item 8 Debit	4,212,280
1,814,836	1,664,220	1,664,220	Interest Paid	1,719,210
1,752,611	2,609,180	2,609,180	MRP	
			TOTAL EXPENDITURE	5,086,800
(2,434,197)	(2,820,920)	(2,320,920)	INCOME	
			Fees and Charges	(3,677,000)
(681,586)	(211,740)	288,260	NET CONTROLLABLE EXPENDITURE	1,409,800
			RECHARGES & CAPITAL CHARGES	
(1,939,190)	(1,942,000)	(1,942,000)	Capital Charges	(2,144,300)
(2,620,776)	(2,153,740)	(1,653,740)	NET EXPENDITURE	(734,500)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budget 2022/23		£	COMMENTS	
		(2,153,740)		
Fees and Charges		500,000	Reduction in interest income as subsidiary loan requests have not come forward as anticipated.	
Outturn 2022/23(P6 Forecast)		(1,653,740)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2022/23		£	COMMENTS	
		(2,153,740)		
Charge to/from HRA		(653,420)	Increase in Interest payable by HRA on intern	
Interest paid		3,076,050	Increase in debt expense due to interest rate increases	
MRP		54,990	Increase in statutory repayment	
Fees and Charges		(856,080)	Increase in strategic and short term	
Capital Charges		(202,300)	Movement in capital charges	
Budget 2023/24		(734,500)		

REVENUE BUDGET				
Housing Revenue Account				
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
10,727,336	6,731,860	6,661,920	Supervision & Management	6,531,770
(27,332,130)	(28,775,130)	(28,781,500)	Income	(30,346,700)
491,658	200,610	29,260	New Builds	105,340
15,911,189	15,959,600	15,676,800	Other	19,520,830
5,271,859	4,347,100	4,390,235	Repairs & Maintenance	5,333,360
5,069,912	(1,535,960)	(2,023,285)	SERVICE EXPENDITURE	1,144,600

SUBJECTIVE ANALYSIS - 2023/24 ESTIMATE
Housing Revenue Account

	Supervision & Management	Income	New Builds	Other	Repairs & Maintenance	Total
EXPENDITURE						
Employees	2,480,470	-	5,500	-	862,020	3,347,990
Premises	1,232,310	-	-	-	4,352,800	5,585,110
Supplies and Services	801,830	-	101,830	210,000	26,500	1,140,160
Transport	125,190	-	-	-	31,890	157,080
TOTAL EXPENDITURE	4,639,800	-	107,330	210,000	5,273,210	10,230,340
INCOME						
Grants	-	-	-	(2,999,850)	-	(2,999,850)
Fees & Charges	(48,970)	(30,346,700)	(8,000)	-	(37,000)	(30,440,670)
TOTAL INCOME	(48,970)	(30,346,700)	(8,000)	(2,999,850)	(37,000)	(33,440,520)
NET CONTROLLABLE EXPENDITURE	4,590,830	(30,346,700)	99,330	(2,789,850)	5,236,210	(23,210,180)
NON CONTROLLABLE ITEMS						
Support Services	2,065,560	-	6,010	828,220	97,150	2,996,940
Capital Charges	-	-	-	21,576,540	-	21,576,540
Recharges	(124,620)	-	-	(94,080)	-	(218,700)
Transfers to/from Reserves	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	1,940,940	-	6,010	22,310,680	97,150	24,354,780
NET EXPENDITURE	6,531,770	(30,346,700)	105,340	19,520,830	5,333,360	1,144,600

REVENUE BUDGET				
SERVICE		Supervision & Management		
SERVICE DESCRIPTION		Core operating costs for the HRA		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Operations Manager, Income and Neighbourhoods		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
			EXPENDITURE	
2,589,692	2,832,330	2,802,860	Employees	2,480,470
1,337,892	1,090,460	1,260,960	Premises	1,232,310
756,090	805,680	683,110	Supplies and Services	801,830
143,781	127,470	126,270	Transport	125,190
4,827,455	4,855,940	4,873,200	TOTAL EXPENDITURE	4,639,800
			INCOME	
(1,053)	-	-	Grants	-
(63,645)	(67,950)	(155,150)	Fees and Charges	(48,970)
4,762,757	4,787,990	4,718,050	NET CONTROLLABLE EXPENDITURE	4,590,830
			RECHARGES & CAPITAL CHARGES	
1,789,813	2,066,990	2,066,990	Support Services	2,065,560
4,425,000	-	-	Capital Charges	-
(122,196)	(123,120)	(123,120)	Recharges	(124,620)
(128,038)	-	-	Transfers to/from Reserves	-
10,727,336	6,731,860	6,661,920	NET EXPENDITURE (Including Recharges and Capital Charges)	6,531,770
ANALYSIS OF OUTTURN VARIATIONS				
Base Budgets 2022/23		6,731,860	COMMENTS	
Employees		(29,470)	Vacancy salary savings	
Premises		29,000	Inflationary increase in utilities in shared areas and void units	
Premises		129,000	Inflationary increase in utilities for independent living schemes	
Premises		5,000	Inflationary increase in cleaning contracts for shared areas	
Premises		7,500	Various increases in premises costs across the HRA	
Supplies and Services		(80,000)	Removal of provision for Customer Relationship Manager (CRM), introduction of the system to take place next year	
Supplies and Services		(34,000)	Savings in Tenants Participation expenses and postages from reduction of tenants surveys	
Supplies and Services		(9,000)	Covid related PPE equipment no longer needed	
Supplies and Services		430		
Transport		(1,200)		
Fees and Charges		(36,260)	Post seconded to external party	
Fees and Charges		(50,000)	Increase in private works from Electrical Team	
Fees and Charges		(940)		
Outturn 2022/23 (Q2 Forecast)		6,661,920		
ANALYSIS OF BUDGET VARIATIONS				
Base budget 2022/23		6,731,860	COMMENTS	
Employees		421,110	Incremental salary increases	
Employees		39,570	New 'Housing Systems Officer' post	
Employees		41,800	New 'Housing Project and Resolutions Officer' post on fixed term	
Employees		29,930	New 'Compliance Officer' post on fixed term	
Employees		39,570	New 'Approved Electrician' post	
Employees		(893,910)	Salaries of repairs team transferred to HRA Repairs	
Premises		78,700	Inflationary increase in utilities for independent living schemes	
Premises		14,000	Increase in lift maintenance	
Premises		(1,660)		
Premises		50,810	Inflationary increase in premises insurance	
Supplies and Services		(3,850)		
Transport		5,280	Additional van leasing cost in Electrical Team	
Transport		(9,080)	Lease car and cash alternative moved to HRA Repairs	
Fees and Charges		(6,020)	Increase in salary of KHG rechargeable post	
Fees and Charges		25,000	Decrease in private work for Electrical Team	
Support Services		(1,430)		
Recharges		(1,500)		
Base budget 2023/24		6,560,180		

REVENUE BUDGET				
SERVICE		HRA - Income		
SERVICE DESCRIPTION		Income collected from Council Tenants, Service Charges and Supporting People Income		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Operations Manager, Income and Neighbourhoods		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
-	-	-	TOTAL EXPENDITURE	-
-	-	-	INCOME	-
(26,250,655)	(27,597,520)	(27,603,890)	Fees and charges	(29,105,190)
(1,081,475)	(1,177,610)	(1,177,610)	Dwelling Rents	(1,241,510)
(27,332,130)	(28,775,130)	(28,781,500)	Service Charges	
			NET CONTROLLABLE EXPENDITURE	(30,346,700)
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(27,332,130)	(28,775,130)	(28,781,500)	NET EXPENDITURE (Including Recharges and Capital Charges)	(30,346,700)
ANALYSIS OF OUTTURN VARIATIONS				
Base Budgets 2022/23		(28,775,130)	COMMENTS	
Dwelling Rents		(6,370)		
Outturn 2022/23 (Q2 Forecast)		(28,781,500)		
ANALYSIS OF BUDGET VARIATIONS				
Base budget 2022/23		(28,775,130)	COMMENTS	
Dwelling Rents		(1,507,670)	Increase in rental income for rent uplift	
Service Charges		(63,900)	Increase in service charge to tenants	
Base budget 2023/24		(30,346,700)		

REVENUE BUDGET				
SERVICE		HRA - New Builds		
SERVICE DESCRIPTION		This cost centre captures the cost of exploring new housing development opportunities		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Development & Regeneration Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
£	£	£		£
12,448	-	5,500	EXPENDITURE	
81,699	47,620	(44,130)	Employees	5,500
215,227	156,600	71,500	Premises	-
-	-	-	Supplies and Services	101,830
-	-	-	Transport	-
309,374	204,220	32,870	TOTAL EXPENDITURE	107,330
-	-	-	INCOME	
(10,345)	(8,000)	(8,000)	Grants	-
299,029	196,220	24,870	Fees and Charges	(8,000)
			NET CONTROLLABLE EXPENDITURE	99,330
192,630	4,390	4,390	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	6,010
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
491,658	200,610	29,260	NET EXPENDITURE (Including Recharges and Capital Charges)	105,340
ANALYSIS OF OUTTURN VARIATIONS				
Base Budgets 2021/22		200,610	COMMENTS	
Employees		5,500	Building Information Management (BIM) training	
Premises		(91,750)	Business rate refund due for site demolished	
Supplies and Services		(70,000)	Reduction in surveyor fees due to project slippage	
Supplies and Services		(10,000)	Reduction in engineer fees due to project slippage	
Supplies and Services		(20,000)	Reduction in homeloss payments due to project slippage	
Supplies and Services		16,340	Implementation of new project management software	
Supplies and Services		(1,440)		
Outturn 2021/22 (Q2 Forecast)		29,260		
ANALYSIS OF BUDGET VARIATIONS				
Base budget 2021/22		200,610	COMMENTS	
Employees		5,500	Building Information Management training	
Premises		(47,620)	Site demolished business rates no longer liable	
Supplies and Services		(48,050)	Reduction in consultancy, planning application and land registry fees due to project slippage	
Supplies and Services		(20,000)	Reduction in homeloss payments due to project slippage	
Supplies and Services		14,880	Implementation of new project management software	
Supplies and Services		(1,600)		
Support Services		1,620		
Base budget 2022/23		105,340		

REVENUE BUDGET				
SERVICE		HRA - Other		
SERVICE DESCRIPTION		Includes the PFI contract, Capital Charges, Corporate and Democratic costs, Staff Superannuation costs and the Bad Debt Provision		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Assistant Director of Housing		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	2022/23		2023/24
£	£	£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
305,004	200,000	200,000	Premises	-
-	-	-	Supplies and Services	210,000
-	-	-	Transport	-
305,004	200,000	200,000	TOTAL EXPENDITURE	210,000
(2,999,845)	(2,999,850)	(2,999,850)	INCOME	(2,999,850)
132	-	-	Grants	-
(2,694,708)	(2,799,850)	(2,799,850)	Fees and Charges	-
			NET CONTROLLABLE EXPENDITURE	(2,789,850)
835,987	870,850	870,850	RECHARGES & CAPITAL CHARGES	828,220
17,769,910	17,888,600	17,605,800	Support Services	21,576,540
-	-	-	Capital Charges	(94,080)
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
15,911,189	15,959,600	15,676,800	NET EXPENDITURE (Including Recharges and Capital Charges)	19,520,830
ANALYSIS OF OUTTURN VARIATIONS				
Base Budgets 2022/23		15,959,600	COMMENTS	
Capital Charges		(282,800)	Decrease in payment to PFI contractors	
Outturn 2022/23 (Q2 Forecast)		15,676,800		
ANALYSIS OF BUDGET VARIATIONS				
Base budget 2022/23		15,959,600	COMMENTS	
Supplies and Services		10,000	Increase in bad debt provision	
Support Services		(42,630)	Overall reduction in recharges with general fund	
Capital Charges		9,000	Increase in debt management expenses	
Capital Charges		149,140	Increase in payment to PFI contractors	
Capital Charges		1,237,800	Increase in depreciation expense	
Capital Charges		1,000,000	Increase in debt repayments	
Capital Charges		173,000	Increase in interest on long term loans	
Capital Charges		1,119,000	Revenue funding of capital expenditure	
Recharges		(94,080)	Overall reduction in recharges with general fund	
Base budget 2023/24		19,520,830		

REVENUE BUDGET				
SERVICE		HRA - Repairs		
SERVICE DESCRIPTION		Revenue repairs associated with the maintenance of around 5,200 properties		
SERVICE MANAGER		Assistant Director of Housing		
BUDGET MANAGER		Housing Asset Manager		
ACTUAL	BUDGET	PROJECTED	DETAIL	ESTIMATE
2021/22	2022/23	OUTTURN		2023/24
£	£	2022/23		£
		£		
-	-	-	EXPENDITURE	
5,171,037	4,352,700	4,394,335	Employees	862,020
123,145	32,400	33,900	Premises	4,352,800
-	-	-	Supplies and Services	26,500
-	-	-	Transport	31,890
5,294,182	4,385,100	4,428,235	TOTAL EXPENDITURE	5,273,210
-	-	-	INCOME	
(24,887)	(38,000)	(38,000)	Grants	-
			Fees and Charges	(37,000)
5,269,294	4,347,100	4,390,235	NET CONTROLLABLE EXPENDITURE	5,236,210
2,565	-	-	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	97,150
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
5,271,859	4,347,100	4,390,235	NET EXPENDITURE (Including Recharges and Capital Charges)	5,333,360
ANALYSIS OF OUTTURN VARIATIONS				
Base Budgets 2022/23		4,347,100	COMMENTS	
Premises		41,635	Increased works and unscheduled work of independent living property	
Supplies and Services		1,500		
Outturn 2022/23 (Q2 Forecast)		4,390,235		
ANALYSIS OF BUDGET VARIATIONS				
Base budget 2022/23		4,347,100	COMMENTS	
Employees		862,020	Repairs team (moved from HRA admin)	
Premises		100		
Premises		(5,900)		
Premises		31,890	Lease car and cash alternative (moved from HRA admin)	
Fees and Charges		1,000		
Support Services		97,150	Increase in charges from general fund (moved from admin)	
Base budget 2023/24		5,333,360		

Summary of HRA Capital Works - Excludes New Build & Sheltered Scheme Capital Projects				
Planned Work	2021/22 Actuals £'000's	2022/23 Original Budget £'000's	2022/23 Current Estimate £'000's	2023/24 Estimate £'000's
Insulation	258	775	553	189
Central Heating	281	1,400	1,150	625
Adaptations For The Disabled	617	500	971	814
Structural Works	56	500	747	0
Re-Roofing	76	429	350	372
P.V.C.U Gutters/Fascias/Soffit	1	0	0	0
Water Mains Replacement	3	93	26	52
Kitchen Refurbishments	330	1,050	864	713
Rewiring	0	0	0	24
Bathroom Refurbishment	94	386	123	321
Sheltering Accommodation Improvements	33	158	75	0
External Walls	153	371	370	233
Fire Safety Work	14	22	69	0
Replacement Windows	165	458	60	1,563
PV Panel Insulation	0	0	0	0
Contingency				
	2,081	6,142	5,358	4,906

Capital Programme 2023/24 - 2025/26						
	Current Budget	Previous Expenditure	2022/23	2023/24	2024/25	2025/26
	£	£	£	£	£	£
Planned Minor Capital Works for General Fund Assets	2,000,000	0	500,000	500,000	500,000	500,000
Ellingham Roof	800,000	0	22,000	778,000	0	0
Victoria Park Fountain	510,000			510,000		
Provisional for Economic Investment & Regeneration Board	8,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000
Property Company Acquisitions - based on current business plan	172,755,047	37,755,047	23,000,000	16,000,000	26,000,000	35,000,000
International House Works	2,050,000	0	65,000	1,985,000		
Solar PV (various sites)	10,800,400	45,504	50,000	3,100,000	7,028,000	576,896
Stodmarsh Phase 1	24,705,000	5,000	200,000	12,250,000	12,250,000	0
Newtown Works Phase 1	72,499,255	0	9,300,000	32,000,000	31,199,255	
Newtown Works Phase 2	58,000,000			29,000,000	29,000,000	
Newtown Works Levelling Up Fund	14,773,745		4,856,078	6,635,568	3,282,099	
Project Green	70,008,879	8,879	2,000,000	34,000,000	34,000,000	
Street Lighting Replacement	1,100,000	811,058	288,942			
Vicarage Lane redevelopment - Phase 1	10,663,734	4,361,941	1,301,793	5,000,000		
Total - Corporate Property and Projects	448,666,060	42,987,429	43,583,813	143,758,568	145,259,354	38,076,896
Housing						
Henwood Temporary Accommodation	6,200,000	90,465	300,000	5,809,535	0	
Rough Sleepers Accommodation Programme	3,287,090	379,331	1,172,000	1,735,759		
External Funding	(1,029,325)	(251,306)	(458,544)	(319,475)		
	2,257,765	128,025	713,456	1,416,284	0	0
Mandatory Disabled Facility Grants						
Expenditure	4,068,334	0	983,572	1,028,254	1,028,254	1,028,254
External Funding	(3,708,334)	0	(893,572)	(938,254)	(938,254)	(938,254)
	360,000	0	90,000	90,000	90,000	90,000
Total - Housing	13,555,424	469,796	2,455,572	8,573,548	1,028,254	1,028,254
Information Technology						
Digital Transformation	650,000	118,619	320,381	211,000		
Council Chamber AV Replacement & Hybrid Meetings	150,924			150,924		
Total - Information Technology	800,924	118,619	320,381	361,924	0	0
Culture & the Environment						
Single Grants Gateway Fund	300,000	0	75,000	75,000	75,000	75,000
Victoria Park Rejuvenation Project	4,168,878	231,077	2,437,801	1,500,000		
Courtside Pitchside Replacement 3G & Lighting	300,000	36,490	263,510	0	0	
Conningbrook Lakes Country Park development	2,353,200	25,865	431,780	890,000	1,005,555	
Tenterden Decarbonisation Works	2,475,696		2,475,696			
Play Parks	1,100,000		1,100,000	0		
External Funding	(7,751,683)	(256,942)	(5,143,591)	(1,345,595)	(1,005,555)	0
	2,946,091	36,490	1,640,196	1,119,405	75,000	75,000
Total Culture & the Environment	10,697,774	293,432	6,783,787	2,465,000	1,080,555	75,000
Community Safety and Wellbeing						
Automatic Number Plate Recognition	320,000	95,415		224,585	0	
Total Community Safety and Wellbeing	320,000	95,415	0	224,585	0	0
General Fund Total	474,040,182	43,964,690	53,143,553	155,383,625	147,368,163	39,180,150
Actual						

HRA Capital Works - as current business plan						
Programmed Works	26,661,650	Ongoing	4,054,000	4,406,150	3,571,500	8,000,000
Adaptions to Disabled Properties	3,076,000	0	1,076,000	500,000	500,000	500,000
Play Areas	297,545	177,545	61,520	58,480	0	
Street Purchases	29,490,048	28,790,048	700,000			
Digitalisation	60,000	0	20,000	20,000	20,000	
Decarbonisation	18,400,000			6,000,000	6,000,000	1,600,000
Lifeline	274,440	0	52,450	54,290	55,900	55,900
Court Wurtin	274,940		166,370	108,570	0	0
55 Mabledon (Piper Joinery)	7,552,360	2,052,360				700,000
Oakleigh House	15,256,982	256,982	200,000			5,000,000
Coneybears	7,700,000			1,700,000	1,500,000	1,500,000
Tile Kiln	6,923,875	1,123,875			500,000	2,650,000
Infill Sites	5,100,000					
Monypenny & Vicarage	10,500,000				4,000,000	5,000,000
Millview	800,000			200,000	600,000	
Pym House	8,500,000					
Repton Medical Centre	6,000,000				500,000	3,000,000
Hope House AR - High Halden s106	3,200,000				3,200,000	
Hope House SO - High Halden s106	914,290				914,290	
Total HRA	150,982,130	32,400,810	6,330,340	13,047,490	21,361,690	28,005,900
Total Capital Spend	625,022,312	76,365,501	59,473,893	168,431,115	168,729,853	67,186,050

Capital Programme 2023/24 - 2025/26						
	Current Budget	Previous Expenditure	2022/23	2023/24	2024/25	2025/26
	£	£	£	£	£	£
CAPITAL SUMMARY						
Corporate Property and Projects	448,666,060	42,987,429	43,583,813	143,758,568	145,259,354	38,076,896
Housing	13,555,424	469,796	2,455,572	8,573,548	1,028,254	1,028,254
Information Technology	800,924	118,619	320,381	361,924	0	0
Culture & the Environment	10,697,774	293,432	6,783,787	2,465,000	1,080,555	75,000
Community Safety and Wellbeing	320,000	95,415	0	224,585	0	0
GENERAL FUND	474,040,182	43,964,690	53,143,553	155,383,625	147,368,163	39,180,150
HOUSING REVENUE ACCOUNT	150,982,130	32,400,810	6,330,340	13,047,490	21,361,690	28,005,900
TOTAL CAPITAL PROGRAMME	625,022,312	76,365,501	59,473,893	168,431,115	168,729,853	67,186,050

Funding Statement 2023/24 - 2025/26						
	Current Budget	Previous Expenditure	2022/23	2023/24	2024/25	2025/26
	£	£	£	£	£	£
Funding Source						
Capital Receipts - HRA	40,940,868	28,790,048	1,138,820	2,653,000	2,002,000	2,333,000
Capital Receipts - GF	1,050,465	90,465	465,000	165,000	165,000	165,000
Borrowing HRA	68,394,548	3,433,218	0	2,488,340	11,770,690	14,202,900
Borrowing GF	442,279,614	43,210,868	39,441,191	144,573,404	141,977,255	38,076,896
External grants & contributions HRA	11,875,010	143,490	61,520	3,000,000	3,517,500	2,970,000
External grants & contributions GF	27,299,577	544,738	11,351,785	9,238,892	5,225,908	938,254
Major Repairs Reserve HRA	29,737,650	0	5,130,000	4,906,150	4,071,500	8,500,000
Other Reserve HRA	34,055	34,055				
Other Reserve GF	3,410,525	118,619	1,885,577	1,406,329	0	0
	625,022,312	76,365,501	59,473,893	168,431,115	168,729,853	67,186,050
External Grants						
Homes & Communities Agency (HCA)	6,699,325	251,306	458,544	319,475	517,500	2,970,000
Section 106	3,175,668	62,355	762,163	1,345,595	1,005,555	0
Heritage Lottery fund	2,539,525	231,077	2,308,448	0		
Better Care Fund - Disabled Facility Grants	3,708,334	0	893,572	938,254	938,254	938,254
Public Sector Decarbonisation Scheme Grant	8,010,500	0	2,010,500	3,000,000	3,000,000	0
KCC - Contain Outbreak Management Fund (COMF)	177,490	143,490	34,000			
Changing Places	90,000		90,000			
Department for Levelling Up	14,773,745		4,856,078	6,635,568	3,282,099	
	39,174,587	688,228	11,413,305	12,238,892	8,743,408	3,908,254

DISCRETIONARY & STATUTORY FEES 2023/24

Charge for the Port Health Services Border Control Post Sevington

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Common Health Entry Document (CHED-P) - Products of Animal Origin	All Products					
	Up to 6 tonnes	NB	52.12	54.00	63.00	16.67%
	7-45 tonnes (cost per tonnes)	NB	8.53	9.00	10.00	11.11%
	46 tonnes and over	NB	397.87	410.00	476.00	16.10%
	All Products from New Zealand					
	Up to 6 tonnes	NB	40.39	47.00	55.00	17.02%
	7-45 tonnes (cost per tonnes)	NB	6.60	8.00	9.00	12.50%
	46 tonnes and over	NB	308.84	358.00	415.00	15.92%
	Bulk fishery products and feed of animal origin or by-products					
	Up to 500 tonnes	NB	568.40	585.00	679.00	16.07%
	Up to 1,000 tonnes	NB	1,136.79	1,171.00	1,358.00	15.97%
	Up to 2,000 tonnes	NB	2,273.59	2,342.00	2,717.00	16.01%
	More than 2,000 tonnes	NB	3,410.36	3,513.00	4,075.00	16.00%
	Intensified Official Controls, Enhanced Checks (i.e Brazil meat) and Protective Measures					
	Risk category II products (30%)	NB	60.96	63.00	73.00	15.87%
	Risk category III products (15%)	NB	74.02	76.00	88.00	15.79%
	Risk category IV products (5%)	NB	82.72	85.00	99.00	16.47%
	Risk category V products (1%)	NB	86.20	89.00	103.00	15.73%
	If sampled					
	Admin Fee	NB	87.08	90.00	104.00	15.56%
	Lab Fee - Assigned by Lab	NB	AT COST	AT COST	AT COST	

DISCRETIONARY & STATUTORY FEES 2023/24

Charge for the Port Health Services Border Control Post Sevington

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
	Transits through the community					
	Minimum Fee	NB	87.08	90.00	104.00	15.56%
	Per additional quarter hour	NB	21.76	22.00	26.00	18.18%
	Admin for CHED's not presented on IPAFF's					
	Per CHED entered	NB	10.30	11.00	13.00	18.18%
	Photocopy document	NB	1.03	1.00	1.00	0.00%
	Late notification fee					
	Per CHED not submitted before the arrival of the cargo	NB	86.52	89.00	103.00	15.73%
	Non compliance charge					
	Per rejected consignment	NB	126.89	131.00	152.00	16.03%
Common Health Entry Document (CHED-D) - High Risk Non Animal Origin	Documentary check	NB	55.72	57.00	66.00	15.79%
	Sampling less than 10 sub-samples	NB	85.45	88.00	102.00	15.91%
	Sampling 10-59 sub-samples	NB	107.21	110.00	128.00	16.36%
	Sampling 60 or more sub-samples	NB	150.76	155.00	180.00	16.13%
	Non - compliance charge	NB	126.89	131.00	152.00	16.03%
	supervisory fee for disposals	NB	174.15	179.00	208.00	16.20%
	Late notification fee	NB	86.52	89.00	103.00	15.73%
	Analysts fee - assigned by Lab	NB	AT COST	AT COST	AT COST	
Radiation - Japanese Control Measures	Products of Animal Origin	NB	208.06	214.00	248.00	15.89%
	Non animal origin	NB	55.72	57.00	66.00	15.79%
	Sampled non-animal origin					
	Identity and sampling	NB	85.45	88.00	102.00	15.91%
	Analysis - assigned by Lab	NB	AT COST	AT COST	AT COST	
	Non compliance	NB	126.89	131.00	152.00	16.03%
	Supervisory Fee for Disposal	NB	174.15	179.00	208.00	16.20%
	Late notification fee	NB	86.52	89.00	103.00	15.73%

DISCRETIONARY & STATUTORY FEES 2023/24

Charge for the Port Health Services Border Control Post Sevington

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Guar Gum from India	Documentary check (CHED)	NB	55.72	57.00	66.00	15.79%
	Sampling analysis	NB	85.45	88.00	102.00	15.91%
	Analytical cost - Assigned by lab	NB	AT COST	AT COST	AT COST	
	Non-compliance	NB	126.89	131.00	152.00	16.03%
	Supervisory fee for disposal	NB	174.15	179.00	208.00	16.20%
	Late notification fee	NB	86.52	89.00	103.00	15.73%
Plastic Kitchenware - China and Hong Kong control measures	1-5 Certificates	NB		46.00	53.00	15.22%
	6-10 Certificates	NB	64.22	66.00	77.00	16.67%
	11-20 Certificates	NB	89.01	92.00	107.00	16.30%
	21+ Certificates	NB	113.79	117.00	136.00	16.24%
	Identify, Physical Check and Sampling	NB	68.72	71.00	82.00	15.49%
	Analytical cost - Assigned by Lab	NB	AT COST	AT COST	AT COST	
	Confirmatory test for nylon - Assigned by Lab	NB	AT COST	AT COST	AT COST	
	Non - compliance	NB	126.89	131.00	152.00	16.03%
	Late notification fee	NB	86.52	89.00	103.00	15.73%
Illegal, Unreported and Unregulated Fishing (IUU) Ashford Port Health uses a per consignment basis for its charges. Where multiple catch certificates are submitted for the same consignment which include high and low risk country certificates, the higher risk charge is applied	High Risk 1-5	NB	45.06	46.00	53.00	15.22%
	High Risk 6-10	NB	67.60	70.00	81.00	15.71%
	High Risk 11-20	NB	78.87	81.00	94.00	16.05%
	High Risk 21+	NB	90.14	93.00	108.00	16.13%
	Low Risk 1-5	NB	22.54	23.00	27.00	17.39%
	Low Risk 6-10	NB	39.43	41.00	48.00	17.07%
	Low Risk 11-20	NB	50.70	52.00	60.00	15.38%
	Low Risk 21+	NB	61.96	64.00	74.00	15.63%
	Formal Verification/Movement Control Notice	NB	87.08	90.00	104.00	15.56%
	Per quarter hour	NB	21.76	22.00	26.00	18.18%
	Non-compliance	NB	126.89	131.00	152.00	16.03%
	Late notification fee	NB	86.52	89.00	103.00	15.73%

DISCRETIONARY & STATUTORY FEES 2023/24

Charge for the Port Health Services Border Control Post Sevington

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Organic Import Controls	Current national flat rate	NB	55.62	57.00	66.00	15.79%
	Late notification fee	NB	86.52	89.00	103.00	15.73%
	Movement control	NB	126.89	131.00	152.00	16.03%
	Non compliance charge	NB	126.89	131.00	152.00	16.03%
Genetically Modified (GN) Controls in rice and Rice Products from China	Documentary Check	NB		57.00	66.00	15.79%
	Identity checks, physical check and sampling	NB	55.72	57.00	66.00	15.79%
	Analyst Fee	NB	85.45	88.00	102.00	15.91%
	Reduced sample (processed product) - Assigned by lab Non-compliance	NB	126.89	131.00	152.00	16.03%
	Supervisory fee for disposal	NB	174.15	179.00	208.00	16.20%
Export Health Certificates	Export Health Certificate £100 for preparation and first hour. Subsequent hours charged at Officer Rate	NB	100.00	100.00	116.00	16.00%
	Animal Feed Import, £54 document checking, £100 officer time sampling and Lab sampling recharged at cost	NB	154.00	154.00	179.00	16.23%
	APHA Certificate recharged at cost	NB	AT COST	AT COST	AT COST	
Other Charges	Disposal collection fee:					
	Up to 0.9 tonnes in 3.5T Lorry	NB	236.32	243.00	282.00	16.05%
	Lorry Up to 1.5 tonnes in 7.5T Lorry	NB	236.32	243.00	282.00	16.05%
	Lorry Up to 10 tonnes in 18T	NB	287.83	296.00	343.00	15.88%
	Lorry Up to 20 tonnes in artic	NB	386.25	398.00	462.00	16.08%
	Refund of PHILIS deposit	NB	28.00	29.00	34.00	17.24%
	Disposal by incineration NOA per kg	NB	0.26	0.26	0.26	0.00%
	Disposal by incineration POAO per kg	NB	0.35	0.35	0.35	0.00%
	Staff hourly rate	NB	87.08	90.00	104.00	15.56%
	Certificate of destruction	NB	25.75	27.00	31.00	14.81%
	Non compliance charge for all products without an official import declaration	NB	126.89	131.00	152.00	16.03%

VAT Indicator:

NB = Non Business no VAT

VT = Exclusive of VAT

EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Interments						
Interments in a new unpurchased grave						
(1) Interment of standard sized coffin in new grave - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque	ADULT (Resident):					
	Single grave depth	NB	1,240.00	1,275.00	1,479.00	16.00%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	1,467.00	1,510.00	1,752.00	16.03%
	Double grave depth (excludes Tenterden)	NB	1,360.00	1,400.00	1,624.00	16.00%
	Triple grave depth (excludes Tenterden)	NB	1,580.00	1,625.00	1,885.00	16.00%
	ADULT (Non-resident):					
	Single grave depth	NB	4,960.00	5,100.00	5,916.00	16.00%
	Single grave depth with boarding (excludes Tenterden cemetery and woodland graves)	NB	5,868.00	6,040.00	7,008.00	16.03%
	Double grave depth (excludes Tenterden)	NB	5,440.00	5,600.00	6,496.00	16.00%
	Triple grave depth (excludes Tenterden)	NB	6,320.00	6,500.00	7,540.00	16.00%
	CHILD (Non-resident):					
	Single grave depth: under 3 months	NB	85.00	87.00	99.00	13.79%
	Single grave depth: 3 - 5 years	NB	85.00	87.00	99.00	13.79%
Single grave depth: 6 - 18 years	NB	275.00	283.00	328.00	15.90%	

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %	
Interments							
Interments in a new unpurchased grave							
(2) Interment of casket style or oversized coffin (<30") in new grave - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque. NOTE: Oversized coffins or caskets require two grave spaces	ADULT (Resident):						
	Single grave depth	NB	2,420.00	2,485.00	2,883.00	16.02%	
	Single grave depth with boarding (excludes Tenterden)	NB	2,874.00	2,955.00	3,428.00	16.01%	
	Double grave depth (excludes Tenterden)	NB	2,660.00	2,735.00	3,173.00	16.01%	
	Triple grave depth (excludes Tenterden)	NB	3,100.00	3,185.00	3,695.00	16.01%	
	ADULT (Non-resident):						
	Single grave depth	NB	9,680.00	9,940.00	11,532.00	16.02%	
	Single grave depth with boarding (excludes Tenterden)	NB	11,496.00	11,820.00	13,712.00	16.01%	
	Double grave depth (excludes Tenterden)	NB	10,640.00	10,940.00	12,692.00	16.01%	
	Triple grave depth (excludes Tenterden)	NB	12,400.00	12,740.00	14,780.00	16.01%	
	Interments in a reopen grave or grave that has been pre-purchased						
	(3) Reopen of existing grave or pre-purchased grave for interment of standard coffin - includes digging but excludes temporary wooden marker with plaque	ADULT: (Resident):					
Single grave depth		NB	640.00	657.00	762.00	15.98%	
Single grave depth with boarding (excludes Tenterden) *		NB	867.00	892.00	1,035.00	16.03%	
Double grave depth (excludes Tenterden)		NB	760.00	782.00	907.00	15.98%	
Triple grave depth (excludes Tenterden)		NB	980.00	1,007.00	1,168.00	15.99%	
ADULT (Non Resident):							
Single grave depth		NB	2,560.00	2,628.00	1,524.00	-42.01%	
Single grave depth with boarding (excludes Tenterden) *		NB	3,468.00	3,568.00	2,070.00	-41.98%	
Double grave depth (excludes Tenterden)		NB	3,400.00	3,128.00	1,814.00	-42.01%	
Triple grave depth (excludes Tenterden)		NB	4,280.00	4,028.00	2,336.00	-42.01%	
Under 5 years *	NB	85.00	87.00	101.00	16.09%		
6 - 18 years *	NB	275.00	283.00	328.00	15.90%		

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Interments						
Interments in a new unpurchased grave						
(4) Reopen of existing grave or pre-purchased grave for interment of casket or oversized coffin (<30") where possible. Includes digging but excludes temporary wooden marked with plaque NOTE: Oversized coffins or caskets require two grave spaces, can only be dug if space is available and does not encroach on another purchased grave	ADULT (Resident):					
	Single grave depth *	NB	1,280.00	1,310.00	1,520.00	16.03%
	Single grave depth with boarding (excludes Tenterden) *	NB	1,734.00	1,780.00	2,065.00	16.01%
	Double grave depth (excludes Tenterden) *	NB	1,520.00	1,560.00	1,810.00	16.03%
	Triple grave depth (excludes Tenterden) *	NB	1,960.00	2,010.00	2,332.00	16.02%
	ADULT (Non-resident):					
	Single grave depth *	NB	5,120.00	5,240.00	3,040.00	-41.98%
	Single grave depth with boarding (excludes Tenterden) *	NB	6,936.00	7,120.00	4,130.00	-41.99%
	Double grave depth (excludes Tenterden) *	NB	6,080.00	6,240.00	3,620.00	-41.99%
	Triple grave depth (excludes Tenterden) *	NB	7,840.00	8,040.00	4,664.00	-41.99%
Interment of Ashes in new unpurchased cremation plot						
(5) Interment of ashes in new cremation plot - includes digging, purchase of right of burial for 30 years and temporary wooden marker with plaque	(Resident):					
	Large plot (capacity for upto 4 interment of ashes)	NB	500.00	515.00	597.00	15.92%
	Small plot (capacity for up to 2 interment of ashes)	NB	365.00	375.00	435.00	16.00%
	(Non Resident):					
	Large plot (capacity for upto 4 interment of ashes)	NB	2,000.00	2,060.00	2,388.00	15.92%
	Small plot (capacity for upto 2 interment of ashes)	NB	1,460.00	1,500.00	1,740.00	16.00%
Interment of Ashes in an existing grave or ashes plot or a grave or ashes plot that has been pre-purchased						
(6) Reopen of burial plot for interment of ashes	(Resident):					
	For one set of ashes. Further sets of ashes at same time will be charged as per item (7)	NB	139.00	143.00	166.00	16.08%
	(Non Resident):					
For one set of ashes. Further sets of ashes at same time will be charge as per item (7)	NB	556.00	572.00	332.00	-41.96%	

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Interments						
Interment of ashes interred at same time of another burial in same grave or ashes plot						
(7) Interment of single set ashes buried same time as a coffin burial or another set of ashes in same grave or burial plot. Fee charged for each additional set	Per set of ashes *	NB	70.00	72.00	84.00	16.67%
	(Non Resident):					
	Per set of ashes *	NB	280.00	288.00	168.00	-41.67%
Memorials						
Memorial permit giving permission to erect a memorial						
(8) Application for a memorials for graves in all cemeteries excluding Woodland Sections where memorials are not permitted. One application required per element of memorial required. NOTE: Not all sections of the cemetery are permitted kerbstones, these sections are detailed in the rules and regulations	Adult (Resident)					
	Headstone or tablet including inscriptions	NB	200.00	205.00	238.00	16.10%
	Kerbstone including cover slab and inscriptions	NB	200.00	205.00	238.00	16.10%
	Placement of standalone vase including inscriptions	NB	85.00	87.00	101.00	16.09%
	Replacement/renovation/reinstatement of memorial**	NB			50.00	
	Adult (Non Resident):					
	Headstone or tablet including inscriptions	NB	800.00	820.00	951.00	15.98%
	Kerbstone including cover slab and inscriptions	NB	800.00	820.00	951.00	15.98%
	Placement of a vase including inscriptions	NB	340.00	348.00	404.00	16.09%
	Replacement/renovation/reinstatement of memorial**	NB			50.00	
	Child - up to 18 years (Non Resident):					
	Headstone or tablet including inscriptions	NB	200.00	205.00	238.00	16.10%
	Kerbstone including cover slab and inscriptions	NB	200.00	205.00	238.00	16.10%
Placement of a standalone vase including inscriptions	NB	85.00	87.00	101.00	16.09%	
Replacement/renovation/reinstatement of memorial**	NB			50.00		
Inscription Application						
(9) Application for additional inscription on existing memorial.	(Resident):					
	New inscription on an existing memorial	VT	85.00	87.00	101.00	16.09%
	(Non Resident):					
	New inscription on an existing memorial	VT	340.00	348.00	404.00	16.09%

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Exclusive Right of Burial						
Purchase of Exclusive Right of Burial						
(10) Purchase of right of burial for 30 years (applies to pre-purchase of graves and where burial rights that were not purchased prior to introduction of the composite fee)	(Resident)					
	One grave space	NB	540.00	556.00	645.00	16.01%
	Large cremation plot	NB	301.00	310.00	360.00	16.13%
	Small cremation plot	NB	166.00	170.00	197.00	15.88%
	(Non Resident)					
	One grave space	NB	2,160.00	2,224.00	2,580.00	16.01%
	Large cremation plot	NB	1,204.00	1,240.00	1,438.00	15.97%
	Small cremation plot	NB	664.00	680.00	789.00	16.03%
	(11) Extension of a right of burial for period of 5 years	(Resident)				
One grave space		EX	90.00	92.50	107.00	15.68%
Large cremation plot		EX	50.00	51.50	60.00	16.50%
Small cremation plot		EX	28.00	28.50	33.00	15.79%
(Non Resident)						
One grave space		EX	360.00	370.00	429.00	15.95%
Large cremation plot		EX	200.00	206.00	239.00	16.02%
Small cremation plot		EX	112.00	114.00	132.00	15.79%
(12) Transfer of a right of burial		(Resident)				
	Per transfer completed	EX	90.00	92.00	107.00	16.30%
	Per transfer completed	EX	360.00	368.00	0.00	-100.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Exhumations						
(13) Exhumation and reinterment in same grave		VT	AT COST	AT COST	AT COST	
(14) Exhumation and reinterment in another grave in ABC cemetery		EX	AT COST	AT COST	AT COST	
(15) Exhumation for transportation to non ABC cemetery		EX	AT COST	AT COST	AT COST	
Other Cemetery Charges						
(16) Selection of grave space by customer instead of using next available space		EX	105.00	108.00	125.00	15.74%
(17) Incorrect arrival time in excess of 30 mins at cemetery		NB	105.00	108.00	125.00	15.74%
(18) Family history search for genealogy purposes	Up to 1 names in single application	VT	30.00	30.00	35.00	16.67%
	2 - 5 names in same application (per name)	VT		5.00	6.00	20.00%
	6 to 9 names in same application (per name)	VT		2.50	3.00	20.00%
(19) Temporary Marker with plaque for reopened graves or new graves that were prepurchased - Excludes woodland graves	Wooden cross	VT	60.00	62.00	72.00	16.13%
	Wooden plaque holder	VT	50.00	51.50	60.00	16.50%
(20) Additional memorial plaque for woodland grave or wooden marker	Additional plaque for reopen burial or interment in a pre-purchased grave, or replacement of existing plaque	VT	45.00	46.25	54.00	16.76%
(22) Tree Replacement in woodland section (Bybrook or Tenterden cemetery). Includes purchase and planting. Excludes a tree planting ceremony	Replacement of tree that has failed after being planted for more than 12 months.	VT	100.00	103.00	119.00	15.53%

DISCRETIONARY & STATUTORY FEES 2023/24

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Exhumations						
Other Cemetery Charges						
(23) Cancellation of service	Fee chargeable if grave has been dug and date is rescheduled or interment has repeat rescheduling	NB	105.00	108.00	125.00	15.74%
(24) Reservation Fee to secure burial plot for a six month period. Amount payable is deducted from total cost when paid in full. No refund if burial plot is not fully purchased within six months.	(Resident)					
	One grave space	NB	108.00	111.00	129.00	16.22%
	Large cremation plot	NB	60.00	62.00	72.00	16.13%
	Small cremation plot	NB	33.00	34.00	39.00	14.71%
	(Non Resident)					
	One grave space	NB	432.00	444.00	515.00	15.99%
	Large cremation plot	NB	240.00	248.00	288.00	16.13%
Small cremation plot	NB	132.00	136.00	156.00	14.71%	

** new fee being charged

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DISCRETIONARY & STATUTORY FEES 2023/24

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Proposed Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Telecare/Lifeline						
Telecare Lifeline/Addition Installation (Within Kent)	One Off Payment per client	VT	82.00	82.00	82.00	0.00%
Telecare Lifeline/addition Postage and self install - Nation Wide	One off payment per client	VT	15.00	15.00	17.36	15.73%
Telecare Lifeline Monitoring and Equipment Hire	Annual Fee per client	VT	165.00	165.00	170.00	3.03%
NEW - Additional sensor monitoring annual fee		VT			108.00	
Supply of Second Pendant sensor	One off payment per client	VT	57.00	57.00	60.00	5.26%
Supply of Key safe - new style	One Off Payment per client	VT	72.00	72.00	75.00	4.17%
Supply of Key release Door Chain new style	One Off Payment per client	VT	65.00	65.00	65.00	0.00%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	211.00	211.00	240.00	13.74%
Purchase of Safe Socket	One off payment per safe socket required	VT	26.00	26.00	30.00	15.38%
Purchase of BT Cable for Lifeline	One off payment per BT cable required	VT	15.00	15.00	17.00	13.33%
Purchase of Fall Detector	One off payment per fall detector	VT	113.00	113.00	120.00	6.19%
Purchase of Carbon Monoxide Detector	One off payment per Carbon Monoxide Detector	VT	125.00	125.00	125.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Proposed Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Telecare/Lifeline						
Purchase of Flood Detector	One off payment per Flood Detector	VT	113.00	113.00	113.00	0.00%
Purchase of Pendant Easy Press	One off payment per Pendant Easy Press	VT	10.00	10.00	12.00	20.00%
Purchase of Smoke Alarm Detector	One off payment per Smoke Alarm Detector	VT	113.00	113.00	113.00	0.00%
Purchase of Power Cable	One off payment per Power Cable	VT	36.00	36.00	36.00	0.00%
Insurance CCTV review/download	One off payment for a data protection request from an insurance company	VT	125.00	125.00	125.00	0.00%

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DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Land Charges						
Standard Search Fee	Domestic Properties	NB				Cost Recovery
	Non-Domestic Properties	NB				Cost Recovery
Extra Questions		NB				Cost Recovery
	<i>NB All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.</i>					
Street Administration						
Street Naming and numbering	1 Unit	NB	57.00	59.00	68.00	15.25%
	2-10 units	NB	46.00	47.00	55.00	17.02%
	Over 10 units	NB	42.00	43.00	50.00	16.28%
New Street Name		NB	136.00	140.00	162.00	15.71%
Rename Existing Street		NB	289.00	298.00	346.00	16.11%
Address Change	per property	NB	57.00	59.00	68.00	15.25%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT				Cost Recovery

DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Charge for the Supply of Information and Photocopies of Documents						
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only)	VT	11.32	11.66	13.53	16.04%
	Architects Plans (A3 & A4)	VT	0.41	0.42	0.49	16.67%
	Architects Plans (A2+)	VT	7.08	7.29	8.46	16.05%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.93	1.99	2.31	16.08%
	All other fact sheets (per page)	VT	0.41	0.42	0.49	16.67%
Requests for Planning Information*		VT	61.04	62.87	72.93	16.00%
Requests for Building Control Information*		VT	61.04	62.87	72.93	16.00%
Inspection of approved Building Regulation Plans*		VT	61.04	62.87	72.93	16.00%
Gas and Pipeline Extracts*		VT	7.63	7.86	9.12	16.03%
Postage and Packing		VT	1.06	1.09	1.26	15.60%
*Fee for additional work on information that is freely available on website						

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DISCRETIONARY & STATUTORY FEES 23/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Council Tax Collection						
Court costs	Summons costs	NB	60.00	60.00	60.00	0.00%
	Liability orders	NB	65.00	65.00	65.00	0.00%
Business Rates						
Court costs	Liability orders	NB	180.00	180.00	180.00	0.00%

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DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Chilmington Road Travellers Site						
Rent	Charge per week	NB	50.43	51.94	60.25	16.00%
Service Charge	Charge per week	NB	39.25	40.43	46.90	16.00%
Mobile Homes						
Annual monitoring fee *	* The charge per pitch is worked out retrospectively on an annual basis and covers costs such as officer time, petrol, paper etc. Therefore the cost fluctuates yearly depending on how many visits there were and is set in July each year as per the Park Home Policy. The fee quoted here is the hourly rate used for the calculations	NB	30.00	30.00	30.00	0.00%
Check & Depositing Site Rules		NB	69.00	71.00	82.00	15.49%
Site Licence Application Fees	Band 1 - 1-10 pitches	NB	392.00	404.00	469.00	16.09%
	Band 2 - 11-50 pitches	NB	438.00	451.00	523.00	15.96%
	Band 3 - 51-99 pitches	NB	579.00	596.00	691.00	15.94%
	Band 4 - 100-199 pitches	NB	718.00	740.00	858.00	15.95%
	Band 5 - 200+ pitches	NB	880.00	906.00	1051.00	16.00%
Application to transfer a site licence	Band 1 - 1-10 pitches	NB	78.00	80.00	93.00	16.25%
	Band 2 - 11-50 pitches	NB	88.00	91.00	106.00	16.48%
	Band 3 - 51-99 pitches	NB	116.00	119.00	138.00	15.97%
	Band 4 - 100-199 pitches	NB	144.00	148.00	172.00	16.22%
	Band 5 - 200+ pitches	NB	176.00	181.00	210.00	16.02%
Application to amend a site licence	Band 1 - 1-10 pitches	NB	129.00	133.00	154.00	15.79%
	Band 2 - 11-50 pitches	NB	145.00	149.00	173.00	16.11%
	Band 3 - 51-99 pitches	NB	191.00	197.00	229.00	16.24%
	Band 4 - 100-199 pitches	NB	237.00	244.00	283.00	15.98%
	Band 5 - 200+ pitches	NB	290.00	299.00	347.00	16.05%

DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Homelessness						
Copy of File		VT	10.00	10.00	10.00	0.00%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004 (per notice)	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB	309.00	318.00	369.00	16.04%
Charge to carry out inspections in respect of a UK entry application		NB	124.00	128.00	148.00	15.63%
Making a prohibition notice (Housing Act 2004 sec 20 or 21)	Discretion regarding matters relating to over-crowding, but other issues which require a notice to be charged at £300	NB	350.00	361.00	419.00	16.07%
Charge for making an emergency prohibition order - Housing Act 2004		NB	233.00	240.00	278.00	15.83%
Charge for undertaking emergency remedial action (Housing Act 2004)	Charge between £100 - £500, depending on the extent of emergency works carried out	VT	100 - 500	100 - 500	100 - 500	N/A
Penalty Charge notices - the smoke and carbon monoxide alarm regulations 2015	First Offence £5,000, an early payment will attract a discount of 50% making it £2,500	NB	2,575.00	2,652.00	3,076.00	15.99%
	For subsequent offences the penalty will be £5,000 to deter continued non-compliance. No early payment discount would apply	NB	5,150.00	5,305.00	6,154.00	16.00%
House in Multiple Occupation Licence Fee	Five Year Licence - 1st property	NB	581.00	802.00	802.00	0.00%
	Five Year Licence - subsequent properties	NB	581.00	802.00	802.00	0.00%
ABC Lettings						
Management charge	Agreed with landlord	VT	10% -12.5%	10% -12.5%	10%	0.00%
Landlords one-off set up fee		VT	250.00	250.00	250.00	0.00%
Repairs Service		VT	Cost +10%	Cost +10%	Cost +10%	0.00%

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DISCRETIONARY & STATUTORY FEES 2023/24

Charges for Room Hire

Item	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
			£	£	£	%
Room Hire	Council Chamber	- Up to 4 hours	164.00	164.00	164.00	0.00%
		- Full Day	288.00	288.00	288.00	0.00%
		- Evening after 5pm	264.00	264.00	264.00	0.00%
	Committee Rooms	- Up to 4 hours	86.00	86.00	86.00	0.00%
		- Full Day	155.00	155.00	155.00	0.00%
		- Evening after 5pm	149.00	149.00	149.00	0.00%

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DISCRETIONARY & STATUTORY FEES 2023/24

Property Services

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Licences - inspection/administration	The fee may depend upon whether a new boundary fence needs to be erected.	VT	250.00	250.00	290.0	16.00%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. Initial payment of £500 is requested	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection £324 up to sales value of £2500, where sales value exceeds £2500 cost will be £334 + 1% of sales value. Reflects more appropriate charge.	VT	324.00	334.00	387.00	15.87%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Easements - administration		VT	200.00	200.00	232.00	16.00%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	at cost recovery	at cost recovery	at cost recovery	n/a
Release of covenant - administration		VT	300.00	300.00	348.00	16.00%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	211.00	217.00	252.00	16.13%
Development Administration Fee	To cover overheads in relation to officer time for processing, site visits for monitoring purposes for duration of works, insurance checks, review of method statements and risk assessments.	VT	449.00	462.00	536.00	16.02%
AutoCAD plan production fee	Production of drawings for the purpose of ABC legal agreements	VT	112.00	115.00	133.00	15.65%
Wayleaves - inspection/administration		VT	250.00	250.00	290.00	16.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Property Services

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Commerical Transactions / Dealings						
Minimum Charges shown that will be applicable subject to time / complexity	New letting/lease agreements				£250 +	
	Consent to assign, sublet, underlet				£250 +	
	Consent for alteration				£250 +	
	Retrospective Consent for alteration				£400 +	
	Licences and Tenancies at Will				£250 +	
	Easements and surrenders				£250 +	
	Acquisition and disposal				£250 +	
	Charity, non-profit organisations upon evidence of accounts				£0 - £50	
Garage and Parking Space Fees and Charges						
Garage and Parking Space Fees and Charges	Council Tenant Low per week	EX	11.00	11.50	13.00	13.04%
	Council Tenant High per week	EX	11.00	11.50	13.00	13.04%
	Non Council Tenant Low (plus VAT) per week	VT	13.20	13.80	16.00	15.94%
	Non Council Tenant High (plus VAT) per week	VT	13.20	13.80	16.00	15.94%
	Charge for lock changes following loss of keys etc.				150.00	
	Deposit for all new Garage Tenancies (new charge)	EX		One months rent	One months rent	
	Parking Spaces (on garage sites only) per year in advance (new charge in 20/21 as we will be demolishing a number of garage sites and creating parking spaces, this will then be in place going forward)	VT	210.00	220.00	255.00	15.91%
<i>In line with the agreed Garage Commercialisation Strategy all profit of monies received for the sale of garage sites into the General Fund be allocated into the Garage budget to enable the investment for renovation and upgrade of existing let sites in order to maintain the highest level of revenue into the General Fund going forward.</i>						

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DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Waste Collection						
Bulky Collection - General approved items	Base Charge (1 to four items excluding white goods)	NB	26.00	27.00	35.00	29.63%
Bulky Collection - White goods	White goods - for each item (each for televisions, computer monitors and white goods, including microwaves, washing machines and tumble dryers)	NB			25.00	
Garden Waste Bins	Wheelie Bin for Garden Waste - Previously agreed by Cabinet	NB	40.00	42.50	45.00	5.88%
Full household bin set (new developments)	Set of one recycle (240L) one refuse (180L) one food caddy (23L) and one silver kitchen caddy (5L)	NB	80.00	80.00	95.00	18.75%
Recycle bin (New development)	Green (240L)	NB	41.00	42.00	49.00	16.67%
Refuse bin (New development)	Black (180L)	NB	41.00	42.00	49.00	16.67%
Food caddy (New development)	Orange & black (23L)	NB	10.00	10.00	14.00	40.00%
Kitchen food caddy (New development)	Silver (5L)	NB	8.00	8.00	10.00	25.00%
Food bin	Black with food signage wrap (180L)	NB	36.00	37.00	45.00	21.62%
Replacement resident refuse bin	Black (180L)	NB	25.00	25.00	30.00	20.00%
Replacement resident recycle bin	Green (240L)	NB	25.00	25.00	30.00	20.00%
Bulk refuse bin (New or replacement) <i>(Includes signage on bins)</i>	1100L steel/black lid	NB	355.00	366.00	380.00	3.83%
Bulk refuse bin (New or replacement) <i>(Includes signage on bins)</i>	1100L steel/black lid (each additional bulk refuse bin in same delivery)	NB	309.00	318.00	365.00	14.78%

DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Waste Collection						
Bulk recycle bin (New or replacement) <i>(Includes Bulk recycle bin (New or replacement) (Includes signage on bins)</i>	1100L full green	NB	381.00	392.00	395.00	0.77%
Bulk recycle bin (New or replacement) <i>(Includes signage on bins)</i>	1100L full green (each additional bulk recycle bin in same delivery)	NB	340.00	350.00	380.00	8.57%
Bin store/compound recycle information sign (A2)	Colour signage on diabond board per sign - Bin use improvement	NB		40.00	50.00	25.00%
Dog Warden Fees						
Stray Dogs	Statutory fee for dog not being on lead	NB	25.00	25.00	25.00	0.00%
Dog Control Costs	Collection/delivery of dog	NB	45.00	50.00	70.00	40.00%
Kennelling costs	Per 24 hour period, day one due on admission	NB	11.00	12.00	15.00	25.00%
Administration charge	Office Hours	NB	16.00	18.00	20.88	16.00%
	Outside Office Hours	NB	35.00	36.00	41.76	16.00%
Vetinary Treatment	As required	NB	Cost Recovery			
Fixed Penalty Notices						
Non compliance of micro chip for a dog	*	NB	500.00	500.00	500.00	0.00%
Dog fouling	*	NB	50.00	50.00	50.00	0.00%
Littering	*	NB	75.00	75.00	75.00	0.00%
Flytipping	*	NB	400.00	400.00	400.00	0.00%
Failure to fulfil duty of care (Domestic Waste)	* Fixed penalty reduces to £300 if paid within 14 days.	NB	400.00	400.00	400.00	0.00%
Failure to comply with a Community Protection Notice	*	NB	100.00	100.00	100.00	0.00%
Failure to comply with a Public Space Protection Order	*	NB	100.00	100.00	100.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Allotment Rents						
Plot rent (per perch)		EX	7.20	7.50	10.00	33.33%
Concessionary rate rent - (for the first 3 perch only)		EX	3.60	3.75	5.00	33.33%

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Other Notes

Fees where an * has been placed in the description/comments box were not detailed in the fees and charges prior to last year.

** VAT rate depends whether relates to a cemetery or other open space. Cemeteries are NB rate and other are VT standard rate

*** New fee introduced

DISCRETIONARY & STATUTORY FEES 2023/24

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Memorial Benches						
Hereford Seat or similar style	15 year lease plus supply and Installation of bench	NB/VT**	780.74	804.16	932.83	16.00%
Georgian Seat or similar style	15 year lease plus supply and Installation of bench	NB/VT**	1016.61	1047.11	1214.65	16.00%
Cavendish Seat or similar style	15 year lease plus supply and Installation of bench	NB/VT**	924.94	952.69	1105.12	16.00%
Montseny 1800 bench in Victoria Park	10 year lease plus supply and Installation of plaque	NB/VT**			1250.00	0.00%
Recasting of memorial plaque	Changing the inscription for example, adding an additional name	NB/VT**	257.50	265.23	307.66	16.00%
Extending the lease of a bench	Extending the lease of the bench at the end of the initial 15/10 year period for a period of 5 years (subject to condition)	NB/VT**	309.00	318.27	369.19	16.00%
Tree Planting						
Dedicate a tree	Lower end of price scale	NB/VT**	198.90	204.87	237.65	16.00%
	Higher end of price scale	NB/VT**	244.80	252.15	292.49	16.00%
Sponsor a tree		NB/VT**	99.96	102.96	119.43	16.00%
Plant a woodland tree		NB/VT**	25.50	26.26	30.46	15.99%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT

Other Notes

Fees where an * has been placed in the description/comments box were not detailed in the fees and charges prior to last year.

** VAT rate depends whether relates to a cemetery or other open space. Cemeteries are NB rate and other are VT standard rate

*** New fee introduced

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23	Proposed Charge 2023/24	Increase / Decrease on 2022/23 %
Courtside and Pitchside						
Tennis courts prices (per hour)						
	use of 1 court	VT	7.50	7.50	8.00	6.67%
	use of 2 courts	VT	15.00	15.00	16.00	6.67%
	use of 3 courts	VT	21.00	21.00	24.00	14.29%
	use of 4 courts	VT	30.00	30.00	32.00	6.67%
	use of 5 and 6 courts	VT	70.00	70.00	74.75	6.79%
Netball prices (per hour)						
	use of 1 court	VT	17.00	19.00	22.00	15.79%
	use of 2 courts	VT	23.00	25.00	29.00	16.00%
	Use of courts 3,4 &5	VT	34.50	38.00	44.00	15.79%
	use of all courts	VT	70.00	79.00	91.75	16.14%
Football prices (per hour)						
Football (3g)	Football (3g) prices adult (full)	VT	100.00	108.00	125.25	15.97%
	Football (3g) prices junior (full)	VT	80.00	84.00	97.50	16.07%
	Football (3g) prices adult (one third)	VT	33.33	33.33	38.75	16.26%
	Football (3g) prices junior (one third)	VT	26.67	26.67	31.00	16.24%
	Football (3g) prices adult (half)	VT	50.00	53.95	62.50	15.85%
	Football (3g) prices junior (half)	VT	40.00	42.00	48.70	15.95%
	Match price adult (2hrs)	VT	n/a	n/a	188.00	
	Match price junior (2hrs)	VT	n/a	n/a	146.00	
Football (grass) (per hour)	Football (grass) pitches prices adult (Full)	VT	60.00	66.00	76.50	15.91%
	Football (grass) pitches prices junior (full)	VT	50.00	55.00	64.00	16.36%
	Football (grass) pitches prices juniors (half)	VT	30.00	32.00	37.25	16.41%
	Season matches (10)	VT	600.00	660.00	765.50	15.98%
Meeting Room						
	Meeting Room prices (per hour)	VT	n/a	22.00	25.50	15.91%

Notes

VAT Indicator:

NB = Non Business no VAT

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* inc floodlight use added prices for Sept 2021

DISCRETIONARY & STATUTORY FEES 2023/24

Planning Services

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Compliance Check	For domestic Development	VT	93.00	96.00	111.00	15.63%
(Confirmation that a development has been built in accordance with the approved plans)	For a Domestic proposal that requires a site visit	VT	180.00	185.00	215.00	16.22%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling	VT	47.00	48.00	56.00	16.67%
Formal Complaint under High Hedges Legalisation		VT	512.00	527.00	611.00	15.94%
Pre-Application Planning & Policy Advice - Agreed by Cabinet November 2022						
Householder extensions, alterations and others	Written advice only	VT			140.00	
	1st meeting & written advice	VT			280.00	
Minor developments 1-4 dwellings	Written advice only	VT			400.00	
	1st meeting & written advice	VT			600.00	
Minor developments 1-4 dwellings	Written advice only	VT			700.00	
	1st meeting & written advice	VT			1,000.00	
Small major developments 10-49 dwellings	Written advice only	VT			1,500.00	
	1st meeting & written advice	VT			2,500.00	
Large major developments 50+ dwellings	1st meeting & written advice	VT			4,000.00	
Follow up advice	50% of original fee	VT			50%	
Strategic developments in excess of 250 dwellings including mixed uses	1st meeting & written advice - 5000 plus PPA with 75% follow up fees to be agreed on a case by case basis	VT			5000+ (see description)	

DISCRETIONARY & STATUTORY FEES 2023/24

Planning Services

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Pre-Application Planning & Policy Advice - Agreed by Cabinet November 2022						
PPAs	1st meeting & written advice - Negotiable depending on what service the applicant demands, such as a dedicated resource	VT			Negotiable	
Commerical up to 250sqm	Written advice only	VT			150.00	
	1st meeting & written advice	VT			300.00	
Commerical 250 to 500sqm	Written advice only	VT			300.00	
	1st meeting & written advice	VT			500.00	
Commerical 500 to 1000sqm	Written advice only	VT			900.00	
	1st meeting & written advice	VT			1,200.00	
Commerical over 1000sqm	1st meeting & written advice	VT			1200 + 500 per 500sqm	
Follow up advice	Written advice only - 50% of original fee	VT			50%	
	1st meeting & written advice - 50% of original fee	VT			50%	
Charities	Written advice only - Half the fee	VT			Half	
	1st meeting & written advice - Half the fee	VT			Half	
Tree works advice	Written advice only	VT			100.00	
	1st meeting & written advice	VT			200.00	
	Written advice only - Half the relevant pre-application fee	VT			Half	
	1st meeting & written advice - Half the relevant pre-application	VT			Half	

All other Statutory charges apply

VAT Indicator:

NB = Non Business no VAT

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DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar	No fee payable				
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees	See regulation for detail				

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Licensing Act							
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Check & send (pre-app) service	Discretionary		VT	120.00	120.00	120.00	0.00%
Animal Welfare and Public Health Licences							
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	977.00	977.00	977.00	0.00%
	Discretionary	Renewal (2 year licence)	NB	669.00	669.00	669.00	0.00%
	Discretionary	Variation	NB	344.00	344.00	344.00	0.00%
	Discretionary	Concurrent 2nd application	NB	87.00	87.00	87.00	0.00%
Zoos	Discretionary	Consideration	NB	1,218.00	1,218.00	1,218.00	0.00%
	Discretionary	Licence (4 year licence)	NB	2,008.00	2,008.00	2,008.00	0.00%
	Discretionary	Renewal (6 year licence)	NB	3,013.00	3,013.00	3,013.00	0.00%
	Discretionary	Dispensation - 14(1)(a)	NB	491.00	491.00	491.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Animal Welfare and Public Health Licences							
Boarding of animals	Discretionary	(New app) Application fee - up to 50 animals	NB	260.00	260.00	260.00	0.00%
	Discretionary	(New app) Grant fee - up to 50 animals	NB	200.00	200.00	200.00	0.00%
	Discretionary	(New app) Application fee - 51 or more animals	NB	295.00	295.00	295.00	0.00%
	Discretionary	(New app) Grant fee - 51 or more animals	NB	230.00	230.00	230.00	0.00%
	Discretionary	(Renewal) Application fee - up to 50 animals	NB	225.00	225.00	225.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 50 animals	NB	200.00	200.00	200.00	0.00%
	Discretionary	(Renewal) Application fee - 51 or more animals	NB	255.00	255.00	255.00	0.00%
	Discretionary	(Renewal) Grant fee - 51 or more animals	NB	230.00	230.00	230.00	0.00%
Selling of Animals	Discretionary	(New app) Application fee	NB	280.00	280.00	280.00	0.00%
	Discretionary	(New app) Grant fee	NB	215.00	215.00	215.00	0.00%
	Discretionary	(Renewal) Application fee	NB	240.00	240.00	240.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	215.00	215.00	215.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Animal Welfare and Public Health Licences							
Home boarding or day care	Discretionary	(New app) Application fee	NB	245.00	245.00	245.00	0.00%
	Discretionary	(New app) Grant fee	NB	180.00	180.00	180.00	0.00%
	Discretionary	(Renewal) Application fee	NB	210.00	210.00	210.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	180.00	180.00	180.00	0.00%
Riding Establishments	Discretionary	(New app) Application fee - up to 10 horses	NB	280.00	280.00	280.00	0.00%
	Discretionary	(New app) Grant fee - up to 10 horses	NB	215.00	215.00	215.00	0.00%
	Discretionary	(New app) Application fee - 11 or more horses	NB	310.00	310.00	310.00	0.00%
	Discretionary	(New app) Grant fee - 11 or more horses	NB	245.00	245.00	245.00	0.00%
	Discretionary	(Renewal) Application fee - up to 10 horses	NB	240.00	240.00	240.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 10 horses	NB	215.00	215.00	215.00	0.00%
	Discretionary	(Renewal) Application fee - 11 or more horses	NB	270.00	270.00	270.00	0.00%
	Discretionary	(Renewal) Grant fee - 11 or more horses	NB	245.00	245.00	245.00	0.00%
Keeping animals for exhibition	Discretionary	(New app) Application fee	NB	230.00	230.00	230.00	0.00%
	Discretionary	(New app) Grant fee	NB	165.00	165.00	165.00	0.00%
	Discretionary	(Renewal) Application fee	NB	190.00	190.00	190.00	0.00%
	Discretionary	(Renewal) Grant fee	NB	165.00	165.00	165.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Animal Welfare and Public Health Licences							
Breeding Establishments	Discretionary	(New app) Application fee - up to 5 dogs	NB	230.00	230.00	230.00	0.00%
	Discretionary	(New app) Grant fee - up to 5 dogs	NB	165.00	165.00	165.00	0.00%
	Discretionary	(New app) Application fee - 6-10 dogs	NB	245.00	245.00	245.00	0.00%
	Discretionary	(New app) Grant fee - 6-10 dogs	NB	180.00	180.00	180.00	0.00%
	Discretionary	(New app) Application fee - 11+ dogs	NB	260.00	260.00	260.00	0.00%
	Discretionary	(New app) Grant fee - 11+ dogs	NB	200.00	200.00	200.00	0.00%
	Discretionary	(Renewal) Application fee - up to 5 dogs	NB	190.00	190.00	190.00	0.00%
	Discretionary	(Renewal) Grant fee - up to 5 dogs	NB	165.00	165.00	165.00	0.00%
	Discretionary	(Renewal) Application fee - 6-10 dogs	NB	210.00	210.00	210.00	0.00%
	Discretionary	(Renewal) Grant fee - 6-10 dogs	NB	180.00	180.00	180.00	0.00%
	Discretionary	(Renewal) Application fee - 11+ dogs	NB	225.00	225.00	225.00	0.00%
	Discretionary	(Renewal) Grant fee - 11+ dogs	NB	200.00	200.00	200.00	0.00%
	Variation to increase animals or activities	Discretionary	Application fee	NB	90.00	90.00	90.00
Discretionary		Grant fee	NB	40.00	40.00	40.00	0.00%
Variation to reduce animals or activities	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Animal Welfare and Public Health Licences							
Request for re-rating inspection	Discretionary	Application fee	NB	90.00	90.00	90.00	0.00%
	Discretionary	Grant fee	NB	40.00	40.00	40.00	0.00%
Public Health Licences *							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	177.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	109.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.00	30.50	30.50	0.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	200.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	109.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	200.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	109.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	200.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	109.00	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	200.00	150.00	150.00	0.00%
	Discretionary	Additional practitioner/premises	NB	30.50	70.00	70.00	0.00%
	Discretionary	Minor variation	NB	30.50	30.50	30.50	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Public Health Licences *							
One You Shop Hire Fee - general	Discretionary	Any space subject to availability and a refundable deposit may be requested. To be introduced from April 2023: the venue is free for registered charities, commissioned services, the public sector and those organisations with a demonstrable public benefit in line with Ashford Borough Council's corporate plans. Donations from this group are welcome.					
	Discretionary	Downstairs - full space - full day	NB			35.00	
	Discretionary	Downstairs - full space - half day	NB			17.50	
	Discretionary	Consultation room/space small - full day	NB			10.00	
	Discretionary	Consultation room/space small - half day	NB			5.00	
	Discretionary	Consultation room/space large - full day	NB			15.00	
	Discretionary	Consultation room/space large - half day	NB			7.50	
	Discretionary	Downstairs kitchen - full day	NB			20.00	
	Discretionary	Downstairs kitchen - half day	NB			10.00	
	Discretionary	Upstairs (full space) - full day	NB			35.00	
	Discretionary	Upstairs (full space) - half day	NB			17.50	
	Discretionary	Upstairs (activity space) - full day	NB			20.00	
	Discretionary	Upstairs (activity space) - half day	NB			10.00	
	Discretionary	Upstairs (meeting space) - full day	NB			17.50	
	Discretionary	Upstairs (meeting space) - half day	NB			8.75	
	Discretionary	Entire facility (Mondays, weekday evenings, Saturday afternoon and Sundays only) - full day	NB			70.00	
	Discretionary	Entire facility (Mondays, weekday evenings, Saturday afternoon and Sundays only) - part day	NB			35.00	

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	3,499.00	3,499.00	3,499.00	0.00%
	Discretionary	Renewal	NB	334.00	334.00	387.00	15.87%
	Discretionary	Transfer	NB	334.00	334.00	387.00	15.87%
Street Trading and Consents							
Street Trading Licence	Discretionary	Yearly	NB	81.00	83.00	96.00	15.66%
Ashford Town Market pitch fee (per ft)	Discretionary	Collected by DD	NB	1.10	1.10	1.30	18.18%
Casual Street Trading Licence/Consent For One Off Event (per stall)	Discretionary	Grant	NB	21.00	21.50	25.00	16.28%
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	31.00	32.00	37.00	15.63%
Street Trading Consent	Discretionary	Yearly	NB	81.00	83.00	96.00	15.66%
New Site Street Trading Consent - static	Discretionary	Grant	NB	113.00	116.00	135.00	16.38%
New Site Street Trading Consent - short term static	Discretionary	Grant - 1 site £100 (£25 extra for each additional site, i.e. £125 for 2 sites, £150 for 3 sites)	NB	£106 per site plus £28 per additional site	£106 per site plus £28 per additional site	£135 per site plus £35 per additional site	
Hawker Street Trading Consent	Discretionary	Yearly	NB	81.00	83.00	96.00	15.66%
Town Centre Commercial Booking	Discretionary	Daily (Monday - Friday, Sunday).For 4 consecutive days deduct £100 from total cost 5 consecutive days deduct £150, and for 6 consecutive days deduct £200)	NB	156.00	156.00	181.00	16.03%
Town Centre Commercial Booking	Discretionary	Small, local businesses (and charity collections by professional canvassing companies) 1-7 day block (flat fee)	NB	40.00	40.00	47.00	17.50%
Town Centre Commercial Booking	Discretionary	1 day (Saturday)	NB	205.00	205.00	238.00	16.10%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	163.00	168.00	195.00	16.07%
Furners Wood Lay-by - hot food	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	163.00	168.00	295.00	75.60%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	163.00	168.00	195.00	16.07%
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	163.00	168.00	195.00	16.07%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	163.00	168.00	195.00	16.07%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Henwood	Discretionary	Monthly rents	NB	224.00	231.00	270.00	16.88%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	413.00	420.00	420.00	0.00%
Potters Comer, Hothfield	Discretionary	Monthly rents	NB	244.00	251.00	291.00	15.94%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	261.00	269.00	312.00	15.99%
Chilham Mill	Discretionary		NB	244.00	251.00	291.00	15.94%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Council Land							
Event application fee for charity and community on Council land	Discretionary	It should be noted that there are a number of funds and grants available to support charities and community events to potentially offset relevant fees, details will be provided on the council website	NB	40.00	40.00	40.00	0.00%
Event application fee for commercial events on Council land	Discretionary	per application	NB	40.00	40.00	40.00	0.00%
Commercial: Small	Discretionary	per operating day	NB	292.00	292.00	358.00	22.60%
	Discretionary	per non-operating day	NB	200.00	200.00	252.00	26.00%
Commercial: Medium	Discretionary	per operating day	NB	600.00	600.00	716.00	19.33%
	Discretionary	per non-operating day	NB	200.00	200.00	252.00	26.00%
Commercial: Large	Discretionary	per operating day	NB	1,200.00	1,200.00	1,412.00	17.67%
	Discretionary	per non-operating day	NB	200.00	200.00	252.00	26.00%
Safety Advisory Group							
Road closure application s21 TPCA 1847	Discretionary	per application	NB	25.00	25.00	75.00	0.00%
Event application fee for charity and community not on Council land	Discretionary	It should be noted that there are a number of funds and grants available to support charities and community events to potentially offset relevant fees, details will be provided on the council website	NB	40.00	40.00	20.00	-50.00%
Event application fee for commercial events not on Council land	Discretionary	per application	NB	40.00	40.00	40.00	0.00%
Food Hygiene							
Level 1 course	Discretionary		EX	35.00	35.00	35.00	0.00%
Level 2 course	Discretionary		EX	48.00	48.00	48.00	0.00%
Re-sit (at time of next course)	Discretionary		EX	18.00	18.00	18.00	0.00%
Re-sit (oral)	Discretionary		EX	42.00	42.00	42.00	0.00%
Food Safety Charges							
Food surrender inspection and issuing of certificate	Discretionary	Set fee for first hour, then officers hourly rate thereafter.	NB	100.00	106.00	123.00	16%
Disposal/tipping costs charge at cost	Charged by tip		NB	Cost recovery	Cost recovery	Cost recovery	N/A
Food Hygiene Rating Scheme (FHRS) re-inspection to rescore following request from the food business	Discretionary		NB	90.00	90.00	105.00	17%
Food safety advisory visits - to include a 2 hour consultation, follow up reports and supporting documentation.	Discretionary		NB	120.00	120.00	120.00	N/A
Food Export - confirmation enforcement / compliance. (Not EHC)	Discretionary	Original with seal	NB	75.00	75.00	75.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Private Water Supplies							
Private Water Supplies (England) Regulations 2018 Risk assessment	Statutory	Time taken to carry out the risk assessment (including travel and administration) at the officers hourly rate. This must be carried out at least every five years for each supply.	NB	Up to £500	Up to £500	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Sampling visit	Statutory	Time taken to carry out the sampling (including travel and administration) officers' hourly rate. Charge for a visit and to take a sample + administrative costs (including arranging with laboratory and invoicing).	NB	Up to £100	Up to £100	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Investigation e.g. of a complaint or a breach of a regulatory standard	Statutory	Time taken to carry out the investigation (including travel and administration) at the officers hourly rate.	NB	Up to £100	Up to £100	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Granting an authorisation	Statutory	Time taken to carry out the work involved in granting an authorisation at the officers and administrative officers hourly rates. This follows an application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	NB	Up to £100	Up to £100	Cost recovery	N/A
Private Water Supplies (England) Regulations 2018 Sample analysis at a laboratory	Statutory	Actual charge levied by the laboratory up to the maximum. Check monitoring is carried out to ensure that water complies with standards. Where possible it is carried out at the same time as any requirement for audit monitoring, to keep cost down. Single/small supply rates £25 and large/commercial supplies £100.	NB	Up to £100	Up to £100	Cost recovery	N/A
Miscellaneous							
Scrap Metal Site Licence	Discretionary		NB	344.00	354.00	411.00	16.10%
Scrap Metal Collectors Licence	Discretionary		NB	231.00	237.00	275.00	16.03%
Scrap Metal Site Licence - Renewal	Discretionary		NB	231.00	237.00	275.00	16.03%
Scrap Metal Collectors Licence - Renewal	Discretionary		NB	115.00	118.00	137.00	16.10%
Scrap Metal Variations	Discretionary		NB	87.00	89.00	103.00	15.73%
Scrap Metal Replacement Licence	Discretionary		NB	12.50	12.50	14.50	16.00%
Distribution of free printer material - week permit	Discretionary		NB	30.00	31.00	36.00	16.13%
Distribution of free printer material - month permit	Discretionary		NB	55.00	57.00	66.00	15.79%
Distribution of free printer material - year permit	Discretionary		NB	100.00	103.00	119.00	15.53%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Gambling Act							
New small casino	Statutory Maximum	New application	NB	7,316.00	7,535.00	8,000.00	6.17%
		Annual fee	NB	4,153.00	4,277.00	4,962.00	16.02%
		Variation	NB	2,995.00	3,084.00	3,578.00	16.02%
		Transfer	NB	1,741.00	1,794.00	1,800.00	0.33%
		Re-instatement	NB	1,463.00	1,507.00	1,749.00	16.06%
		Provisional statement	NB	7,316.00	7,536.00	8,000.00	6.16%
		Provisional statement holders	NB	2,599.00	2,677.00	3,000.00	12.07%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
New large casino	Statutory Maximum	New application	NB	8,704.00	8,966.00	10,000.00	11.53%
		Annual fee	NB	8,374.00	8,626.00	10,000.00	15.93%
		Variation	NB	3,958.00	4,077.00	4,730.00	16.02%
		Transfer	NB	2,044.00	2,106.00	2,150.00	2.09%
		Re-instatement	NB	2,150.00	2,150.00	2,150.00	0.00%
		Provisional statement	NB	8,753.00	9,016.00	10,000.00	10.91%
		Provisional statement holders	NB	4,299.00	4,428.00	5,000.00	12.92%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Regional casino	Statutory Maximum	New application	NB	13,787.00	14,201.00	15,000.00	5.63%
		Annual fee	NB	12,929.00	13,317.00	15,000.00	12.64%
		Variation	NB	6,458.00	6,652.00	7,500.00	12.75%
		Transfer	NB	4,710.00	4,852.00	5,629.00	16.01%
		Re-instatement	NB	4,710.00	4,852.00	5,629.00	16.01%
		Provisional statement	NB	13,787.00	14,201.00	15,000.00	5.63%
		Provisional statement holders	NB	6,713.00	6,915.00	8,000.00	15.69%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Gambling Act							
Bingo club	Statutory Maximum	New application	NB	2,505.00	2,581.00	2,994.00	16.00%
		Annual fee	NB	780.00	804.00	933.00	16.04%
		Variation	NB	1,715.00	1,750.00	1,750.00	0.00%
		Transfer	NB	952.00	981.00	1,138.00	16.00%
		Re-instatement	NB	952.00	981.00	1,138.00	16.00%
		Provisional statement	NB	2,505.00	2,581.00	2,994.00	16.00%
		Provisional statement holders	NB	1,035.00	1,067.00	1,200.00	12.46%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory Maximum	New application	NB	2,549.00	2,626.00	3,000.00	14.24%
		Annual fee	NB	506.00	522.00	600.00	14.94%
		Variation	NB	1,448.00	1,492.00	1,500.00	0.54%
		Transfer	NB	952.00	981.00	1,138.00	16.00%
		Re-instatement	NB	952.00	981.00	1,138.00	16.00%
		Provisional statement	NB	2,505.00	2,581.00	2,994.00	16.00%
		Provisional statement holders	NB	1,035.00	1,067.00	1,200.00	12.46%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Tracks	Statutory Maximum	New application	NB	1,959.00	2,018.00	2,341.00	16.01%
		Annual fee	NB	780.00	804.00	933.00	16.04%
		Variation	NB	1,250.00	1,250.00	1,250.00	0.00%
		Transfer	NB	950.00	950.00	950.00	0.00%
		Re-instatement	NB	950.00	979.00	950.00	-2.96%
		Provisional statement	NB	1,959.00	2,018.00	2,341.00	16.01%
		Provisional statement holders	NB	950.00	950.00	950.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Gambling Act							
Family Entertainment Centres	Statutory Maximum	New application	NB	1,959.00	2,000.00	2,000.00	0.00%
		Annual fee	NB	674.00	695.00	750.00	7.91%
		Variation	NB	886.00	913.00	1,000.00	9.53%
		Transfer	NB	950.00	950.00	950.00	0.00%
		Re-instatement	NB	950.00	950.00	950.00	0.00%
		Provisional statement	NB	1,959.00	2,000.00	2,000.00	0.00%
		Provisional statement holders	NB	857.00	883.00	950.00	7.59%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,959.00	2,000.00	2,000.00	0.00%
		Annual fee	NB	785.00	809.00	939.00	16.07%
		Variation	NB	886.00	913.00	1,000.00	9.53%
		Transfer	NB	952.00	981.00	1,138.00	16.00%
		Re-instatement	NB	952.00	981.00	1,138.00	16.00%
		Provisional statement	NB	1,959.00	2,000.00	2,000.00	0.00%
		Provisional statement holders	NB	1,032.00	1,063.00	1,200.00	12.89%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Temporary Use Notices	Statutory Maximum	New application	NB	216.00	223.00	259.00	16.14%
		Copy licence	NB	25.00	25.00	25.00	0.00%
Licensed Premises Gaming Machine Permit	Statutory Maximum	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Gambling Act							
Lottery Registration	Statutory Maximum	New Application	NB	40.00	40.00	40.00	0.00%
		Renewal	NB	20.00	20.00	20.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22	Charge 2022/23	Charge 2023/24	Increase / Decrease on 2022/23
				£	£	£	%
Gambling Act							
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%
Hackney Carriage/Private Hire *							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	72.00	75.00	92.00	22.67%
		For 3 years	NB	149.00	154.00	190.00	23.38%
Vehicle Licence	Discretionary	New	NB	335.00	346.00	346.00	0.00%
		Renewal	NB	300.00	305.00	305.00	0.00%
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	31.00	32.00	37.00	15.63%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	143.00	148.00	200.00	35.14%
		4-10 Vehicles	NB	474.00	483.00	590.00	22.15%
		11-20 Vehicles	NB	947.00	960.00	1,114.00	16.04%
Drivers Badge (replacement)	Discretionary		NB	12.50	13.00	15.00	15.38%
Fee for Returned (Bounced) Cheques	Discretionary		NB	17.50	19.00	22.00	15.79%
Transfer of vehicle licence (including plate)	Discretionary		NB	35.00	38.00	46.00	21.05%
Replacement Plate (internal/external)	Discretionary		NB	21.00	22.00	26.00	18.18%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3	NB	141.00	146.00	200.00	36.99%
	Discretionary	Category 4-10	NB	328.00	334.00	415.00	24.25%
	Discretionary	Category 11-20	NB	475.00	483.00	560.00	15.94%
Replacement Licence	Discretionary		NB	12.50	13.00	15.00	15.38%
Hackney carriage knowledge test	Discretionary		NB	59.00	61.00	71.00	16.39%
DBS	Set by Home Office		NB	40.00	38.00	38.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24							
LICENSING FEES							
Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Environmental Protection							
Contaminated land conveyance searches	Discretionary		NB	25.00	25.00	25.00	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT

* Last year saw a large overhaul of charges hence the variances on some fees.

DISCRETIONARY & STATUTORY FEES 2023/24

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Season Tickets (Ashford)						
	Flour Mills car park 1 month	VT	74.00	74.00	74.00	0.00%
	Flour Mills car park 3 months	VT	210.00	210.00	210.00	0.00%
	Flour Mills car park 6 months	VT	396.00	396.00	396.00	0.00%
	Flour Mills car park 12 months	VT	742.00	742.00	742.00	0.00%
	Town Centre 1 month	VT	83.00	83.00	83.00	0.00%
	Town Centre 3 Months	VT	236.00	236.00	236.00	0.00%
	Town Centre 6 Months	VT	445.00	445.00	445.00	0.00%
	Town Centre 12 Months	VT	836.00	836.00	836.00	0.00%
	Henwood Parking Area 1 month	VT	59.00	59.00	59.00	0.00%
	Henwood Parking Area 3 months	VT	168.00	168.00	168.00	0.00%
	Henwood Parking Area 6 months	VT	316.00	316.00	316.00	0.00%
	Henwood Parking Area 12 months	VT	594.00	594.00	594.00	0.00%
	Henwood Business Permit 12 months	VT	360.00	360.00	360.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane car park 1 month	VT	83.00	83.00	83.00	0.00%
	Bridewell Lane car park 3 months	VT	236.00	236.00	236.00	0.00%
	Bridewell Lane car park 6 months	VT	445.00	445.00	445.00	0.00%
	Bridewell Lane car park 12 months	VT	863.00	863.00	863.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,672.00	1,672.00	1,672.00	0.00%
	<i>*Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre</i>					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Residents Permits						
	Zone A Annual	NB	125.00	125.00	125.00	0.00%
	Zone B Annual	NB	55.00	55.00	55.00	0.00%
	Zone B Annual - Off Street Residents Parking Permit	VT	135.00	135.00	135.00	0.00%
	Zone D Annual	NB	35.00	35.00	35.00	0.00%
	Zone E Annual	NB	35.00	35.00	35.00	0.00%
	Zone F Annual	NB	35.00	35.00	35.00	0.00%
	Zone G Annual	NB	35.00	35.00	35.00	0.00%
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%
	HPA parking permit annual	VT	760.00	760.00	760.00	0.00%
	DSA parking permit annual	VT	760.00	760.00	760.00	0.00%
	International House permit discounted 12 months	VT	380.00	380.00	380.00	0.00%
	International House permit full price 12 months	VT	760.00	760.00	760.00	0.00%
Misc Charges						
	Waivers/Dispensations - per week or part week	VT	30.00	30.00	30.00	0.00%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per day (only applies for individual days if fully week £30 charge applies effectively 2 days free)	VT	10.00	10.00	10.00	0.00%
	Waivers/Dispensations - Additional Charge for occupying on street pay and display bay, per bay per week	VT	30.00	30.00	30.00	0.00%
	Bay Suspensions per week	VT	50.00	50.00	50.00	0.00%
	Replacement of lost cones per cone	VT	20.00	20.00	20.00	0.00%
	Locked car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Clamping release fee - Day	VT	40.00	40.00	40.00	0.00%
	Clamping release fee - Night	VT	150.00	150.00	150.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	1.20	1.20	1.20	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	12.00	12.00	12.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	5.50	5.50	5.50	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.85	1.85	1.85	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	12.00	12.00	12.00	0.00%
	Dover Place car park per hour	VT	1.20	1.20	1.20	0.00%
	Dover Place car park over 4 hours	VT	5.50	5.50	5.50	0.00%
	Elwick Road car park per hour	VT	1.20	1.20	1.20	0.00%
	Elwick Road car park over 4 hours	VT	5.50	5.50	5.50	0.00%
	Elwick Place car park up to 2 hours	VT	2.40	2.40	2.40	0.00%
	Elwick Place car park up to 3 hours	VT	3.60	3.60	3.60	0.00%
	Elwick Place car park up to 4 hours	VT	4.80	4.80	4.80	0.00%
	Elwick Place car park up to 5 hours	VT	6.00	6.00	6.00	0.00%
	Elwick Place car park over 5 hours	VT	12.00	12.00	12.00	0.00%
	Elwick Place car park Travelodge	VT	7.50	7.50	7.50	0.00%
	Edinburgh Road car park per hour	VT	1.20	1.20	1.20	0.00%
	Edinburgh Road car park charge over 4 hours	VT	5.50	5.50	5.50	0.00%
	Flour Mills car park per hour	VT	1.20	1.20	1.20	0.00%
	Flour Mills car park charge over 4 hours	VT	4.80	4.80	4.80	0.00%
	Henwood car park per hour	VT	1.00	1.00	1.00	0.00%
	Henwood car park charge over 4 hours	VT	4.00	4.00	4.00	0.00%
	Station Road Ashford car park per hour	VT	1.20	1.20	1.20	0.00%
	Station Road Ashford car park charge over 4 hours	VT	5.50	5.50	5.50	0.00%
	Vicarage Lane car park per hour	VT	1.20	1.20	1.20	0.00%
	Vicarage Lane car park charge over 4 hours	VT	12.00	12.00	12.00	0.00%
	Victoria Road car park per hour ** (new car park)	VT	n/a	1.20	1.20	0.00%
	Victoria Road car park charge over 4 hours ** (new car park)	VT	n/a	5.50	5.50	0.00%

DISCRETIONARY & STATUTORY FEES 2023/24

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Proposed Charge 2023/24 £	Increase / Decrease on 2022/23 %
Car Park Charges (Tenterden)						
	Bridewell Lane car park per hour	VT	1.20	1.20	1.20	0.00%
	Bridewell Lane car park over 4 hours	VT	5.50	5.50	5.50	0.00%
	Recreation Ground Road car park per hour	VT	1.20	1.20	1.20	0.00%
	Recreation Ground Road car park over 4 hours	VT	12.00	12.00	12.00	0.00%
	Station Road car park Tenterden per hour	VT	1.20	1.20	1.20	0.00%
	Station Road car park Tenterden over 4 hours	VT	12.00	12.00	12.00	0.00%
	Station Road car park Tenterden per hour Coach charge	VT	1.85	1.85	1.85	0.00%
	Station Road car park Tenterden over 4 hours coach charge	VT	12.00	12.00	12.00	0.00%
	Tenterden Leisure Centre car park per hour	VT	1.20	1.20	1.20	0.00%
	Tenterden Leisure Centre car park over 4 hours	VT	12.00	12.00	12.00	0.00%
	Tenterden Leisure Centre car park Coach charge per hour	VT	1.85	1.85	1.85	0.00%
	Tenterden Leisure Centre car park Coach charge over 4 hours	VT	12.00	12.00	12.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	NB	1.20	1.20	1.20	0.00%
	Charge after 6pm for parking up to 1 hour	NB	1.20	1.20	1.20	0.00%
	Charge after 6pm for parking over one hour	NB	3.30	3.30	3.30	0.00%
Penalty Charge Notices						
	Lower level	NB	50.00	50.00	50.00	0.00%
	Higher level	NB	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator:
EX = Exempt from VAT
VT = Inclusive of VAT
NB = Non Business no VAT

DISCRETIONARY & STATUTORY FEES 2023/24

LEGAL & ELECTORAL SERVICES

Legal Fees

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
S9 Agreements	(including caution/note on Register) ** This is a minimum level of charge (see note below)	NB	330.00	340.00	394.00	15.88%
S9 Transfers	Plus Land Registry Fees. ** This is a minimum level of charge (see note below)	NB	330.00	340.00	394.00	15.88%
S106 (and supplementary) deeds	** This is a minimum level of charge (see note below)	NB	961.00	990.00	1,148.00	15.96%
Grazing Licences		NB	121.00	125.00	145.00	16.00%
Licences to Assign	** This is a minimum level of charge (see note below)	NB	220.00	227.00	263.00	15.86%
Sales or Easements	Up to £2,500 in value. ** This is a minimum level of charge (see note below)	NB	315.00	324.00	376.00	16.05%
Sales or Easements	over £2,500 in value - Basic Fee Charge as listed plus 1% of actual sale price. ** This is a minimum level of charge (see note below)	NB	354.00	365.00	423.00	15.89%
Commercial Leases	** This is a minimum level of charge (see note below)	NB	343.00	353.00	409.00	15.86%
Commercial lease renewals	** This is a minimum level of charge (see note below)	NB	232.00	239.00	277.00	15.90%
Surrenders	** This is a minimum level of charge (see note below)	NB	210.00	216.00	251.00	16.20%
Landlord consent etc	** This is a minimum level of charge (see note below)	NB	111.00	114.00	132.00	15.79%
Transfer of Equity (mortgage)	** This is a minimum level of charge (see note below)	NB	233.00	240.00	278.00	15.83%
Redemptions	** This is a minimum level of charge (see note below)	NB	121.00	125.00	145.00	16.00%
Mortgagees Enquiries	** This is a minimum level of charge (see note below)	NB	219.00	226.00	262.00	15.93%
Deed of Postponement	** This is a minimum level of charge (see note below)	NB	100.00	103.00	119.00	15.53%
Release of expired Statutory Charge	** This is a minimum level of charge (see note below)	NB	107.00	110.00	128.00	16.36%

DISCRETIONARY & STATUTORY FEES 2023/24

LEGAL & ELECTORAL SERVICES

Legal Fees

Item	Description/Comments	VAT Indicator	Charge 2021/22 £	Charge 2022/23 £	Charge 2023/24 £	Increase / Decrease on 2022/23 %
Waiver (Improvement Grant)	** This is a minimum level of charge (see note below)	NB	107.00	110.00	128.00	16.36%
Notice of Charge	** This is a minimum level of charge (see note below)	NB	77.00	79.00	92.00	16.46%
Counterpart Lease	** This is a minimum level of charge (see note below)	NB	77.00	79.00	92.00	16.46%
Engross Transfer/conveyance	** This is a minimum level of charge (see note below)	NB	56.00	58.00	67.00	15.52%
Notice to Assign	** This is a minimum level of charge (see note below)	NB	77.00	79.00	92.00	16.46%
Wayleaves	** This is a minimum level of charge (see note below)	NB	193.00	199.00	231.00	16.08%

**** IMPORTANT NOTE:** The above represent a minimum level of charge, not a fixed level of charge.

Where the commercial value of the time worked on a matter exceeds the minimum charge stated above, the commercial value of the time (at a fair and reasonable hourly rate reflecting the skill and knowledge applied by the fee-earner; the urgency, importance, complexity and novelty of the work; the value involved; and all other relevant circumstances) will be charged unless it is deemed by the The Solicitor to the Council (or, in his absence, a Principal Solicitor) to be inappropriate or unreasonable to charge the full commercial value.

Electoral Services

Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	Actual	Actual	Actual	
	Statutory Charges (restricted availability for full register and overseas lists)					
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB	21.50	21.50	21.50	0.00%
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB	15.00	15.00	15.00	0.00%
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB	21.50	21.50	21.50	0.00%
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB	11.50	11.50	11.50	0.00%

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